

Tuesday, January 21, 2025

**BOARD OF DIRECTORS  
AMADOR FIRE PROTECTION DISTRICT  
COUNTY ADMINISTRATION CENTER  
810 Court Street, Board of Supervisors Chambers  
Jackson, California 95642**

**AGENDA**

**-- 10:30 AM--**

**Please Note: All Board of Directors meetings are recorded.**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2. Public hearing items will commence no sooner than the times listed on the agenda.

Anyone who wishes to address the Board must speak clearly, stating first and last name.

**If you are participating via telephone or online and want to speak, you will need to “raise your hand” (hand emoji). Zoom how-to features, such as “unmute” or “raising your hand” can be found at the link below: [https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h\\_e027935e-f7cf-4183-9870-64f177689687](https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h_e027935e-f7cf-4183-9870-64f177689687)**

**TO PARTICIPATE VIA ZOOM USE THE FOLLOWING NUMBER: +1-669-900-6833**

**10:30 AM Regular Scheduled Meeting**

+1 669 900 6833 US

**Meeting ID or Access: 819 3247 3995#**

**Passcode: 367586**

You may also view and participate in the meeting using this link:

<https://us02web.zoom.us/j/81932473995?pwd=h7aqM7RQnlY7RMtpM6mY3ghPSbNWG.1>

**REGULAR MEETING AGENDA**

**DATE:** January 21, 2025  
**TIME:** 10:30 AM  
**LOCATION:** County Administration Center  
Board Chambers  
810 Court Street  
Jackson, CA 95642

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA:** Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to 54954.2 of the Government Code)

**PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Fire Protection District Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per person.**

**ADMINISTRATIVE MATTERS:**

**1. FIRE CHIEF'S UPDATE:** Discussion relative to subject matter.

- A. OPERATIONS**
- B. FIRE PREVENTION**
- C. PUBLIC INFORMATION OFFICER**
- D. VOLUNTEER PROGRAM**
- E. YEAR END REVIEW**

**2. NEW FIRE STATION:** Discussion and possible action relative to subject matter.

**3. COMMITTEE ASSIGNMENT:** Discussion and possible action relative to subject matter.

**4. DISTRICT MONTHLY REPORT:** Discussion relative to subject matter for items A-C.

- A. TRAINING**
- B. VEHICLE MAINTENANCE**
- C. INCIDENT REPORT**

**MISCELLANEOUS MATTERS:**

**5. REGULAR MINUTES:** Discussion and possible action. Review and approval of the regular minutes from December 18, 2024.

**CLOSED SESSION:** may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

**6. CONFERENCE WITH LABOR NEGOTIATORS:** [Pursuant to Government Code 54957.6]:  
Agency Designated Representative: Robert Withrow, Fire Chief  
Employee Organization: The Amador County Professional Firefighters Local 5181  
Agreement for Professional Services Memorandum of Understanding. Discussion and possible action relative to labor negotiations.

**7. SPECIAL CLOSED MINUTES:** Discussion and possible action. Review and approval of the closed session minutes from December 18th, 2024.

**ADJOURNMENT:** Tuesday, February 18, 2025

# AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
01-21-25	

To: Amador Fire Protection Board of Directors

Date: 01-21-25

From: Robert Withrow Phone Ext. 391  
 (Department Head - please type)

Department Head Signature \_\_\_\_\_

Agenda Title: FIRE CHIEF'S UPDATE

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)  
 Discussion relative to subject matter:

A) Operations  
 B) Fire Prevention  
 C) Public Information Officer  
 D) Volunteer Program  
 E) Year End Review

Recommendation/Requested Action: \_\_\_\_\_

Fiscal Impacts (attach budget transfer form if appropriate) \_\_\_\_\_ Staffing Impacts \_\_\_\_\_

Is a 4/5ths vote required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Contract Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Resolution Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Committee Review? Name _____ N/A <input checked="" type="checkbox"/> Committee Recommendation: _____	Comments: _____ _____

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_  
 Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_  
 CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions: \_\_\_\_\_  
 \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.  ATTEST: _____ AFPD Board Clerk
Completed by _____	Department _____	
	For meeting of _____	

# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01-21-25

From: Robert Withrow  
(Department Head - please type)

Phone Ext. 391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>01-21-25</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: NEW FIRE STATION

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion, update and possible action relative to the new construction process for a fire station in Pine Grove.

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate) \_\_\_\_\_ Staffing Impacts None

Is a 4/5ths vote required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Contract Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Committee Review? Name _____ N/A <input checked="" type="checkbox"/>	Resolution Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Committee Recommendation: _____	Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
	Comments: _____

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_

Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_

CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions:

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___	Unanimous Vote: Yes ___ No ___	
Ayes: _____	Resolution _____	Ordinance _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	Other: _____

Distributed on _____	A new ATF is required from _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.
	Department _____	
Completed by _____	For meeting of _____	ATTEST: _____ AFPD Board Clerk

# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01-21-25

From: Robert Withrow  
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>01-21-25</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: COMMITTEE ASSIGNMENT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to appointment of two (2) Board members to the following:

- Personnel Committee

Recommendation/Requested Action:  
Pleasure of the Board Chair

Fiscal Impacts (attach budget transfer form if appropriate) \_\_\_\_\_

Staffing Impacts \_\_\_\_\_

Is a 4/5ths vote required? Yes  No

Contract Attached: Yes  No  N/A

Resolution Attached: Yes  No  N/A

Ordinance Attached: Yes  No  N/A

Committee Review? N/A

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_

Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_

CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions: \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____ Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.  ATTEST: _____ AFPD Board Clerk
Completed by _____		

# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01-21-25

From: Robert Withrow  
(Department Head - please type)

Phone Ext. 391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>01-21-25</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: DISTRICT MONTHLY REPORTS

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion relative to subject matter:

A) Training; includes 2025 Training Plan and Quarterly Volunteer Training Schedule  
 B) Vehicle Maintenance  
 C) Incident

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate) None      Staffing Impacts None

Is a 4/5ths vote required?      Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Contract Attached:      Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Resolution Attached:      Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Ordinance Attached:      Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Comments: _____
Committee Review?      N/A <input checked="" type="checkbox"/> Name _____ Committee Recommendation: _____	

Request Reviewed by:

Chairman \_\_\_\_\_      Counsel \_\_\_\_\_  
 Auditor \_\_\_\_\_      GSA Director \_\_\_\_\_  
 CAO \_\_\_\_\_      Risk Management \_\_\_\_\_

Distribution Instructions:

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___      Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____      Other: _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.  ATTEST: _____ AFPD Board Clerk
Completed by _____	Department _____	
	For meeting _____	

