

Tuesday November 20, 2018

**BOARD OF DIRECTORS  
AMADOR FIRE PROTECTION DISTRICT  
COUNTY ADMINISTRATION CENTER**

810 Court Street  
Jackson, California 95642

**AGENDA**

**-- 10:30a.m. --**

**Please Note: All Board of Directors meetings are recorded.**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646(fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2.

**PLEDGE OF ALLEGIANCE**

**AGENDA:** Off-agenda items must be approved by the Board pursuant to Section 54954.2 of the Government Code.

**PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the AFPD Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

**ADMINISTRATIVE MATTERS**

- (1) BADGE PRESENTATION AND FIREFIGHTERS OATH:** Presentation of badge pinning and Firefighters Oath for 18-01 academy graduates.
- (2) REQUEST FROM KIRKWOOD FIRE REGARDING HYDRANT CITATIONS:** Request from Kirkwood Chief Ansel relative to allowing Kirkwood Fire to write citations in Amador Fire's jurisdiction for people who park in front of fire hydrants and in fire lanes.
- (3) VEHICLE MAINTENANCE REPORT:** Report of expenses for maintenance and repair of District vehicle fleet.
- (4) AMENDMENT TO ORDINANCE 005 – ADOPTING THE 2016 CA FIRE CODE WITH THE AMADOR FIRE PROTECTION DISTRICT:** Request to update subject ordinance to adopt the 2016 edition of the CA Fire Code.

**MISCELLANEOUS MATTERS**

- (5) MINUTES:** Review and approval of the regular minutes of the Board of Directors meeting of October 16, 2018, as presented or revised.

**ADJOURNMENT**

## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 11/20/2018

From: Walter White  
(Department Head - please type)

Phone Ext. x391

☒ Regular Agenda  
☐ Consent Agenda  
☐ Blue Slip  
☐ Closed Session  
Meeting Date Requested:

11/20/2018

Department Head Signature Walter White

Agenda Title: OATH OF OFFICE AND BADGE PRESENTATION

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Presentation of oath of office and badge pinning ceremony for 18-01 academy graduates.

Recommendation/Requested Action:

Public Presentation

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Committee Review?

N/A ☒

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions:

n/a

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Other: \_\_\_\_\_

Noes: \_\_\_\_\_

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_

Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department \_\_\_\_\_

Completed by \_\_\_\_\_

For meeting \_\_\_\_\_

of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk

## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 11/20/2018

From: Walter White  
(Department Head - please type)

Phone Ext. 391

Department Head Signature Walter White

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>11/20/2018</u>	

Agenda Title: Request from Kirkwood Fire Regarding Hydrant Citations

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Request from Kirkwood Chief Ansel relative to allowing Kirkwood Fire to write citations in Amador Fire's jurisdiction for people who park in front of fire hydrants and in fire lanes.

Recommendation/Requested Action:

None

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts

None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Committee Review?

N/A ☒

Name

Committee Recommendation:

Request Reviewed by:

Chairman

Counsel

Auditor

GSA Director

CAO

Risk Management

Distribution Instructions:

### FOR CLERK USE ONLY

Meeting Date

11/20/18

Time

10:30am

Item #

2

Board Action: Approved Yes ☐ No ☐

Unanimous Vote: Yes ☐ No ☐

Ayes:

Resolution

Ordinance

Other:

Noes

Resolution

Ordinance

Absent:

Comments:

Distributed on

A new ATF is required from

Department

Completed by

For meeting

of

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk



AFPD Headquarters <afpdhdq@amadorgov.org>

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## Invitation to Amador Fire Board Meeting for Hydrant Citations 11/20 10:30am

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**Rick Ansel** <ransel@kmpud.com>

Tue, Nov 6, 2018 at 9:04 AM

To: AFPD Headquarters <afpdhdq@amadorgov.org>

Cc: Erik Christeson <EChristeson@kmpud.com>

Hi Lindsey,

Yes, we would be happy to attend the Amador Fire Board meeting on November 20<sup>th</sup>.

