

Tuesday, September 15, 2020

**BOARD OF DIRECTORS
AMADOR FIRE PROTECTION DISTRICT
COUNTY ADMINISTRATION CENTER
810 Court Street, Board of Supervisors Chambers
Jackson, California 95642**

AGENDA

-- 10:30a.m. --

Please Note: All Board of Directors meetings are recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646(fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2.

Any Individuals who wish to attend this meeting in person will be required to wear a face covering to enter the building and throughout the duration of the meeting.

Due to the Governors Executive Order N-25-20, The Amador Fire Protection District Board of Directors will be conducting its meeting via teleconference. While this meeting will still be conducted in-person at 810 Court Street, we strongly encourage the public to participate from home by calling in using the following number due to the limited seating for safe distancing purposes:

+1 669 900 6833 US
Meeting ID or Access: 886-0246-0098#
Password: 474335

You may also view and participate in the meeting using this link:

<https://us02web.zoom.us/j/88602460098?pwd=VzNEWGJWZWZsZ2FpS29sUUgzTXluZz09>

REGULAR MEETING AGENDA

**DATE: Tuesday, September 15, 2020
TIME: 10:30 AM
LOCATION: County Administration Center
Board Chambers
810 Court Street
Jackson, CA 95642**

PLEDGE OF ALLEGIANCE

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the AFPD Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

APPROVAL OF AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to 54954.2 of the Government Code)

PUBLIC HEARING: Discussion and possible action relative to a public hearing to consider adoption of the 2020-2021 Fiscal Year Final Budget; and Approval of Resolutions adopting the Final Amador Fire Protection District Budgets for the 2020-2021 Fiscal Year in accordance with Section 29088 of the Government Code: General Government Funds, Internal Service Funds, Enterprise Funds, Trust Funds and County Owned Special Districts.

(1) FINAL BUDGET: Review and approval of the 2019/2020 fiscal year final budget.

ADMINISTRATIVE MATTERS

(2) AUGUST 2020 CALLS REPORT: Report only.

(3) VEHICLE MAINTENANCE REPORT: Report only.

(4) TRAINING REPORT: Report Only.

(5) 2019 CALIFORNIA FIRE CODE: Discussion and possible action relative to ordinance adopting the 2019 California Fire Code with local amendments, public hearing set for 10/20/2020.

MISCELLANEOUS MATTERS

(6) REGULAR MINUTES: Discussion and possible action. Review and approval of the minutes from 08/18/2020

ADJOURNMENT:

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09/15/2020

From: Walter White
(Department Head - please type)

Phone Ext. x391

- ☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session

Meeting Date Requested:

09/15/2020

Department Head Signature _____

Agenda Title: PUBLIC HEARING - FINAL BUDGET 2020/2021 Fiscal Year

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to adoption of the 2020/21 fiscal year budget.

Recommendation/Requested Action:

Approve Resolution Adopting the 2020/2021 Final Budget

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required?

Yes ☒

No ☐

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☒

No ☐

N/A ☐

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

Auditor _____

FOR CLERK USE ONLY

Meeting Date

Time

Item #

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on

A new ATF is required from

Department

Completed by

For meeting

of

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391



Date : 09-10-2020
To : Honorable Board of Directors
From : Walt White, Fire Chief
Re : **2020-2021 Fiscal Year Budget Introduction & Recommendation(s)**

The ongoing COVID-19 pandemic and associated stay at home orders that began in March 2020 have introduced a great deal of uncertainty regarding the economic outlook and the potential for negative impacts to District revenues and expenditures in future years. In preparation for these potential impacts, AFD has taken a conservative approach by making some painful, yet necessary cuts including:

The elimination of the Fiscal Officer and Deputy Fire Marshal position(s) and a self-imposed reduction of the Fire Chief salary. Furthermore, we plan to postpone the hiring to fill two vacant firefighter positions, while we evaluate impacts. These reductions coupled with improved cost recovery efforts, increased assistance for hire and grant funding opportunities has us optimistic that we will not have further significant impacts during FY 2020/21.