<b>Month</b>	<b>Emergency Reporting (live)</b>	<b>Target Solutions (online)</b>	<b>Total Hours</b>	<b>CAL JAC Hours</b>
July	404:30:00	204:50:00	608:45:00	156:30:00
August	494:50:00	114:00:00	608:50:00	209:00:00
September	874:00:00	131:50:00	1005:50:00	411:50:00
October	1850:00:00	118:50:00	1968:50:00	967:50:00
November	569:00:00	175:00:00	744:00:00	247:15:00
December	689:25:00	209:50:00	899:15:00	298:25:00
January				
February				
March				
April				
May				
June				
<b>Total YTD</b>			<b>5835:30:00</b>	<b>2290:50:00</b>



**Daily Schedule**

<b>Date</b>	<b>Topic</b>	<b>Skill Sheet/Reference</b>	<b>Code</b>
12/01/2024	EMS-Medical Assessment	NREMT Skills Sheet	CHD
12/02/2024	EMS-Airway Adjuncts/IGels	NREMT Skills Sheet	CHD
12/03/2024	EMS-Medical Assessment	NREMT Skills Sheet	CHD
12/04/2024	EMS-Airway Adjuncts/IGels	NREMT Skills Sheet	CHD
12/05/2024	EMS-Trauma Assessment	NREMT Skills Sheet	CHD
12/06/2024	EMS-Bleeding Control/Shock	NREMT Skills Sheet/MCEMS Protocol	CHD
12/07/2024	EMS-Trauma Assessment	NREMT Skills Sheet	CHD
12/08/2024	EMS-Bleeding Control/Shock	NREMT Skills Sheet/MCEMS Protocol	CHD
12/09/2024	EMS-Trauma Assessment	NREMT Skills Sheet	CHD
12/10/2024	EMS-Bleeding Control/Shock	NREMT Skills Sheet/MCEMS Protocol	CHD
12/11/2024	EMS-Diabetic Emergencies	MVEMSA Policies	CHD
12/12/2024	Chimney Fire Response Strategy/Tactics	Amador Fire Lexipol SOG	LFD
12/13/2024	EMS-Diabetic Emergencies	MVEMSA Protocol	CHD
12/14/2024	Chimney Fire Response Strategy/Tactics	Amador Fire Lexipol SOG	LFD
12/15/2024	EMS-Diabetic Emergencies	MVEMSA Protocol	CHD
12/16/2024	Chimney Fire Response Strategy/Tactics	Amador Fire Lexipol SOG	LFD
12/17/2024	Extrication/Stabilization Tools	Amador Fire Evolutions 11, 16 and 17	DAD
12/18/2024	Helispot Coordination Refresh	Amador Fire Helispot MAP	LND
12/19/2024	Extrication/Stabilization Tools	Amador Fire Evolutions 11, 16 and 17	DAD
12/20/2024	Helispot Coordination Refresh	Amador Fire Helispot MAP	LND
12/21/2024	Extrication/Stabilization Tools	Amador Fire Evolutions 11, 16 and 17	DAD
12/22/2024	Helispot Coordination Refresh	Amador Fire Helispot MAP	LND
12/23/2024	Officer's Choice		
12/24/2024	Officer's Choice		
12/25/2024	Officer's Choice		
12/26/2024	Officer's Choice		
12/27/2024	Officer's Choice		
12/28/2024	Officer's Choice		
12/29/2024	ICS for Structure Fire	FIREScope ICS 500 Manual	LFB
12/30/2024	Structure Fire Strategy and Tactics	AFPD Structure Fire SOG	LFB
12/31/2024	ICS for Structure Fire	FIREScope ICS 500 Manual	LFB

**Monthly Target Solutions Assignments**

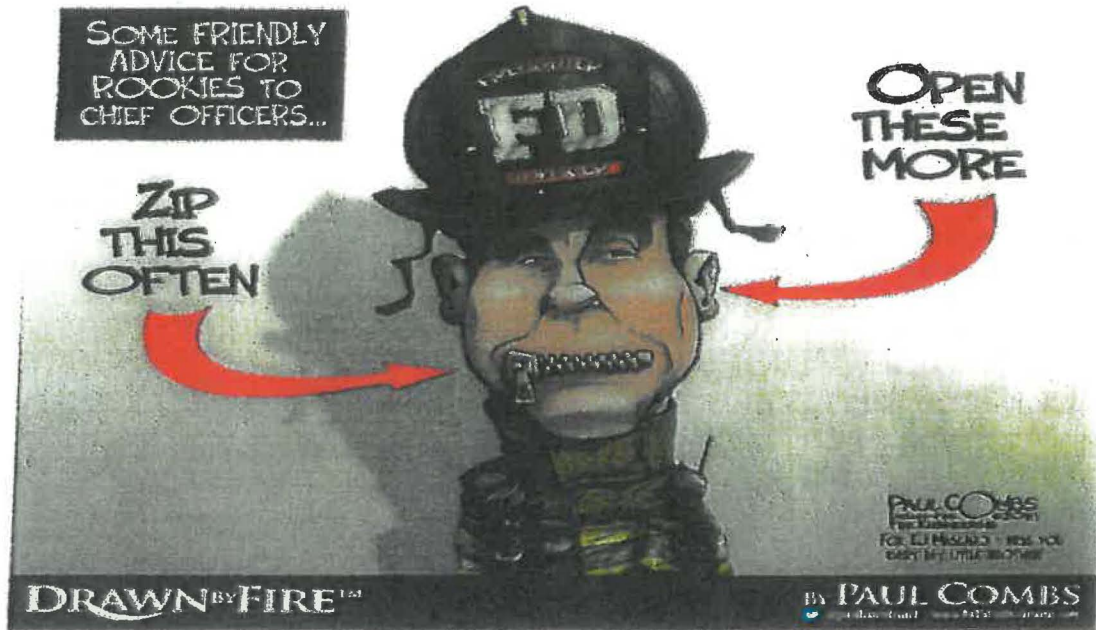
Fleet Program Adjusting to Changing Conditions for Emergency Vehicle Operators	EMS Injuries and Infections of the Eye (38978)
Anti-Harassment Training for All Employees - California (SB1343)	NFPA 1021 Incident Response Safety (12194)