Also, for reference attached is the Parking Civil Penalty Schedule we are currently using in Alpine County. Along with a couple of photos from the past showing the need for enforcement.

Essentially, we are writing citations on behalf of Alpine County to discourage day skiers from parking in front of hydrants and fire lanes. These citations are sent to Alpine County (along with a photograph of the violation) for processing. Any revenue collected remains with Alpine County and Kirkwood Fire does not submit for any administrative costs for writing the citation.

Please call me if you have any questions or need additional information.

Rick Ansel

Assistant General Manager

Kirkwood Meadows Public Utility District

Office (209) 258-4444 Ext. 103

Cell (775) 781-2505

**From:** AFPD Headquarters <afpdhdq@amadorgov.org>

**Sent:** Monday, November 05, 2018 4:46 PM

**To:** Rick Ansel <ransel@kmpud.com>

**Cc:** Walter W. White <wwwwhite@amadorgov.org>

**Subject:** Invitation to Amador Fire Board Meeting for Hydrant Citations 11/20 10:30am

[Quoted text hidden]

Kirkwood Meadows PUD is an equal opportunity provider and employer.

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**3 attachments**

**No Parking Fire Hydrant 1-28-10 002.jpg**  
4203K

# ALPINE COUNTY PARKING AGENT

Teola L. Tremayne, Parking Agent  
P.O. Box 158  
Markleeville, CA 96120

Telephone: 530-694-2281  
Fax: 530-694-2491

## 2015/2016 CIVIL PENALTY SCHEDULE FOR PARKING/REGISTRATION VIOLATIONS Effective January 1, 2015

### California Vehicle Code:

#### **Parking Violations:**

22505(b) VC Unauthorized stop on highway	\$ 57.50
22507 VC Preferential Parking Blue Lakes Road	\$ 57.50
22510 VC Parking in snow removal area	\$ 57.50
22507.8 VC Illegal parking in handicapped zone	\$257.50
22514 VC Prohibited stopping, standing, parking - Fire Hydrant	\$107.50
22500.1 VC Prohibited stopping, standing, parking - Fire Lane	\$107.50

#### **Registration Violations:**

4000(a) VC Registration expired	\$110.00 or proof of correction plus \$10.00
5204(a) VC Registration tabs	\$110.00 or proof of correction plus \$10.00
38010 VC OHV Issuance and display of ID plates	\$110.00 or proof of correction plus \$10.00
38020 VC OHV Identification required	\$110.00 or proof of correction plus \$10.00

#### **Equipment Violations:**

All applicable Vehicle Code Sections	\$110.00 or proof of correction plus \$10.00
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### Parks and Recreation Code:

5091.15(a) PRC Sno-Park violation	\$ 94.50
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### Alpine County Code:

591-96 Parking Ordinance Vehicles	First offense	\$ 57.50
	*Second offense	\$107.50
	*Third offense	\$157.50
600-97 Parking Ordinance Snowmobiles	First offense	\$ 57.50
	*Second offense	\$107.50
	*Third offense	\$157.50
10.08.010(A)(4) Parking motor vehicle other than motor vehicle designed and constructed for use over or on top of snow - prohibited in CSA#1 road closures.		\$ 75.00

\*Note: the increase in penalty may be imposed when the second and third conviction occurs within twelve (12) months of another such conviction or convictions, respectively.

### Fish and Game Code:

550(a)(45)(b)(6)(A) Title 14, CCR (Hope Valley) (Park vehicle or trailer in area other than designated by DFG)	\$ 75.00
551(a)(q)(35)(C) Title 14, CCR (Red Lake) (Prohibited trailer parking at Red Lake Wildlife Area – dam road)	\$ 75.00

### Additional Penalties:

Failure to pay by the due date (21 days after issuance of citation) will increase the original fine by a \$25.00 late penalty fee.

When a Failure to Pay hold is placed on vehicle registration through DMV, and additional administrative service fee of \$3.00 is added to the original fine plus late penalty fee.









## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 11/20/2018

From: Walter White  
(Department Head - please type)

Phone Ext. 391

Department Head Signature Walter White

☒ Regular Agenda  
☐ Consent Agenda  
☐ Blue Slip  
☐ Closed Session  
Meeting Date Requested:

11/20/2018

Agenda Title: VEHICLE MAINTENANCE REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of expenses for maintenance and repair of District vehicle fleet.

Recommendation/Requested Action:

Review attached report

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes ☐

No ☒

Committee Review?

N/A ☒

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_

Counsel \_\_\_\_\_

Auditor \_\_\_\_\_

GSA Director \_\_\_\_\_

CAO \_\_\_\_\_

Risk Management \_\_\_\_\_

Distribution Instructions: \_\_\_\_\_

### FOR CLERK USE ONLY

Meeting Date 11/20/18

Time 10:30am

Item # 3

Board Action: Approved Yes \_\_\_ No \_\_\_ Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department

Completed by \_\_\_\_\_

For meeting

of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk



Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	Odometer Reading	Repair Hours / Comments (out of service, if applicable)	Dates	Maintenance Performed (description)	October Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
C-5100 - 2015 Ford Explorer AWD (Fire Chief)	1FMSK8AR7FGB25939 (E) 1460509	19,530	29,639		8/21/18	Glass Doctor - Replace Cracked/Broken windshield - deductible only (\$500)	\$0.00	\$913.13
C-5108/09 - 2010 Ford Expedition XLT 4x4 (Prevention-08/09)	1FMUJG59AEA43199 (E) 1305976	162,270	172,754		7/10/18 9/11/18	Riebes - light (\$1.28) Stein's Auto - replace/install new engine (in Aug) (\$7273.80)	\$0.00	\$15,090.60
C-5103 - 2016 Ford F250 4x4 (Battalion Chief)	1FTTX2B6GGEA66410 (E) 1485648	19,611	50,670		7/10/18 8/21/18 8/25/18 9/4/18 9/4/18 10/10/18	Riebes - wiper (\$52.19) Sterlings - Rotate tires, brakes pads, lube, filters, etc. (\$996.35) Stein's - Brake Pads cracked, repaired under warranty (\$0.00) Randy's Tire in Sonora - 2 tires/rplc from striketeam (\$931.27) Jackson Tire - 2 New tires (\$449.99) <b>Riebes - Wiper Blades, misc. parts (\$34.19)</b>	\$34.19	\$4,050.54
C-5104 - Chief 2011 Ford F250 4x4 (Battalion Chief)	1FTTX2B62BEA30761 (E) 1306800	92,337	108,886		8/8/18 8/8/18 8/28/18	Sterling's Auto - spark plugs, spark plug wires, lube, oil and filter, belt tensioner, cooling system flush, air filter, fuel injection service (\$2,357.29) Sterling's Auto - Replace Battery (\$208.39) Stein's - Brake pads (front) & under warranty, resurfaced front rotors, front calipers (\$380.81)	\$0.00	\$6,010.42
C-5105 - Chief 2012 Ford Expedition 4x4 (Battalion Chief)	1FMUJG5XCE67187 (E) 1401123	67,531	76,182				\$0.00	\$4,353.99
C-5106 - 2009 Ford F250 4x4 (Battalion Chief)	1FTSX21509EA15399 (E) 1294991	65,530	73,126		8/14/18 9/11/18	Sterling's Auto - A, B and C Service, Rear Brake Pads, Rotate Tires (\$1639.17) Riebes - Lift support (\$116.33)	\$0.00	\$4,983.09
E-5111 2015 Rosenbauer 4x4 (111 First Out)	54F2CB417FWM11449 (E) 1488122	19,474	31,376		7/10/18 9/18/18 10/16/18 10/16/18 10/2/18	Sterling Auto - AC inop (\$726.96) EVO - New antenna (\$61.96) Burton's Fire - Mud Flap (\$38.32) Burton's Fire - Switch and Low Coolant Sensor (\$609.12) Jackson Tire - 4 New GY Tires (\$2,388.63)	\$3,036.07	\$13,492.74
E-5113 1991 KME 4x4	1HTSEPCRNH415881 (E) 349699	80,306	85,844				\$0.00	\$16,891.00
SQ-5115 2003 Ford F350 4X4 (previously SQ-145)	1FDWF37P23ED60337 (E) 1159107	42,236	43,187		10/2/18	Sterling Auto - B Service, Brakes, Rotors and Calipers (\$1,444.71)	\$1,444.71	\$12,527.86
WT-5116 2015 Kenworth	2NKHU8X9FM437394 (E) 1410351	2,230	2,961		9/18/18	Doug Veerkamp's - B Service (\$864.50)	\$0.00	\$2,389.32