The budget for FY 2020/21, as well as projections for future years, will continue to be refined as more information is known. Our overriding goals will be to optimize services to the greatest extent possible given the available sources of funding, ensuring that the ongoing all-risk fire, rescue and emergency medical needs of the District are met, and to provide adequate reserves for future contingencies.

I would be happy to answer any questions you may have regarding the proposed budget and staff's recommendation is the adoption of the budget as presented.

Cc: Chuck Iley, CAO
Cc: Tacy Rouen, Auditor

BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:
RESOLUTION APPROVING 2020-2021
FISCAL YEAR FINAL BUDGET

RESOLUTION NO. AFD 20-08

WHEREAS, to comply with section 13890, 13893, and 13894 of the Health and Safety Code the district board is meeting to adopt a final budget for the 2019-2020 fiscal year; and

WHEREAS, said meeting has been terminated, during which time all additions and deletions to the proposed budget for the 2020-2021 fiscal year were made.

THEREFORE BE IT RESOLVED in accordance with Section 13890 of the Health and Safety Code, the 2020-2021 fiscal year final budget for the Amador Fire Protection District is hereby adopted in accordance with the following:

2020-2021 Expenditures Appropriated for fund 45500:

Salaries and employee benefits	\$248,726.00
Services and supplies	\$576,884.00
Other Charges	\$139,796.00
Fixed assets	\$62,000.00
Contingencies	\$0.00
Provision for Reserves	\$32,169.00

2020-2021 Expenditures Appropriated for fund 85800:

Salaries and employee benefits	\$3,005,717.00
Services and supplies	\$34,600.00
Fixed assets	\$0.00
Provision for Reserves	\$0.00

2020-2021 Total Expenditures Appropriated:

Salaries and employee benefits	\$3,254,443.00
Services and supplies	\$611,484.00
Other Charges	\$139,796.00
Fixed assets	\$62,000.00
Contingencies	\$0.00
Provision for Reserves	\$32,169.00
Total	\$4,099,892.00

BE IT FURTHER RESOLVED that the appropriations which constitutes the total to the objects and sub-objects of the expenditures listed in the proposed budget and as altered through additions or subtractions are hereby adopted by reference; and

BE IT FURTHER RESOLVED that the President be and hereby is authorized to sign and execute said final budget on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 15th day of September 2020 by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Directors

ATTEST: _____
NICOLE COOK, Clerk of the Amador Fire Protection District, Amador County, California

COUNTY OF AMADOR
STATE OF CALIFORNIA
SPECIAL DISTRICTS
AMADOR FIRE PROTECTION DISTRICT BUDGET DETAIL
FISCAL YEAR 2020-2021

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

SUMMARY BY SOURCE	ACTUAL 2018-2019	ACTUAL 2019-2020	RECOMMENDED 2020-2021	ADOPTED 2020-2021
FUND BALANCE	279,542.00	276,570.00	5,026.00	25,154.00
ADDITIONAL FINANCING SOURCES:				
PROPERTY TAXES	20,333.95	21,028.04	19,800.00	20,600.00
HOMEOWNERS EXEMPTION	228.72	229.58	100.00	229.00
AID FROM OTHER AGENCIES	244,008.44	0.00	0.00	20,000.00
SPECIAL ASSESSMENTS	619,450.05	641,815.32	649,740.00	651,071.00
INTEREST	14,574.78	16,570.10	15,000.00	15,000.00
IMPACT FEES/MITIGATION	8,141.36	20,992.18	12,000.00	20,000.00
OTHER GOVERNMENT STATE	106,545.64	104,709.03	0.00	25,000.00
FEES FOR SERVICES	5,149.29	141,941.06	157,500.00	164,541.00
FEMA FIRE GRANT	0.00	0.00	0.00	0.00
FIRE PREVENTION FEES	10,282.00	9,693.40	10,000.00	12,000.00
VOLUNTEER FIRE GRANT	-	4,999.71	10,000.00	5,000.00
CA FIRE FOUNDATION INVESTIGATIONS	-	0.00	0.00	12,807.00
MISCELLANEOUS	122,726.73	80,250.96	87,499.00	88,173.00
TOTAL ADDITIONAL FINANCING SOURCES	1,151,440.96	1,042,229.38	961,639.00	1,034,421.00
CANCELLATION OF RESERVES	0.00	0.00	0.00	0.00
TOTAL AVAILABLE FINANCING	1,430,982.96	1,318,799.38	966,665.00	1,059,575.00
SUMMARY OF FINANCING REQUIREMENTS				
FINANCING USES:				
TOTAL SALARIES AND BENEFITS	188,048.91	344,001.46	247,726.00	248,726.00
TOTAL SERVICES AND SUPPLIES	702,852.42	541,758.09	554,950.00	576,884.00
TOTAL OTHER CHARGES	126,540.82	118,390.13	126,989.00	139,796.00
TOTAL FIXED ASSETS	95,857.12	116,598.33	37,000.00	62,000.00
TOTAL FINANCING USES	1,113,299.27	1,120,748.01	966,665.00	1,027,406.00
PROVISIONS FOR RESERVES	12.00	11,203.00	0.00	32,169.00
TOTAL FINANCING REQUIREMENTS	1,113,311.27	1,131,951.01	966,665.00	1,059,575.00