**Notes:**



# Amador Fire Protection District

## 1<sup>st</sup> Quarter Volunteer FF Training Schedule



	LOCATION	DATE	DRILL TOPIC	SHIFT / TIME
January	St. 151	1/8/25	District Vision & Update / Dinner Meeting	C-Shift / 1830-2030
	St. 151	1/15/25	Personal Protective Equipment Review	C-Shift / 1830-2030
	St. 151	1/22/25	Structural Fire Behavior - Palmer Doll House	A-Shift / 1830-2030
	St. 151	1/29/25	Fire Hose Construction & Maintenance	A-Shift / 1830-2030
February	St. 122	2/5/25	Radio Communications	B-Shift / 1830-2030
	St. 122	2/12/25	Traffic Accident Scene Safety/Traffic Management	B-Shift / 1830-2030
	St. 151	2/19/25	Principles of Ventilation Classroom	C-Shift / 1830-2030
	St. 122	2/26/25	Salvage and Overhaul	C-Shift / 1830-2030
March	St. 151	3/5/25	HAZMAT FRO	A-Shift / 1830-2030
	St. 122	3/12/25	Confined Space Awareness	A-Shift / 1830-2030
	St. 122	3/19/25	Basic Wildland	B-Shift / 1830-2030
	St. 122	3/26/25	Basic Wildland	B-Shift / 1830-2030

**\*\* All personnel will report to the designated training location as indicated on calendar**

# 2025 VOLUNTEER FIREFIGHTER ACADEMY SYLLABUS & SCHEDULE

~AMADOR FIRE PROTECTION DISTRICT~

Training Topic	Date(s)	Instructor(s)	Start Time	End Time	Training Location
Org. Chart & Chain of Command Intro to Incident Command I-100 Incident Response / Operations	Saturday 1/11	Chief Withrow	0900	1600	Fire Station 151 23141 Shakeridge Rd. Volcano CA
Personal Protective Equipment Structure & Wildland	Wednesday 1/15	Chief Withrow BC Yelinek	1830	2030	Fire Station 122 18534 Sherwood St. Plymouth, CA
Self-Contained Breathing Apparatus	Saturday 1/18	Engineer Razo	0900	1600	Fire Station 151 23141 Shakeridge Rd. Volcano CA
Structural Fire Behavior Palmer Doll House	Wednesday 1/22	BC Watkins	1830	2030	Fire Station 122 18534 Sherwood St. Plymouth, CA
Ladder Orientation Basic Ladder Raises	Saturday 1/25	Chief Withrow FF. Tomlinson	0900	1600	Fire Station 151 23141 Shakeridge Rd. Volcano CA
Fire Hose Construction & Maintenance	Wednesday 1/29	Captain Gourley	1830	2030	Fire Station 122 18534 Sherwood St. Plymouth, CA
Structure Hose Evolutions Supply & Attack Lines	Saturday 2/1	Captain Gourley	0900	1600	Fire Station 151 23141 Shakeridge Rd. Volcano CA
Radio Communications	Wednesday 2/5	Chief Withrow	1830	2030	Fire Station 122 18534 Sherwood St. Plymouth, CA
Introduction to Basic Rope Rescue	Saturday 2/8	Captain Gourley	0900	1600	Fire Station 151 23141 Shakeridge Rd. Volcano CA
Traffic Accident Scene Safety/Traffic Management	Wednesday 2/12	Chief Withrow	1830	2030	Fire Station 122 18534 Sherwood St. Plymouth, CA
Intro to Basic Auto Extrication	Saturday 2/15	BC Ebling	0900	1600	Amador County Corporation Yard Airport Road Sutter Hill CA
Principals of Ventilation Classroom	Wednesday 2/19	Chief Withrow	1830	2030	Fire Station 151 23141 Shakeridge Rd. Volcano CA
Vertical Ventilation Positive Pressure Ventilation	Saturday 2/22	Engineer Razo FF. Tomlinson	0900	1600	Fire Station 151 23141 Shakeridge Rd. Volcano CA
Salvage and Overhaul	Wednesday 2/26	Chief Withrow	1830	2030	Fire Station 122 18534 Sherwood St. Plymouth, CA
Live Fire Exercises	Saturday 3/1	Captain Paine	0700	1800	Consumnes CSD Fire Department Training Center Elk Grove CA
HAZMAT FRO	Wednesday 3/5	BC. Watkins	1830	2030	Fire Station 151 23141 Shakeridge Rd. Volcano CA
HAZMAT FRO continued (CSTI 16 hours)	Saturday 3/8	BC. Watkins	0900	1600	Fire Station 151 23141 Shakeridge Rd. Volcano CA
Confined Space Awareness (FSTEP 4hrs)	Wednesday 3/12	Chief Withrow	1830	2030	Fire Station 122 18534 Sherwood St. Plymouth, CA
S-130 Basic Wildland FF NWCG	Saturday 3/15	BC. Watkins	0900	1600	Fire Station 151 23141 Shakeridge Rd. Volcano CA
S-130 Basic Wildland FF NWCG	Wednesday 3/19	BC. Watkins	1830	2030	Fire Station 122 18534 Sherwood St. Plymouth, CA
S-130 Basic Wildland FF NWCG	Saturday 3/22	BC. Watkins	0900	1600	Fire Station 151 23141 Shakeridge Rd. Volcano CA
S-130 Basic Wildland FF NWCG	Wednesday 3/26	BC. Watkins	1830	2030	Fire Station 122 18534 Sherwood St. Plymouth, CA

**Phone Numbers:**

Headquarters: 209-223-6391  
 PIO Kayla Dale: 530-321-6882  
 Chief Withrow: 209-223-4979

**A Shift BC Watkins: 209-256-3552**  
**B Shift BC Ebling: 209-209-273-7694**  
**C Shift BC Yelinek: 209-304-6981**



## ~2025 TRAINING PLAN~

*Committed to serving the needs of Amador County with  
professionalism, integrity and vision*

**P** – Pride **A** – Accountability **R** – Respect

The primary objective of the Training Program is to provide organized training for career and volunteer members in support of the district's mission. This Training Plan will help us deliver organized and effective training focused on command and control, operational readiness and increasing the level of service we provide to our communities while preparing our members to safely meet the overall mission of protecting life and property and the district's mission of being a leader in all risk emergency response.

# Amador Fire - Training Plan

## **Annual Required Training:**

The Training Program will facilitate annual training to meet the re-certification requirements of EMS, Haz Mat, EEO and other required certifications. In addition, updated or supplemental training will be provided to meet the specific needs of the district.

## **Position Required Training:**

The Training Program is not responsible to provide Position Required Training, that remains with each employee and their desire to further their career. However, the district will make every reasonable attempt to offer such training based on the greatest need as identified in the Training Needs Assessment process.

## **CFFJAC Required Training:**

The position of Firefighter EMT and Fire Engineer are apprentice positions with CFFJAC. All newly hired Firefighter EMTs and newly promoted Fire Engineers will be registered with CFFJAC. The term of apprenticeship for the Firefighter EMT is 42 months and 24 months for Fire Engineer. In addition to the New Hire Academy, JAC employees are to complete all hours of related and supplemental instruction in the topics outlined in the CFFJAC Rules and Regulations for the position of Firefighter EMT and Fire Engineer. All training is to be documented in the district's record management software utilizing CFFJAC coding.