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	Odometer Reading	Repair Hours / Comments (out of service, Mile, etc. if applicable)	Dates	Maintenance Performed (description)	October Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
SQ-5125 2008 Ford F350 (Previously SQ-115)	1FDWX37RXXEC15309 {E}1281212	99,175	102,502		10/23/18	Sterlings Auto - A Svc. Remove and Replace Water Pump, Radiator Hose, Replace Original Shock (\$4,297.82)	\$4,297.82	\$5,739.73
WT-5126 2007 Kenworth	2NKMHZ8X67M199258 {E}1212617	16,891	17,875				\$0.00	\$3,932.39
E-5141 2018 Rosenbauer (114 First Out)	54F2CA414JWM12044 {E}1369499	0	4,081				\$0.00	\$0.00
WT-5146 1996 International	1HTSDADR7TH97632 {E}035872	38,174	41,711		9/11/18 10/2/18 10/4/18	Sterling's Auto - A & B Service (\$534.58) Glass Doctor - Driver Side Mirror Replaced (\$43.10) United Fire - QG Relief Valve Kit (\$26.41)	\$69.51	\$4,879.63
E-5148 2003 HME (114 First Out) (Previously E-5141)	44KFT4282WZ20024 {E}1159077	82,595	OOS		7/10/18 7/10/18 8/14/18 8/14/18 9/4/18 10/10/18	Riebes - antifreeze and lights (\$75.90) Real Work Trucks - door rod and spring (\$63.79) Doug Veerkamp's - A Service, Flush cooling sys (A/C inop), Check airleak, rplc Ft and RR brakes, drums and hardware, rplc driveline at trans, rplc heater valve, repair heater control cable, clean out radiator (\$3,688.59) Sterling's - Rep exhaust leak, remove and replc gaskets and hardware (\$1153.01) HNC Truck Parts - Headlight Switch (\$52.95) Riebes - lights (\$54.60)	\$54.60	\$40,042.49
U-5210 2000 Ford Explorer 4x4	1FMPU16LXYLH47751 {E}1022891	107,494	109,150		9/11/18 9/11/18	Stein's Auto - A Service (\$78.51) Riebes - Windshield wash and wipers (\$26.32)	\$0.00	\$830.48
E-5211 1991 KME	1HTSDPCR9NH416110 {E}366231	33,432	36,790		7/17/18	Doug Veerkamp - B svc (\$585.84)	\$0.00	\$5,353.21
E-5214 2008 Ford F550	1FDAX57R58EB35812 {E}1281210	28,278	29,732				\$0.00	\$3,457.11
WT-5216 2015 Kenworth	2NKHJH8X7FM437393 {E}1410352	3,030	4,317		9/25/18	Doug Veerkamp - B Svc (\$635.87)	\$0.00	\$3,376.08
E-5221 2003 HME (122 First Out)	44KFT4284WZ20025 {E}1159078	97,576	110,968		7/10/18 7/10/18 7/24/18 8/14/18 9/4/18 9/4/18 9/11/18 10/30/18	Riebes - Paddle seat valve (\$35.01) Sterling Auto - B svc, svc transmission, svc cooling sys., gear lube, fuel/water separator filter (\$1443.93) Doug Veerkamp - Rplc rear shoes and hardware and drums (brakes) (\$725.58) Jackson Tire - 4 New Tires (\$2052.89) CLF - Fan Blade (\$153.60) US Bank Card - Fuel Cap (\$18.16) Riebes - Battery and Oil (\$583.27) US Bank Card - Lights (\$14.00)	\$14.00	\$27,687.61



Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	Odometer Reading	Repair Hours / Comments (out of service, Misc, etc. if applicable)	Dates	Maintenance Performed (description)	October Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5222 1991 KME	1HTSDPCRONH416111 (E) 349698	54,320	56,217		8/7/18 9/11/18 10/16/18	Riebes - Mirror (\$21.54) Bart Industries - Clear light (\$7.52) Sterling's Auto - Replace Water Pump, Checked Coolant Leak (\$1,492.50)	\$1,492.50	\$5,585.63
E-5223 1998 International	1HTSDAD6WH551543 (E) 993299	38,623	44,342		8/7/18 8/14/18 9/18/18 9/25/18	Riebes - Spark Plug Kit (\$30.15) Sterling's - A service (\$521.32) US Bank Card - Headlights/Replacement (\$35.59) Sterling's - power steering leak repair, coolant leak repair (\$1,542.47)	\$0.00	\$11,920.00
E-5231 1992 Freightliner	1FV6H1BB8NLA81046 (E) 352799	63,292	65,017		7/24/18 8/14/18 9/11/18	Doug Veerkamp - B Svc and ck throttle linkage (\$761.92) Sterling's - Injector inop/weak, starting issue, remove starter and inspect flywheel (\$1076.21) Riebes - Lights (\$10.75)	\$0.00	\$10,220.41
E-5234 1992 Ford F350 4x4	2FDKF38G7NCA42025 (E) 292907	33,123	33,833		7/24/18 7/24/18	Rory's Towing - shift cable (\$98.79) Riebes - Shifter cable (\$65.72)	\$0.00	\$3,180.40
WT-5236 2007 Kenworth	2NKM1UZX87M199259 (E) 1212616	9,833	10,536		10/2/18	Sterling Auto - A Service (\$608.83)	\$608.83	\$1,474.13
E-5361 2016 Rosenbauer (116 First Unit)	54FCA512GWM11580 (E) 1425867	8,502	18,313		9/4/18 10/2/18 10/31/18	Burton's Fire - Step Light (\$53.19) Jackson Tire - 4 New Tires (\$2,051.98) JRCH - Reimbursement for Sep (\$-53.19)	\$1,998.79	\$6,581.29
E-5364 2008 Ford 4x4	1FDAW57R38EC33893 (E) 1356272	32,581	36,696		7/17/18 7/17/18 8/8/18 8/30/18 9/11/18 9/30/18 10/2/18 10/31/18	Autozone (reimb. Kwoka, brakes bad/strike team) brake pads (\$72.72) Les Schwab - Tire (tire blown during strike team) (\$300.45) Sterling's Auto - Rep High fuel rail pressure, injection pump, valve cover gasket, extract broken exhaust bolts, rple cac tube boots, remove intercooler and re-inst. new turbos (\$12,068.52) JRCH - Reimbursement for July (\$-373.17) Jackson Tire - 4 New Tires (\$1,223.08) JRCH - Reimbursement for Aug (\$-12,068.52) US Bank / LEHR - Code 3 Light (\$404.82) JRCH - Reimbursement for Sept (\$-1,223.08)	-\$818.26	\$16,608.34
E-5368 2007 E-ONE	4ENGAA8371002458 (E) 1356273	62,266	75,989		7/10/18 7/10/18 8/30/18 9/4/18 9/11/18 9/11/18 10/10/18 10/16/18 10/31/18	Riebes - Antifreeze, Hose/Tube, misc parts (\$57.72) Forestry Suppliers - seal gasket (\$11.13) JRCH - Reimbursement for antifreeze, hose, gasket, etc. (\$-68.85) Burton's Fire - Cab Latch (\$449.74) US Bank Card - Akron Field Service Kit/Repair leak from valve on passenger side (\$184.15) Riebes - Misc. Parts (\$8.04) Riebes - Oil Filler Cap (\$8.93) Veerkamps - Check and Repair Engine Oil and Power Steering Leaks (\$673.31) JRCH - Reimbursement for September (\$-641.93)	\$40.31	\$30,709.23
							\$12,273.07	\$262,280.85

## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 11/20/18

From: Walter White  
(Department Head - please type)

Phone Ext. x391

☒ Regular Agenda  
☐ Consent Agenda  
☐ Blue Slip  
☐ Closed Session  
Meeting Date Requested:

11/20/18

Department Head Signature Walter White

Agenda Title: Amendment to Ordinance 005 Adopting the 2016 CALIFORNIA FIRE CODE

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Request to update subject ordinance to adopt the 2016 edition of the CA Fire Code.