Fund 45500

COUNTY OF AMADOR
STATE OF CALIFORNIA
SPECIAL DISTRICTS
AMADOR FIRE PROTECTION DISTRICT BUDGET DETAIL
FISCAL YEAR 2020-2021

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

	ACTUAL 2018-2019	ACTUAL 2019-2020	RECOMMENDED 2020-2021	ADOPTED 2020-2021
SALARIES AND EMPLOYEE BENEFITS				
50100 SALARIES AND WAGES	148,618.67	287,343.48	213,226.00	213,226.00
50300 RETIREMENT - EMPLOYER'S SHARE	5,485.33	6,264.27	0.00	0.00
50304 PERS MISC UNFUNDED LIABILITY	8,694.00	11,663.00	0.00	0.00
50310 FICA/MEDICARE - EMPLOYER'S SHARE	11,280.87	21,300.11	22,800.00	22,800.00
50400 EMPLOYEE GROUP INSURANCE	7,303.69	6,889.13	0.00	0.00
50500 WORKER'S COMPENSATION INSURANCE	5,920.23	9,473.60	11,700.00	11,700.00
50600 UNEMPLOYMENT INSURANCE	746.12	1,067.87	0.00	1,000.00
TOTAL SALARIES/EMPLOYEE BENEFITS	188,048.91	344,001.46	247,726.00	248,726.00
SERVICES AND SUPPLIES				
51110 SAFETY CLOTHING	11,791.70	3,520.58	27,020.00	27,020.00
51200 COMMUNICATIONS	15,720.73	43,469.55	14,180.00	19,780.00
51500 INSURANCE	51,382.00	45,696.00	50,000.00	52,000.00
51700 MAINTENANCE - EQUIPMENT	151,062.96	104,923.02	117,850.00	117,850.00
51760 MAINTENANCE - PROGRAMS	18,136.72	36,744.95	35,775.00	41,775.00
51800 MAINTENANCE - BLDGS/IMPROVEMENTS	8,521.70	13,374.87	12,000.00	12,000.00
52000 MEMBERSHIPS	1,027.44	2,957.35	2,400.00	2,447.00
52200 OFFICE EXPENSES	7,472.78	5,871.80	7,300.00	7,300.00
52211 G.S.A. DEPT COST ALLOCATION	1,478.00	1,912.00	1,500.00	1,912.00
52300 PROFESSIONAL & SPECIALIZED SERVICES	244,172.34	39,026.74	42,000.00	44,000.00
52329 TRAINING	9,253.02	40,058.67	32,250.00	32,250.00
52400 PUBLICATIONS & LEGAL NOTICES	2,037.82	3,574.76	2,550.00	2,775.00
52500 RENTS, LEASES - EQUIPMENT	2,618.55	1,605.34	1,800.00	1,800.00
52600 RENTS, LEASES - BLDGS/IMPROVEMENTS	6,513.03	6,561.02	6,550.00	6,550.00
52700 MINOR EQUIPMENT	43,152.24	40,206.01	37,465.00	47,465.00
52800 SPECIAL DEPARTMENTAL EXPENSE	15,878.74	44,713.39	40,550.00	40,200.00
52900 G.S.A. AND IN-COUNTY TRAVEL	79,945.11	73,431.69	89,800.00	89,800.00
52910 MEETINGS AND CONVENTIONS	2,249.35	4,011.49	4,000.00	0.00
53000 UTILITIES	30,438.19	30,098.86	29,960.00	29,960.00
TOTAL SERVICES AND SUPPLIES	702,852.42	541,758.09	554,950.00	576,884.00
OTHER CHARGES				
54184 VOLUNTEER FIRE GRANT	9,999.41	0.00	10,000.00	10,000.00
54185 CA FIRE INVESTIGATION GRANT	0.00	0.00	0.00	12,807.00
54192 COVID 19 EXPENSES	0.00	1,401.49	0.00	0.00
55201 DEBT SERVICE PRINCIPAL	99,754.03	102,596.86	105,521.00	105,521.00
55202 DEBT SERVICE INTEREST	16,787.38	14,391.78	11,468.00	11,468.00
TOTAL OTHER CHARGES	126,540.82	118,390.13	126,989.00	139,796.00
FIXED ASSETS				
56110 BUILDINGS AND IMPROVEMENTS	55,857.12	88,950.00	0.00	37,000.00
56200 EQUIPMENT	40,000.00	27,648.33	37,000.00	25,000.00
TOTAL FIXED ASSETS	95,857.12	116,598.33	37,000.00	62,000.00
TOTAL - AMADOR FIRE PROTECTION DISTRICT	1,113,299.27	1,120,748.01	966,665.00	1,027,406.00