## **Specialized Training:**

The Training Program coordinates and facilitates the development and delivery of any specialized training the district deems is necessary. This training includes Confined Space Rescue, Swift Water Rescue, Low Angle Rope Rescue, Auto Extrication, etc.

## **Training Requests:**

Employees who request training that is not offered by the district must submit a Training Request to their respective supervisor for initial approval. Once initial approval has been granted by that employee's supervisor, the request is forwarded to the Fire Chief for final approval. Employees who request reimbursement for attending approved training, must submit an approved Training Reimbursement form along with a certificate of completion for the course taken and proof of payment.

## **Training Needs Assessments and Allocations:**

On an annual basis, the district will conduct a districtwide survey of the training needs for every employee and program. The annual needs assessment is conducted to determine the amount and type of training to be developed or delivered by the district. Once the type of training needed is decided, each shift will be allocated slots based on the needs assessments presented by each respective Battalion Chief and Program.

## **Recruit Firefighter Academies:**

The Training Program will facilitate Recruit Firefighter Academies as needed. District policy mandated training will be provided to all new career FFs. Academies will take place over the course of 7 weeks or as required based on need.

## **Volunteer Firefighter Academies:**

Volunteer FF Academies will take place annually and will occur over a three-month period with most classes provided on Saturdays and some weeknights. Once Volunteer FFs successfully complete the Volunteer FF Academy they will be available for emergency response following assignment to their respective staffed fire station.

# Amador Fire - Training Plan

## Volunteer Firefighter Program - Recruitment and Training Overview:

Minimum Qualifications to become a Volunteer Firefighter with Amador Fire Include:

- ✓ 18 years of age
- ✓ Valid California Driver License
- ✓ Must reside within Amador County (preferably within the district)

## **Volunteer Recruitment and Training Progression:**



## 2025 Amador Fire District Formal Class & Multi Company Monthly Drill Calendar:

Formal Classes	Date(s)	Location
Report Writing with Simulated Court Proceedings (Internal only)	TBD	TBD
Company Officer Academy X 3 (24 hours each class) (Internal only)	February X3 72-hour classes	Station 151
Volunteer Firefighter Academy	January thru March	See Syllabus
Confined Space Rescue Technician (FSTEP)	March 3 thru 6, 2025	Roseville F.D.
S-290 Intermediate Wildland Fire Behavior	April 14 thru 17, 2025	Station 122
S-212 Wildland Fire Chain Saws (NWCG)	May 13 thru 15, 2025	Station 151
Swiftwater Rescue Technician (Sierra Rescue)	June 9 thru 11, 2025	HQ & Electra
Company Officer 2A (CFSTS)	October 6 & 10, 2025	Station 122
Company Officer 2B (CFSTS)	November 3 thru 5, 2025	Station 122
Haz Mat Incident Commander CSTI	November 6 & 7, 2025	Station 122

Multi-Company Drills	Month
Water Supply – Driveway & Forward Lays Supporting Fire Attack	January 2025
Elevator Rescue (Otis)	February 2025
Structure Fire SOG Reflex Drills	March 2025
FF Mayday and Fireground Accountability	April 2025
Vegetation Fire Reflex Drill - Progressive Hoselay	May 2025
Pumping - Drafting Static and Hydrant	June 2025
~No Multi Company Drill for July~	July 2025
Vegetation Fire Reflex Drill – Structure Defense Drills	August 2025
Haz Mat – Incident Scenario with Emergency Decontamination Set Up	September 2025
Reflex Drills - Vertical Ventilation	October 2025
Structure Fire - Vent Enter Isolate Search (VEIS)	November 2025
Rescue - Confined Space Rescue Drill	December 2025

**\*\*Please Note: Multi Company Drills are Subject to Change**






# Amador Fire Protection District

## Monthly Training Schedule-February 2025




### Daily Schedule

Date	Topic	Skill Sheet/Reference	Code
02/01/2025	Firefighter down Emergencies RIC	Amador Fire RIC Policy	DGD
02/02/2025	Firefighter MAYDAY/Rescue techniques	Amador Fire RIC Policy	DGD
02/03/2025	Firefighter down Emergencies RIC	Amador Fire RIC Policy	DGD
02/04/2025	Firefighter MAYDAY/Rescue techniques	Amador Fire RIC Policy	DGD
02/05/2025	EMS-Cold Weather Emergencies	MCENS Policy 554.62 	CHD
02/06/2025	EMS- Trauma/Shock	MCEMS Protocol 554.82 	CHD
02/07/2025	EMS-Cold Weather Emergencies	MCEMS Policy 554.62 (QR code above)	CHD
02/08/2025	EMS-Trauma/Shock	MCEMS Policy 554.82 (QR code above)	CHD
02/09/2025	EMS-Cold Weather Emergencies	MCEMS Policy 554.62 (QR code above)	CHD
02/10/2025	EMS- Trauma/Shock	MCEMS Policy 554.82 (QR code above)	CHD
02/11/2025	Lithium-Ion Batteries Vehicle/Residential	Officer Discretion/Presentation 	LJD
02/12/2025	Lithium-Ion Batteries Vehicle/Residential	Officer Discretion/Presentation	LJD
02/13/2025	Lithium-Ion Batteries Vehicle/Residential	Officer Discretion/Presentation (QR code above)	LJD
02/14/2025	Lithium-Ion Batteries Vehicle/Residential	Officer Discretion/Presentation	LJD

# Amador Fire Protection District

## Monthly Training Schedule-February 2025

<b>02/15/2025</b>	Lithium-Ion Batteries Vehicle/Residential	Officer Discretion/Presentation (QR code above)	<b>LJD</b>
<b>02/16/2025</b>	Lithium-Ion Batteries Vehicle/Residential	Officer Discretion/Presentation	<b>LJD</b>
<b>02/17/2025</b>	Swift Water Rescue Refresher	District PowerPoint	<b>DAD</b>
<b>02/18/2025</b>	Crosslay Hose Deployment	Amador Fire Skill 11-1	<b>LDD</b>
<b>02/19/2025</b>	Swift Water Rescue Refresher	District PowerPoint	<b>DAD</b>
<b>02/20/2025</b>	Crosslay Hose Deployment	Amador Fire Skill 11-1	<b>LDD</b>
<b>02/21/2025</b>	Swift Water Rescue Refresher	District PowerPoint	<b>DAD</b>
<b>02/22/2025</b>	Crosslay Hose Deployment	Amador Fire Skill 11-1	<b>LDD</b>
<b>02/23/2025</b>	EMS- Diabetic Emergencies	MCEMS Protocol 554.42 	<b>CHD</b>
<b>02/24/2025</b>	Wyed Line Attack	Amador Fire Evolution #7	<b>LDD</b>
<b>02/25/2025</b>	EMS- Diabetic Emergencies	MCEMS Protocol 554.42 (QR code above)	<b>CHD</b>
<b>02/26/2025</b>	Wyed Line Attack	Amador Fire Evolution #7	<b>LDD</b>
<b>02/27/2025</b>	EMS- Diabetic Emergencies	MCEMS Protocol 554.42 (QR code above)	<b>CHD</b>
<b>02/28/2025</b>	Wyed Line Attack	Amador Fire Evolution #7	<b>LDD</b>
<b>Monthly Target Solutions Assignments</b>			
NFPA 1021 Professional Ethics		EMS Patient Abuse and Assault	
Lock-Out/Tag-Out		NFPA 470: HAZMAT Operations Level Refresher: Recognition and Response (MOD #2)	