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Committee Review?

N/A ☒

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☒

No ☐

N/A ☐

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_

Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_

CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions:

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department \_\_\_\_\_

For meeting \_\_\_\_\_

of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk



ORDINANCE NO. AFPD 006

AN ORDINANCE ADOPTING THE CALIFORNIA FIRE CODE WITHIN THE AMADOR FIRE PROTECTION DISTRICT

An ordinance of the Amador Fire Protection District adopting the 2016 edition of the California Fire Code, regulating and governing the safeguarding of life and property from fire and explosion hazards from the storage, handling and use of hazardous substances, materials and devices and from conditions hazardous to life or property in the occupancy of buildings and premises in the Amador Fire Protection District

The Board of Directors of the Amador Fire Protection District does ordain as follows:

**Section 1. Repeal of Existing Ordinance**

Amador Fire Protection District Ordinance No. 005, An Ordinance Adopting the California Fire Code Within the Amador Fire Protection District, is hereby repealed in its entirety.

**Section 2. California Fire Code – Adopted By Reference**

Pursuant to California Health and Safety Code 13869, there is hereby adopted by the Board of Directors (Board) of the Amador Fire Protection District (District) for the purpose of prescribing regulations governing conditions hazardous to life and property from fire, hazardous materials, and explosions, that certain code known as the “California Fire Code, Title 24, California Code of Regulations, Part 9” (Code), as published by the International Code Council, including Appendices Chapter 4, B, C, D, H, and I, and the whole thereof, save and except such portions as, deleted, modified or amended herein. A copy of this Code is available, for public use and examination, at the office of Clerk of the District. From the date on which this ordinance shall take effect, the provisions thereof shall be effective within the District.

**Section 3. Findings**

California Health and Safety Code, Section 13869.7, 17958.7, and 18941.5, allow for amendments reasonably necessary because of local climatic, geographical or topographical conditions. The District makes the following findings in support of local amendments to the Code.

- A. The topography of the District presents several factors which impede response times: steep and narrow roadways, seasonal closure of roads due to snow and flooding, and insufficient water supplies.
- B. The District includes elevations from 100 feet to over 5,000 feet which present problems for a timely response due to climatic conditions, from fog in the lowlands to snow at higher altitudes.

**Section 4. Amendments**

Based on the afore-cited topographical and climatic findings the District finds it necessary to amend the Code to provide additional fire safety measures in an attempt to reduce the severity of fire and potential loss of life and property. The Code adopted herein is hereby amended as set forth in this section.

Code section 903, Automatic Fire Sprinkler Systems, is amended to add the following:

- A. In addition to the requirements specified in Section 903.2 of the Code, an automatic fire sprinkler system, as approved by the Fire Chief, shall be installed throughout in:

1. Every building hereafter constructed in which the total building area, as defined in section 502 of the 2010 California Building Code (CBC), is 5,000 square feet or greater.

Exceptions:

(a). The Fire Chief may waive this requirement if the building is divided into areas of less than 5,000 square feet by the construction of fire walls pursuant to requirements of Section 706 of the CBC.

(b). Agricultural Building as defined Section 202 of the CBC. \*

(c). Residential buildings built pursuant to Amador County Code , Chapter 15.10 (LDRD)

2. Existing buildings, for which the initial building permit for the building was issued after December 29, 1994, where modifications increase the total building area, as defined in section 502 of the CBC, to 5,000 square feet or greater. (Note: 12/29/1994 was the effective date of the District's first ordinance requiring installation of sprinkler's in buildings 5,000 square foot or larger.