Fund 45500
Dept. 8550

1

	Uniforms (Paid)	\$	23,800.00	
	Uniforms \$350 (Prevention/Chief)	\$	1,400.00	
	Badges	\$	-	
	Kirkwood	\$	5,000.00	
	Events (Fair, Parades, etc)	\$	-	
	Prevention materials (kids hats, Stickers, etc)	\$	500.00	
	Subsistence for Training and Fires	\$	1,500.00	
	Misc.	\$	8,000.00	
52900		Gas/Travel	\$	89,800.00
	WEX	\$	54,000.00	
	Hunt & Sons	\$	30,000.00	
	Take Home Vehicles	\$	5,000.00	
	DEF	\$	800.00	
52910		Meetings & Conventions	\$	-
	FDAC	\$	-	
	CFCA Annual Conference	\$	-	
	Wildland Conference for Prevention	\$	-	
	FDAC Fire Leadership Academy/Cal Jac Conference	\$	-	
	CA Fire Prevention Officers Training Institute	\$	-	
	Travel Expenses (food, hotel, airfare)	\$	-	
53000		Utilities	\$	29,960.00
	PGE	\$	11,000.00	
	Kamps	\$	7,000.00	
	Water	\$	3,300.00	
	Aces	\$	2,160.00	
	PGCSD	\$	6,500.00	
54183		AFG Fire Grant	\$	-
	AFG- Paramedic Training Grant Match			
	AFG- Paramedic Training Grant			
54184		VFA Fire Grant	\$	10,000.00
	VFA wildland grant match	\$	5,000.00	
	VFA wildland grant	\$	5,000.00	
54185			\$	12,807.00
	CA Fire Foundation - Investigations Grant		\$12,807.00	
55201		Loan Principal	\$	105,520.74
	E5111	\$	43,703.58	
	E5141	\$	61,817.16	
55202		Loan Interest	\$	11,467.90
	E5111	\$	7,838.15	
	E5141	\$	3,629.75	
56110		Capital Improve	\$	37,000.00
	114 Roof	\$	20,000.00	
	121 Gravel	\$	2,000.00	
	111 Septic	\$	15,000.00	
56200		Fixed Assets	\$	25,000.00
	Fit Tester	\$	-	
	Type 3 (monies reimbursed by JRCH)	\$	25,000.00	
			\$	1,027,405.76
\$	1,035,941.30			