**Notes:**





# Amador Fire Protection District

## Monthly Training Schedule-March 2025



### Daily Schedule

Date	Topic	Skill Sheet/Reference	Code
03/01/2025	CSRT Atmospheric Monitoring	Amador Fire Confined Space Permit	DBD
03/02/2025	CSRT Rigging	Amador Fire CSRT Evolution #3	DBD
03/03/2025	CSRT Atmospheric Monitoring	Amador Fire Confined Space Permit	DBD
03/04/2025	CSRT Rigging	Amador Fire CSRT Evolution #3	DBD
03/05/2025	CSRT Atmospheric Monitoring	Amador Fire Confined Space Permit	DBD
03/06/2025	CSRT Rigging	Amador Fire CSRT Evolution #3	DBD
03/07/2025	EMS Airway Management IGels	NREMT Skill Sheet/IGEL Video	CHD
			
03/08/2025	CSRT Communications	Amador Fire CSRT Evolution #21	DBD
03/09/2025	EMS Airway Management IGels	NREMT Skill Sheet (refer to QR above)	CHD
03/10/2025	CSRT Communications	Amador Fire CSRT Evolution #21	DBD
03/11/2025	EMS Airway Management IGels	NREMT Skill Sheet (refer to QR above)	CHD
03/12/2025	CSRT Communications	Amador Fire CSRT Evolution #21	DBD
03/13/2025	LARRO Raising and Lowering	SFT LARRO Curriculum	DBD
03/14/2025	LARRO Patient Packaging	SFT LARRO Curriculum	DBD
03/15/2025	LARRO Raising and Lowering	SFT LARRO Curriculum	DBD
03/16/2025	LARRO Patient Packaging	SFT LARRO Curriculum	DBD
03/17/2025	LARRO Raising and Lowering	SFT LARRO Curriculum	DBD
03/18/2025	LARRO Patient Packaging	SFT LARRO Curriculum	DBD
03/19/2025	Vehicle Lockout Tactics	Officer Discretion	DBD
03/20/2025	Rescue Air Bag Operations	Amador Fire Evolution #17	DBD
03/21/2025	Vehicle Lockout Tactics	Officer Discretion	DBD
03/22/2025	Rescue Air Bag Operations	Amador Fire Evolution #17	DBD
03/23/2025	Vehicle Lockout Tactics	Officer Discretion	DBD
03/24/2025	Rescue Air Bag Operations	Amador Fire Evolution #17	DBD
03/25/2025	EMS Trauma Assessment	NREMT Skill Sheet	CHD
03/26/2025	EMS Childbirth	MCEMS 554.71	CHD
			
03/27/2025	EMS Trauma Assessment	NREMT Skill Sheet	CHD
03/28/2025	EMS Childbirth	MCEMS 554.71 (refer to QR above)	CHD
03/29/2025	EMS Trauma Assessment	NREMT Skill Sheet	CHD
03/30/2025	EMS Childbirth	MCEMS 554.71 (refer to QR above)	CHD
03/31/2025	CSRT Respiratory Protection	Amador Fire CSRT Evolution #2	DBD

### Monthly Target Solutions Assignments



# Amador Fire Protection District

## Monthly Training Schedule-March 2025

EMS Confined Space Awareness

Ethics in the workplace (10675)

NFPA 470: HAZMAT Operations Level Refresher:  
Roles and Responsibilities (MOD #3)

NFPA 470: HAZMAT Operations Level  
Refresher: Terrorist Response and Incident  
Command (MOD #4)

**Notes:**

Vehicle Description	VIN License Number	IMPLEMENTED July 1, 2017/18 Beginning of Fiscal Year Mileage	24/25 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	DECEMBER Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
<b>C-5100</b> 2015 Ford F150 4x4 (Fire Chief)	1FTEX1EP3FKE51353 (E) 1503445	-	56,873		9/10/24 9/10/24 10/10/24 10/28/24 11/6/24	Napa - Batteries (2) (\$391.13) Napa - Battery core credit (\$-76.05) Folsom Lake Ford - Steering Wheel Rplc (\$29.00) Jackson Tire - Brake caliper, rotor, pads, sensor, new tire (\$1,466.70) Zips Trk -Whelen Justice JF Amber LED Module (\$125.96)	-	\$11,494.20
<b>C-5102</b> 2016 Ford F250 4x4 (Battalion Chief)	1FT7X2B60GEA66410 (E) 1485648	19,611	156,650		7/1/24 7/8/24 8/7/24 10/3/24 10/4/24 11/6/24	Jackson Tire - 4 new tires (\$1,269.27) Napa - lightbulb (\$5.38) Napa - headlight bulb (\$30.70) Speedee Oil - oil change (\$87.84) Lynch's Auto - power prem. plus starter motor (\$589.00) SpeedDee - Oil change (\$87.84)	-	\$25,275.47
<b>C-5103</b> 2011 Ford F250 4x4 (Battalion Chief)	1FT7X2B62BEA30761 (E) 1306800	92,337	179,866		7/16/24 9/25/24 12/4/24 12/4/24	Lynch's Auto - air bag light on; drive air bag open, prgm steering control module (\$603.65) Jackson Tire - 2 new tires (\$718.49) <b>Napa - Battery minus core deposit (\$147.82)</b> <b>Napa - shock absorber, misc. parts (\$199.21)</b>	\$347.03	\$27,780.34
<b>C-5106</b> 2012 Ford Expedition 4x4 (PIO)	1FMJU1G5XCEF67187 (E) 1401123	67,531	115,273		8/15/24 11/6/24	Gilly's Super Signs - renumbering (Parts \$468.68/Labor \$2897.50) Jackson Express - Oil change, wiper blades (\$168.30)	-	\$15,666.58
<b>C-5107</b> 2015 Ford Explorer AWD (Prevention)	1FM5K8AR7FGB25939 (E) 1460509	19,530	102,225		7/18/24 8/7/24 10/3/24 11/6/24 12/11/24	Jackson Tire - front brake service, turn brake disc rotors, 2 brake pads (\$247.70) Gilly's Super Signs - renumbering (Parts \$417.34/Labor 3,172.34) O'Reilly - Antifreeze (\$16.15) Jackson Express - Oil change, wiper blades (\$128.25) Folsom Lake Ford - new AC system; parts=\$843 & labor=\$5313 (\$6156.06)	\$6,156.06	\$18,784.24