Exceptions:

(a). The Fire Chief may waive this requirement if the building is divided into areas of less than 5,000 square feet by the construction of fire walls pursuant to requirements of Section 706 of the CBC.

(b). Agricultural Building as defined Section 202 of the CBC. \*

3. Existing buildings constructed prior to December 29, 1994 with a total building area, as defined in section 502 of the CBC, of 5,000 square feet or larger, when there is a change in character of the occupancy or use of any building which may in the opinion of the Fire Chief increase or cause to increase the threat of fire or threat to life and property.

Exception:

Agricultural Buildings as defined in Section 201 of the CBC. \*

B. An approved fire control room shall be provided for all buildings protected by an automatic fire extinguishing system. The fire control room shall contain all system control valves, fire alarm control panels and other fire equipment required by the Fire Chief. Fire control rooms shall be located within the building at a location approved by the Fire Chief, and shall be provided with a means to access the room directly from the exterior of the building. Durable signage shall be provided on the exterior side of the access door to identify the fire control room. Access to the room shall be provided by a District approved key system.

Exception:

Residential Group R-3 as defined in Section 310 of the CBC. \*\*

Each of the amendments above is based on both findings, A. (topographical) and B. (climatic), as set forth in Section 3.

\*Section 202 defines "Agricultural Building" as a structure designed and constructed to house farm implements, hay, grain, poultry, livestock or other horticultural products. This structure shall not be a place of human habitation or a place of employment where agricultural products are processed, treated or packaged, nor shall it be a place used by the public.

\*\*Section 310 (in part) defines "Residential Group R-3" as one or two family dwellings; townhouses not more than three stories above grade in height with a separate means of egress; adult or child daycare facilities that provide accommodations for clients for less than 24 hours; congregate living facilities with 16 or fewer persons.



## **Section 5. Enforcement**

The Code herein adopted shall be enforced by the Fire Chief of the District or his designee.

## **Section 6. Appeals**

An application for appeal shall be based on a claim that the intent of the Code or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of this Code do not fully apply, or an equivalent method of protection or safety is proposed.

Any person aggrieved by any decision of the Fire Chief, may appeal to the Board by filing a written application of appeal with the Clerk of the Board within thirty (30) days from the date such decision was made.

## **Section 7. Penalties**

### **Chapter 1, Section 109.3, Violation Penalties:**

Persons who shall violate a provision of this Code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the Fire Chief, or of a permit or certificate used under provisions of this Code, shall be guilty of a misdemeanor, punishable by a fine of not more than five hundred dollars (\$500.00) or by imprisonment not exceeding one hundred eighty (180) days, or both such fine and imprisonment. When not otherwise specified by the Fire Chief, each day that a violation continues after due notice has been served shall be deemed a separate offense.

## **Section 8. Notification**

Pursuant to Health and Safety Code Section 13869.7, not less than 30 days prior to the District noticing a public hearing on this Ordinance, the District has provided a copy of the proposed ordinance to the County of Amador (County).

## **Section 9. Ratification and Filing**

Pursuant to Health and Safety Code Section 13869.7(c), this Ordinance shall not become effective until ratification by the County. Upon ratification the County shall file a copy of this Ordinance, which includes the required findings of the District, with the Department of Housing and Community Development.

## **Section 10. Validity**

The Board hereby declares that should any portion of this ordinance or of the Code hereby adopted be declared for any reason to be invalid, it is the intent of the Board that it would have passed all other portions of this ordinance independent of the elimination thereof of any such portion as may be declared invalid.

Section 11. **Publication and Effective Date**

This Ordinance or a summary thereof shall be published in the manner prescribed in Government Code 25124, but not before ratification and required filings by the County as provided for in Health and Safety Code Section 13869.7(c). This Ordinance shall take effect and be in full force thirty (30) days following said publication.