\$ 8,535.54

COUNTY OF AMADOR
STATE OF CALIFORNIA
SPECIAL DISTRICTS
AFPD - MEASURE M BUDGET DETAIL
FISCAL YEAR 2020 - 2021

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

SUMMARY BY SOURCE	ACTUAL 2018-2019	ACTUAL 2019-2020	RECOMMENDED 2020-2021	ADOPTED 2020-2021
FUND BALANCE	245,561.00	(169,883.00)	0.00	(470,520.00)
ADDITIONAL FINANCING SOURCES:				
MEASURE M	1,439,354.35	1,393,022.61	1,059,000.00	1,393,023.00
AID FROM OTHER AGENCIES	258,000.00	258,000.00	229,000.00	229,000.00
CONTRACTED SERVICES	1,587,825.55	1,173,511.73	1,278,375.00	1,278,375.00
CFD MISC	42,050.02	42,105.41	42,000.00	42,100.00
MISCELLANEOUS	73,348.73	15,705.92	171,740.00	90,000.00
SAFER GRANT	0.00	0.00	0.00	0.00
INTEREST	22,960.07	30,901.51	25,000.00	30,000.00
TOTAL ADDITIONAL FINANCING SOURCES	3,423,538.72	2,913,247.18	2,805,115.00	3,062,498.00
CANCELLATION OF RESERVES	0.00	103,750.00	223,326.00	448,339.00
TOTAL AVAILABLE FINANCING	3,669,099.72	2,847,114.18	3,028,441.00	3,040,317.00
SUMMARY OF FINANCING REQUIREMENTS				
FINANCING USES:				
TOTAL SALARIES AND BENEFITS	3,399,127.96	3,200,274.22	2,993,841.00	3,005,717.00
TOTAL SERVICES AND SUPPLIES	75,165.65	13,719.50	34,600.00	34,600.00
TOTAL FINANCING USES	3,474,293.61	3,213,993.72	3,028,441.00	3,040,317.00
PROVISIONS FOR RESERVES	260,809.00	0.00	0.00	0.00
TOTAL FINANCING REQUIREMENTS	3,735,102.61	3,213,993.72	3,028,441.00	3,040,317.00

Fund 85800

COUNTY OF AMADOR
STATE OF CALIFORNIA
SPECIAL DISTRICTS
AFPD - MEASURE M BUDGET DETAIL
FISCAL YEAR 2020-2021

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

	ACTUAL 2018-2019	ACTUAL 2019-2020	RECOMMENDED 2020-2021	ADOPTED 2020-2021
SALARIES AND EMPLOYEE BENEFITS				
50100 SALARIES AND WAGES	2,505,731.81	2,357,181.04	2,055,017.00	2,122,917.00
50300 RETIREMENT - EMPLOYER'S SHARE	91,839.64	97,305.53	126,000.00	100,000.00
50310 FICA/MEDICARE - EMPLOYER'S SHARE	196,909.22	177,573.44	157,000.00	157,000.00
50400 EMPLOYEE GROUP INSURANCE	388,153.99	349,535.72	425,024.00	398,000.00
50500 WORKER'S COMPENSATION INSURANCE	205,129.40	212,746.76	219,800.00	219,800.00
50600 UNEMPLOYMENT INSURANCE	11,363.90	5,931.73	11,000.00	8,000.00
TOTAL SALARIES/EMPLOYEE BENEFITS	3,399,127.96	3,200,274.22	2,993,841.00	3,005,717.00
SERVICES AND SUPPLIES				
51100 PROTECTIVE CLOTHING	1,212.19	0.00	0.00	0.00
52300 PROFESSIONAL & SPECIALIZED SERVICES	32,239.56	254.50	0.00	0.00
52329 TRAINING	7,184.14	225.00	6,000.00	6,000.00
52800 SPECIAL DEPARTMENTAL EXPENSE	34,529.76	13,240.00	28,600.00	28,600.00
54732 SAFER GRANT	0.00	0.00	0.00	0.00
TOTAL SERVICES AND SUPPLIES	75,165.65	13,719.50	34,600.00	34,600.00
 TOTAL - AMADOR FIRE PROTECTION DISTRICT	 3,474,293.61	 3,213,993.72	 3,028,441.00	 3,040,317.00

Fund 85800
Dept. 8588

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09/15/2020

From: Walter White
(Department Head - please type)

Phone Ext. x391

- ☒ Regular Agenda

☐ Consent Agenda

☐ Blue Slip

☐ Closed Session

Meeting Date Requested:

09/15/2020

Department Head Signature _____

Agenda Title:

Call Report for August 2020

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of District calls for the month of August 2020.