<b>E-5111</b> 2015 Rosenbauer (111 First Out)	54F2CB417FWM11449 {E} 1488122	19,474	84,368		7/1/24 7/8/24 7/22/24 8/7/24 9/10/24 9/26/24 9/26/24 11/6/24 11/25/24  12/9/24 12/17/24 12/18/24	Burton's Fire - door latches (\$185.11) Napa - final charge antifreeze (\$55.25) Merzlak Signs - emblem (\$72.13) Napa - final charge, valve, suspension, trans fluid (\$183.87) Napa - Transmission fluid (74.82) Jackson Tire - 4 new rear tires (\$3,123.96) Burton's Fire - Headlight housing (\$175.47) Burton's Fire - Turbo (\$6,798.09) Lynch's - High pressure fuel pump head (labor-\$1,400/Parts & Tax=\$2562.96 (\$3,962.96)  RL Righetti Ent. - turbocharger actuator kit part only (\$1866.60) Dale Diesel Performance - ABS sys had a short, rplcd corroded pins, new connector ends; includes labor (\$400.00) Lynch's - drained and flushed contaminated fuel; refilled tank (\$560.00)	\$2,826.60	\$184,518.50
<b>SQ-5115</b> 2003 Ford F350 4X4	1FDWF37P23ED60337 {E}1159107	42,236	45,866		11/6/24	LEHR - code 3, red lens, rplc 65 series o-ring (\$119.57)	-	\$15,394.90
<b>WT-5116</b> 2015 Kenworth	2NKHHJ8X9FM437394 {E}1410351	2,230	21,207	LFPD	7/8/24	Napa - Anti freeze (\$35.86)	-	\$9,109.92
<b>OES - 4309</b> 2020 ITL/BME MODEL34	3HAEETAR7ML185478	-	32,951		8/13/24	Reimb - Misc. Parts (strike team) (\$20.53)	-	\$4,793.03
<b>E-5123</b> 2001 International Westmark	1HTSEADR71H370327 {1034294}	99,018	109,434		7/12/24 9/10/24	Tire Service - 2 new front tires (while deployed) (\$1,479.49) Napa - Antifreeze(12) and heater hose(9) (\$407.00)	-	\$51,402.08
<b>SQ-5125</b> 2008 Ford F350	1FDWX37RX8EC15309 {E}1281212	99,175	114,498					\$12,125.18
<b>WT-5126</b> 2007 Kenworth	2NKMHZ8X67M199258 {E} 1212617	16,891	22,358					\$27,635.26

<b>E-5141</b> 2018 Rosenbauer (114 First Out)	54F2CA414JWM12044 (E)1369499	-	63,057		7/1/24 Jackson Tire - 2 new tires (\$1,337.26) 9/10/24 Napa - crankcase, oil filter, misc. (\$148.84) 9/4/24 Burton's Fire - M6 LED Red (\$264.53) 9/25/24 Burton's Fire - Updated Tank and Def Sender (\$1,609.40) 10/21/24 Burton's Fire - Turbo Assy (\$6,895.06) 10/24/24 Lynch's Auto - Minor Svc. (filters, trans. filter kit, turbo actuator) (\$12,922.19) 11/19/24 Lynch's Auto - Aux. pump was no op; PTO clutch and seal kit, transmission filter kit (\$4,171.39) 12/4/24 Napa - fuel filter (\$95.75) 12/11/24 Burtons Fire - driver and officer cushions (\$1461.23) 12/17/24 Dale Diesel Performance - Shipping of Turbocharger for rebuild (\$100) 12/18/24 Lynch's Auto - drained and flushed contaminated fuel; replaced fuel water sperator, reinstall tank, refuel (\$910.00)	\$2,566.98	\$111,565.64
<b>E-5146</b> 1996 International	1HTSDADR7TH397632 (E) 035872	38,174	50,876				\$24,463.19
<b>E-5214</b> 2008 Ford F550	1FDAX57R58EB35812 (E)1281210	28,278	34,454		10/3/24 US Bank (Vehicle Safety Supply) - Code 3 Red LED light (\$682.79) 10/3/24 US Bank (Amazon) - Vent covers and LED reverse back up light plugs (\$37.86)	-	\$10,690.09
<b>WT-5216</b> 2015 Kenworth	2NKHJHJ8X7FM437393 (E)1410352	3,030	13,117		9/10/24 Napa - 3 batteries (\$547.02 + Core Credit of \$-81.00)	-	\$6,913.87
<b>E-5221</b> 2003 HME	44KFT42842WZ20025 (E) 1159078	97,576	157,346		8/19/24 Mach One Towing - tow (\$1,820) 9/10/24 Napa - LED Signal and clearance light (\$59.86) 10/4/24 Lynch's Auto - Minor service (various filters, trans. filter kit, trans. fluid water pump, + labor (\$8,263.25) 10/24/24 Napa - Air filter, misc. (\$46.34) 11/14/24 HME - Misc. parts/1871' emblem (melted by sun) (\$286.40) 11/19/24 Hi-Tech - Enfo III (guage systems for water) (\$1,090.38) 12/9/24 US Bank (Amazon) - 2 head lamp high beam light (\$167.20) 12/9/24 US Bank (Amazon) - new pump motor rpic for monarch western plow (\$119.46)	\$286.66	\$107,691.17
<b>E-5222</b> 2003 HME	44KFT42822WZ20024 (E)1159077	82,595	135,463		9/12/24 Hi-Tech EVS - Amber lens and guages (\$1,060.47)	-	\$140,950.90
<b>E-5223</b> 1998 International	1HTSDADR6WH551543 (E) 993299	38,623	49,095		8/5/24 Burtons Fire - PM control (\$1,188.38)	-	\$54,440.99
<b>E-5228</b> 2000 HME (122 First Out)	44KFT4287YWZ19055 (E) 959496	-	48,353				\$61,805.77