The foregoing ordinance was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 20th day of November, 2018 by the following vote:

AYES:

NOES:

ABSENT:

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President, Board of Directors

ATTEST:

LINDSEY CLARK, Clerk of the  
Amador Fire Protection District  
Amador County, California

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## AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 11/20/2018

From: Walter White  
(Department Head - please type)

Phone Ext. x391

☒ Regular Agenda  
☐ Consent Agenda  
☐ Blue Slip  
☐ Closed Session  
Meeting Date Requested:

11/20/2018

Department Head Signature Walter White

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors special minutes of October 16, 2018 as presented or revised.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Committee Review?

N/A ☒

Name \_\_\_\_\_

Committee Recommendation: \_\_\_\_\_

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments: \_\_\_\_\_

Request Reviewed by:

Chairman \_\_\_\_\_ Counsel \_\_\_\_\_

Auditor \_\_\_\_\_ GSA Director \_\_\_\_\_

CAO \_\_\_\_\_ Risk Management \_\_\_\_\_

Distribution Instructions:

n/a

### FOR CLERK USE ONLY

Meeting Date \_\_\_\_\_

Time \_\_\_\_\_

Item # \_\_\_\_\_

Board Action: Approved Yes \_\_\_ No \_\_\_

Unanimous Vote: Yes \_\_\_ No \_\_\_

Ayes: \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_ Other: \_\_\_\_\_

Noes \_\_\_\_\_ Resolution \_\_\_\_\_ Ordinance \_\_\_\_\_

Absent: \_\_\_\_\_ Comments: \_\_\_\_\_

Distributed on \_\_\_\_\_

A new ATF is required from \_\_\_\_\_

Department \_\_\_\_\_

For meeting \_\_\_\_\_

of \_\_\_\_\_

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: \_\_\_\_\_

AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

Meeting Was Recorded  
On MP3

Jackson, California  
Tuesday, October 16, 2018  
10:31am

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

**Present:**

Lynn Morgan, President, Director  
Brian Oneto, Vice President, Director  
Richard Forster, Director  
Pat Crew, Director  
Frank Axe, Director

**Absent:**

**Staff:**

Walter White, Fire Chief  
Lindsey Clark, Clerk of the Board

**AGENDA**

**MOTION:** It was moved by Director Forster, seconded by Director Crew, and unanimously carried to approve the agenda as presented.

**PUBLIC MATTERS NOT ON THE AGENDA:** Eric Haydt, President for Amador County Professional Firefighters Local 5181 introduced himself to the Board.

Chief White, informed the Board that October 22-27 the 2018 World Championship Firefighter Combat Challenge would be taking place in Sacramento.

Director Forster gave a public show of appreciation to Jackson Fire Chief Debbie Mackey and County of Amador General Services Director Jon Hopkins for meeting regarding a fire hydrant issue of an ongoing project.

**ADMINISTRATIVE MATTERS**

**Vehicle Maintenance Report :** Deputy Fire Chief David Bellerive reviewed the report with the Board and provided an explanation as to why the District chose to replace the engine in Prevention Unit 5101.

**Revision to Exhibit A – Cost of Living Increase for Non-Represented Employees:** Fire Chief White provided the Board with information relative to the need for a 3.2% cost of living adjustment for non-represented employees of the District. Discussion relative to subject topic ensued.

**MOTION:** It was moved by Director Forster, seconded by Director Oneto and unanimously carried to approve resolution revising Exhibit A authorizing a 3.2% cost of living increase to non-

represented employees.

**RESOLUTION NO. AFPD 18-18**

Resolution approving revisions to the Amador Fire Protection District Personnel Policies Manual, revision to Exhibit A, allowing a 3.2% cost of living increase to non-represented employees.

**MISCELLANEOUS MATTERS**

**Regular Minutes of September 18, 2018:**

**MOTION:** It was moved by Director Oneto, seconded by Director Axe, and unanimously carried to approve the minutes of September 18, 2018 with minor corrections.

**Special Minutes of September 26, 2018:**

**MOTION:** It was moved by Director Forster, seconded by Director Axe, and unanimously carried to approve the minutes of September 26, 2018 with minor corrections.

**ADJOURNMENT:** At 11:06 a.m., President Morgan adjourned the meeting until November 20, 2018 at 10:30 a.m.

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President, Amador Fire Protection District