Recommendation/Requested Action:

Report only

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

Amador Fire Protection District

Incident Type Count per Station for Date Range

Start Date: 08/01/2020 | End Date: 08/31/2020

INCIDENT TYPE	# INCIDENTS
Station: 111 - STATION 111	
111 - Building fire	1
140 - Natural vegetation fire, other	3
143 - Grass fire	1
300 - Rescue, EMS incident, other	1
321 - EMS call, excluding vehicle accident with injury	39
322 - Motor vehicle accident with injuries	5
400 - Hazardous condition, other	1
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	1
500 - Service Call, other	1
550 - Public service assistance, other	1
554 - Assist invalid	9
611 - Dispatched & cancelled en route	9
651 - Smoke scare, odor of smoke	2
700 - False alarm or false call, other	1
# Incidents for 111 - Station 111:	
76	
Station: 114 - STATION 114	
113 - Cooking fire, confined to container	1
120 - Fire in mobile prop. used as a fixed struc., other	1
142 - Brush or brush-and-grass mixture fire	1
321 - EMS call, excluding vehicle accident with injury	28
322 - Motor vehicle accident with injuries	3
324 - Motor vehicle accident with no injuries.	1
410 - Combustible/flammable gas/liquid condition, other	1
552 - Police matter	1
554 - Assist invalid	10
611 - Dispatched & cancelled en route	7
622 - No incident found on arrival at dispatch address	1
631 - Authorized controlled burning	1
# Incidents for 114 - Station 114:	
56	
Station: 116 - STATION 116	
100 - Fire, other	1
111 - Building fire	2
141 - Forest, woods or wildland fire	1
151 - Outside rubbish, trash or waste fire	2

321 - EMS call, excluding vehicle accident with injury	15
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	2
342 - Search for person in water	1
412 - Gas leak (natural gas or LPG)	1
553 - Public service	1
554 - Assist invalid	6
611 - Dispatched & cancelled en route	2
745 - Alarm system activation, no fire - unintentional	1

Incidents for 116 - Station 116: 36

Station: 122 - STATION 122	
141 - Forest, woods or wildland fire	1
143 - Grass fire	2
321 - EMS call, excluding vehicle accident with injury	21
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries.	3
445 - Arcing, shorted electrical equipment	1
554 - Assist invalid	2
611 - Dispatched & cancelled en route	8
651 - Smoke scare, odor of smoke	1
700 - False alarm or false call, other	1
745 - Alarm system activation, no fire - unintentional	1

Incidents for 122 - Station 122: 43

Station: 123 - STATION 123	
321 - EMS call, excluding vehicle accident with injury	2

Incidents for 123 - Station 123: 2

Amador Fire Protection District



This report was generated on 9/10/2020 9:37:12 AM

Incidents for Zone for Date Range

Zone(s): LFP - Lockwood Fire Protection District | Start Date: 07/01/2020 | End Date: 08/31/2020

INCIDENT NUMBER	INCIDENT TYPE	DATE	APPARATUS
2020 - 020114	321 - EMS call, excluding vehicle accident with injury	07/10/2020	5141,6546
2020 - 020851	321 - EMS call, excluding vehicle accident with injury	07/16/2020	5141,ALA
2020 - 020980	322 - Motor vehicle accident with injuries	07/17/2020	5141,6520,ALA
2020 - 021009	324 - Motor vehicle accident with no injuries.	07/17/2020	5102,5111
2020 - 021277	611 - Dispatched & cancelled en route	07/20/2020	5141
2020 - 021875	554 - Assist invalid	07/25/2020	5141,5228
2020 - 023426	611 - Dispatched & cancelled en route	08/06/2020	5141
2020 - 023671	611 - Dispatched & cancelled en route	08/08/2020	5141
2020 - 023710	611 - Dispatched & cancelled en route	08/08/2020	5141
2020 - 023800	552 - Police matter	08/08/2020	5141,ALA
2020 - 0024274	321 - EMS call, excluding vehicle accident with injury	08/13/2020	5141,ALA
2020 - 024372	611 - Dispatched & cancelled en route	08/13/2020	5111
2020 - 025992	321 - EMS call, excluding vehicle accident with injury	08/28/2020	5148,ALA