24-25 Vehicle Maintenance

Dec

<b>WT-5236</b> 2007 Kenworth	2NKMHZ8X87M199259 (E) 1212616	9,833	13,571						\$15,897.68
<b>U-5310</b> 2008 F250 Ford	1FTSW21R98EC31882 (E) 8V25580	30,500	46,755						\$3,667.32
Warrant #1008-24-0000					11/18/24	Jackson Tire - 2 tires (\$333.71)			
<b>E-5361</b> 2016 Rosenbauer (116 First Out)	54F2CA512GWM11580 (E) 1425867	8,502	-	Odometer OOS, reading 400K, Apr months mileage reading: 62,697	6/17/24 6/30/24 7/1/24 7/1/24 7/8/24 7/8/24 7/31/24 8/7/24 8/31/24 9/10/24 9/30/24 10/3/24 10/24/24 10/31/24 11/30/24 12/4/24 12/31/24	H.O. Bostrom Co., Inc. - Kit FCR Fx STD Cable (\$160.83) JRCH Reimbursement - May (\$0.00) Jackson Tire - 2 front tires (\$1,337.26) Hi-Tech EVS - repair mechanical siren (\$1,242.03) Napa - AC Recharge hose, crank filter, misc. (\$153.56) Napa - air brake system/dryer part (\$770.90) JRCH Reimbursement - Jun (\$-160.83) Napa - Oil and misc. parts (\$221.37) JRCH Reimbursement - Jul (\$-3503.75) Napa - Antifreeze, Misc. (\$39.08) JRCH Reimbursement - Aug (\$-221.37) US Bank - sound unit gaskets (\$36.00) Napa - Gasket/Oil, Misc. (\$42.69) JRCH Reimbursement - Sep (\$-39.08) JRCH Reimbursement - Oct (\$-78.69) Napa - antifreeze, mudflaps, misc. (\$96.66) JRCH Reimbursement - Nov (0.00)	\$96.66	\$17,824.95	
<b>E-5364</b> 2008 Ford F550 4x4	1FDAW57R38EC53893 (E) 1356272	32,581	47,085		6/12/24 6/30/24 7/31/24 8/31/24 9/30/24 10/31/24 11/30/24 12/31/24	Lynch's Auto - Minor Service (\$693.56) JRCH Reimbursement - May (\$0.00) JRCH Reimbursement - Jun (\$-693.56) JRCH Reimbursement - Jul (\$0.00) JRCH Reimbursement - Aug (\$0.00) JRCH Reimbursement - Sep (\$0.00) JRCH Reimbursement - Oct (\$0.00) JRCH Reimbursement - Nov (\$0.00)	-	\$13,568.13	

<p><b>E-5368</b> 2007 E-ONE</p>	<p>4ENGAAA8371002458 (E) 1356273</p>	<p>62,266</p>	<p>135,018</p>		<p>6/30/24 JRCH Reimbursement - May (\$0.00)                  7/22/24 Merzlak signs - Door emblems (\$612.08)                  7/30/24 Lynch's Auto - Minor service, includes dx inop AC and repairing, fixing oil leaks (\$2,710.41)                  7/31/24 JRCH Reimbursement - Jun (\$0.00)                  8/06/24 Performance Trk Rpr - plate switch, start/stop (\$167.22)                  8/31/24 JRCH Reimbursement - Jul (\$-3,322.49)                  9/10/24 Napa - air valve, air switch, mini lights (\$85.34)                  9/10/24 Napa - solenoid, inc. credit (\$64.67)                  9/30/24 JRCH Reimbursement - Aug (\$-167.22)                  10/31/24 JRCH Reimbursement - Sep (\$-150.01)                  11/13/24 Napa - Misc. parts, turbo charger hose (\$98.50)                  11/30/24 JRCH Reimbursement - Oct (\$0.00)                  12/4/24 Napa - hoses, wrench, reels, misc. parts (\$113.28)                  12/17/24 Jackson Tire - 2 new front tires and 4 new back (\$3,799.15)                  12/31/24 JRCH Reimbursement - Nov (-\$98.50)</p>	<p>\$3,813.93</p>	<p>\$50,259.96</p>
<p><b>\$16,093.92</b> <b>\$1,023,719.36</b></p>							

**Amador Fire Protection District**

<u>Station</u>	<u>Veg Fires</u>	<u>Structure Fire</u>	<u>Other Fires</u>	<u>Medical</u>	<u>Hazard/FMS</u>	<u>Others</u>	<u>Total</u>
111	1	2	8	48	6	18	83
112	0	1	3	0	0	0	4
114	3	3	9	74	8	29	126
116	2	3	19	77	15	39	155
122	2	2	4	31	3	11	53
121	0	0	0	0	0	0	0
123	0	0	0	0	0	0	0
<b>Total</b>	<b>8</b>	<b>11</b>	<b>43</b>	<b>230</b>	<b>32</b>	<b>97</b>	<b>421</b>

**TOTAL** **421**

# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01-21-25

From: Robert Withrow  
(Department Head - please type)

Phone Ext. x391

- |                                     |                |
|-------------------------------------|----------------|
| <input checked="" type="checkbox"/> | Regular Agenda |
| <input type="checkbox"/>            | Consent Agenda |
| <input type="checkbox"/>            | Blue Slip      |
| <input type="checkbox"/>            | Closed Session |

Meeting Date Requested:

01-21-25

Department Head Signature \_\_\_\_\_

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular meeting minutes of December 18th, 2024.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts

n/a

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments:

Committee Review?

N/A

Name \_\_\_\_\_

Committee Recommendation:

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions:

n/a

## FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Other: \_\_\_\_\_

Noes \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_

Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by \_\_\_\_\_

Department  
For meeting  
of \_\_\_\_\_

ATTEST: \_\_\_\_\_

AFPD Board Clerk



**AMADOR FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California  
Wednesday, December 18, 2024  
10:37 AM

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

**Present:**

Brian Oneto, Chair  
Richard Forster, Director  
Jeff Brown, Director  
Frank Axe, Director

**Absent:**

Pat Crew, Vice Chair

**Staff:**

Robert Withrow, Fire Chief  
Nicole Cook, Clerk of the Board

**AGENDA**

**MOTION:** It was moved by Director Forster and seconded by Director Axe and carried 4-0-1 to approve the agenda as presented, Director Crew absent.

**PUBLIC MATTERS NOT ON THE AGENDA:** None.

**PRESENTATION:** Special thank you to the terms served as an Amador Fire Protection District Board of Director for Richard Forster and Frank Axe. The Fire Chief expressed his gratitude for their support, standards and professionalism.

**ADMINISTRATIVE MATTERS:**

**Fire Chief Update:** The following discussion ensued relative to subject matter, no action was taken.

**Operations:** Thank you to Captain Gonsalves along with other members who have supported the establishment for a health and wellness program. Battalion Chief (BC) Ebling is completing the 2025 Training Plan based on the results of a training need assessment(s) and district needs. The last Captains quarterly meeting this month was productive and Chief is encouraged by their enthusiasm. After a successful interview, the district offered a conditional job offer for the newly position of fleet mechanic to Chad Dale. He starts on January 6<sup>th</sup> and will be at station 152 in Volcano where he be stationed. The monthly operations meeting with the battalion chiefs was also productive, an invitation was extended and accepted to Fire Chief Pigeon of the City of Jackson.