Total # Incidents:

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09/15/2020

From: Walter White
(Department Head - please type)

Phone Ext. 391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>09/15/2020</u>	

Department Head Signature _____

Agenda Title: VEHICLE MAINTENANCE REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of expenses for maintenance and repair of District vehicle fleet

Recommendation/Requested Action:

Review attached report

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached: Yes ☐ No ☐ N/A ☒

Resolution Attached: Yes ☐ No ☐ N/A ☒

Ordinance Attached: Yes ☐ No ☐ N/A ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions: _____

FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
--------------------	------------	--------------

Board Action: Approved Yes ____ No ____ Unanimous Vote: Yes ____ No ____

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes: _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	AUGUST Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
C-5100 - 2015 Ford Explorer AWD (Fire Chief)	1FMSK8AR7FGB25939 {E} 1460509	19,530	60,099				\$0.00	\$3,362.75
C-5107 - 2010 Ford Expedition XLT 4x4 (Prevention)	1FMJU1G59AEA43199 {E} 1305976	162,270	194,183		7/24/20	Sterling - A Service, Differential Pilot Seal Remove & Replace, Transfer Case Oil Seal Remove & Replace (\$1,940.58)	\$0.00	\$21,550.23
C-5103 (02/Watkins) 2016 Ford F250 4x4 (Battalion Chief)	1FT7X2B60GEA66410 {E} 1485648	19,611	88,314		8/27/20 8/27/20	Sterlings - A Service (\$138.61) Les Schwab - Rear Disc Brake Repair, Tie Rod Ends (\$802.11)	\$940.72	\$10,067.70
C-5104 (03/Hamre) Chief 2011 Ford F250 4x4 (Battalion Chief)	1FT7X2B62BEA30761 {E} 1306800	92,337	130,653				\$0.00	\$14,443.65
C-5105 (04/Yelinek) Chief 2012 Ford Expedition 4x4 (Battalion Chief)	1FMJU1G5XCEF67187 {E} 1401123	67,531	82,938				\$0.00	\$6,901.79
C-5106 -2009 Ford F250 4x4 (Battalion Chief)	1FTSX21569EA15399 {E} 1294991	65,530	82,988		7/22/20 7/27/20 7/27/20	Les Schwab - Flat Tire Repair (0.00) US Bank - Misc. Parts, Gas Shock (\$276.84) Riebes - Filters, Oil, Anti Freeze, Spark Plugs, Ignition Coil, Misc. Parts (\$651.10)	\$0.00	\$6,287.62
E-5111 2015 Rosenbauer 4x4 (111 First Out)	54F2CB417FWM11449 {E} 1488122	19,474	52,778		7/21/20 8/27/20	Burtons - Relay Fuse (\$45.68) Sterling - A service, coolant leak repair, remove & replace brake vacuum chamber (\$1,182.76)	\$1,182.76	\$31,686.05
E-5113 1991 KME 4x4	1HTSEPCR4NH415881 {E} 349699	80,306	86,524				\$0.00	\$17,230.98