**Fire Prevention:** Ashley Anaya, Fire Prevention Officer (FPO) gave report. Residential and commercial property inspections for defensible space continue. Plan review of existing and new commercial development continues; such as the early

phases of a hotel on Jackson Gate and Walmart improvements. The pre-fire plans for the county continues.

The Chief met with Kirkwood Public Utilities District. Kirkwood has been exploring resource options for fire protection and emergency medical services. Due to the distance and safety precaution the recommendation would be to have a 3-person engine company. The recommendation comes with financial challenges. Currently Kirkwood is staffed by volunteer firefighters and Chief Ansel will be retiring in the near future.

**Public Information Officer:** Kayla Dale gave report.

- Community Chainsaw and Burn Pile Safety class in Plymouth last month. Hope to perform more training similar to this.
- Amador High School Career Fair was on 11/21 – Amador Fire's Junior firefighting program.
- Columbia College Fire Academy – Eng. Razo and FF Hauser prepared and presented on the districts apprentice program and volunteer program for recruitment purposes.
- District wide Christmas events and Santa Cruises was very successful.
- There was a meeting with the Jr. FF's and their parents to discuss the program, seek feedback, etc. Since this is a new program a pulse check was necessary.
- The district partnered with the Amador Fire Safe Council and the Sheriffs Office to conduct an upcountry safety meeting. This event was successful, the topic was on incident command; which includes evacuations, etc.

**Volunteer Program:** Fire Chief gave report. The recruitment process has been successful. The academy starts on January 11<sup>th</sup>.

**New Fire Station:** Discussion ensued relative to subject matter. GSA is assisting with the best process to move forward effectively and fiscally responsible.

**Annual Meeting Schedule:** Discussion ensued relative to subject matter.

**MOTION:** It was moved by Director Brown and seconded by Director Axe, and carried 4-0-1 to approve the 2025 annual meeting schedule as presented. Director Crew absent.

**District Monthly Reports:** Discussion ensued relative to subject matters. Fire Chief presented.

**Training Report:** No action taken, report only. Actively working on completing a formal 2025 training calendar. There was a surprise drill at station 122, Eng. Anaya, FF Pelko and Apprentice FF De Los Rios had great attitudes and performance.

**Vehicle Maintenance Report:** No action taken, report given about possibly bad diesel fuel affecting apparatus.

**Call Report:** No action taken, report that there has been a significant increase in traffic collisions. There was a vehicle fire in Pioneer and the first arriving apparatus gave a great report on conditions, a special shout out to Eng. Razo, may use recording for future training opportunities. The district was busy during the wind event.

**MISCELLANEOUS MATTERS:**

**Regular Meeting Minutes from November 13, 2024:** Discussion ensued relative to subject matter.

**MOTION:** It was moved by Director Forster and seconded by Director Brown, and carried 4-0-1 to approve the regular meeting minutes as presented. Director Crew absent.

Board convened into closed session at 11:42 AM. This portion of the meeting was not recorded.

**Closed Session:** may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

**Regular Session:** At 11:54 AM, the Board reconvened into regular session. The following matters were reviewed during closed session:

**Conference with Labor Negotiators:** [Pursuant to Government Code 54957.6]: Agency Designated Representative: Robert Withrow, Fire Chief  
Employee Organization: The Amador County Professional Firefighters Local 5181  
Agreement for Professional Services Memorandum of Understanding. Discussion and possible action relative to labor negotiations.

No action was taken, discussion item only.

**Special Closed Meeting Minutes from December 2<sup>nd</sup>, 2024:** Discussion ensued relative to subject matter.

**MOTION:** It was moved by Director Forster and seconded by Director Brown, and carried 4-0-1 to approve the regular meeting minutes as presented. Director Crew absent.

**ADJOURNMENT:** At 11:55 AM, Brian Oneto, Chair adjourned the meeting until January 21<sup>st</sup>, 2025.

\_\_\_\_\_  
Chair, Amador Fire Protection District

# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01-21-25

From: Robert Withrow  
(Department Head - please type)

Phone Ext. 391

<input type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input checked="" type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>01-21-25</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: CONFERENCE WITH LABOR NEGOTIATORS

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)  
 [Pursuant to Government Code 54957.6]: Agency Designated Representative: Robert Withrow, Fire Chief  
 Employee Organization: The Amador County Professional Firefighters Local 5181  
 Agreement for Professional Services Memorandum of Understanding. Discussion and possible action relative to labor negotiations.

Recommendation/Requested Action: \_\_\_\_\_

Fiscal Impacts (attach budget transfer form if appropriate) \_\_\_\_\_  
 Staffing Impacts \_\_\_\_\_

Is a 4/5ths vote required? Yes  No

Contract Attached: Yes  No  N/A   
 Resolution Attached: Yes  No  N/A   
 Ordinance Attached: Yes  No  N/A

Committee Review? N/A

Name Pat Crew and Richard Forster

Committee Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_  
 Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_  
 CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions: \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_ Time \_\_\_\_\_ Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_ Unanimous Vote: Yes \_\_\_ No \_\_\_  
 Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_  
 Noes \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_  
 Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_  
 Completed by \_\_\_\_\_  
 A new ATF is required from \_\_\_\_\_  
 Department \_\_\_\_\_  
 For meeting \_\_\_\_\_  
 of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.  
 ATTEST: \_\_\_\_\_  
 AAFP Board Clerk

# AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 01-21-25

From: Robert Withrow  
(Department Head - please type)

Phone Ext. x391

<input type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input checked="" type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>01-21-25</u>	

Department Head Signature \_\_\_\_\_

Agenda Title: CLOSED SESSION MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors closed session minutes held on December 18th, 2024 as presented or revised.

Recommendation/Requested Action:  
Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate) n/a      Staffing Impacts n/a

Is a 4/5ths vote required?      Yes       No

Contract Attached:      Yes       No       N/A   
 Resolution Attached:      Yes       No       N/A   
 Ordinance Attached:      Yes       No       N/A

Committee Review?      N/A   
 Name \_\_\_\_\_  
 Committee Recommendation: \_\_\_\_\_

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_      Counsel \_\_\_\_\_  
 Auditor \_\_\_\_\_      GSA Director \_\_\_\_\_  
 CAO \_\_\_\_\_      Risk Management \_\_\_\_\_

Distribution Instructions:  
n/a

### FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___      Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____  Completed by _____	A new ATF is required from _____  Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.  ATTEST: _____ AFPD Board Clerk
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