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	AUGUST Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
SQ-5115 2003 Ford F350 4X4 (previously SQ-145)	1FDWF37P23ED60337 {E}1159107	42,236	43,474				\$0.00	\$12,527.86
WT-5116 2015 Kenworth	2NKHJH8X9FM437394 {E}1410351	2,230	3,603				\$0.00	\$2,680.22
SQ-5125 2008 Ford F350 (Previously SQ-115)	1FDWX37RX8EC15309 {E}1281212	99,175	107,648				\$0.00	\$7,385.68
WT-5126 2007 Kenworth	2NKMJH8X67M199258 {E} 1212617	16,891	19,194	OOS - Kenworth *Split cost with Sterlings for Cummins Subscription	7/24/20 8/11/20 8/27/20	ATR - Tow from Sta 112 Van De Hei to Sterling (\$810.00) ATR - Tow from Sterlings to Pape Kenworth French Camp (\$1,575) Sterlings - Diagnosis of electric issue and replacement of transmission control module (\$2,130.14)	\$3,705.14	\$12,305.58
E-5141 2018 Rosenbauer (114 First Out)	54F2CA414JWM12044 {E}1369499	0	23,470		7/11/20 7/24/20	Burtons Fire - Wheel Chock Casting (\$97.54) Riebes - Misc. Parts (\$21.53)	\$0.00	\$6,926.28
WT-5146 1996 International	1HTSDADR7TH397632 {E} 035872	38,174	44,309		7/24/20 8/27/20	Riebes - Lights (\$18.83) Sterling - A Service, Coolant Leak Repair, Remove & Reseal Cooler Assembly (\$1,214.51)	\$1,214.51	\$17,433.01
E-5148 2003 HME (reserve) (Previously E-5141)	44KFT42822WZ20024 {E}1159077	82,595	108,798				\$0.00	\$51,104.79
U-5210 2000 Ford Explorer 4x4	1FMPU16LXYLB47751 {E} 1022891	107,494	110,954				\$0.00	\$830.48
E-5211 1991 KME	1HTSDPCR9NH416110 {E} 366231	33,432	37,570				\$0.00	\$5,395.80
E-5214 2008 Ford F550	1FDAX57R58EB35812 {E}1281210	28,278	31,938				\$0.00	\$7,981.71
WT-5216 2015 Kenworth	2NKHJH8X7FM437393 {E}1410352	3,030	OOS				\$0.00	\$3,748.58

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	AUGUST Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5221 2003 HME	44KFT42842WZ20025 {E} 1159078	97,576	127,497		7/24/20	Jackson Tire - 1 steel front wheel Rim Only & Mount (\$479.35)	\$0.00	\$41,695.54
E-5222 1991 KME	1HTSDPCRONH416111 {E} 349698	54,320	58,757				\$0.00	\$3,532.29
E-5223 1998 International	1HTSDADR6WH551543 {E} 993299	38,623	-	Strike Team	7/31/20	Sterling - Transmission Selector Inconsistent Diagnosis Only, Remove & Replace Serpentine Belt (\$576.07)	\$0.00	\$13,336.70
E-5228 2000 HME (122 First Out)	44KFT4287YWZ19055 {E} 959496	-	42,765		7/24/20 7/30/20	Plymouth Ace Hardware - Misc. Parts (\$16.20) Burtons - Pump Related & AC System Replacement (\$8,781.34)	\$0.00	\$9,194.27
E-5231 1992 Freightliner	1FV6HLBB8NL481046 {E} 352799	63,292	OOS				\$0.00	\$10,626.80
E-5234 1992 Ford F350 4x4	2FDKF38G7NCA42025 {E} 292907	33,123	34,946				\$0.00	\$3,543.55
WT-5236 2007 Kenworth	2NKMHZ8X87M199259 {E} 1212616	9,833	-	Strike Team			\$0.00	\$1,855.78
E-5361 2016 Rosenbauer (116 First Out)	54F2CA512GWM11580 {E} 1425867	8,502	31,454		6/29/20 6/30/20 7/24/20 7/31/20 8/4/20 8/31/20	Cummins - Resolve High RPM Squeal, External Oil Leaks, A Service (\$901.53) JRCH Reimbursement - May (\$0.00) Riebes - Vent Filter (\$179.83) JRCH Reimbursement - June (\$-901.53) Burtons - Cab lift Repair (\$357.46) JRCH Reimbursement - July (\$-179.83)	\$177.63	\$5,342.73
E-5364 2008 Ford F550 4x4	1FDAWS7R38EC53893 {E} 1356272	32,581	-	Strike Team	7/31/20 8/31/20	JRCH Reimbursement - June (\$0.00) JRCH Reimbursement - July (0.00)	\$0.00	\$16,197.34

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	20/21 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	AUGUST Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5368 2007 E-ONE	4ENGAAA8371002458 {E} 1356273	62,266	96,002		6/9/20 6/19/20 6/30/20 7/31/20 8/31/20	Riebes - Misc. Parts (\$9.69) Jackson Tire - 4 New Rear Tires (\$2,114.80) JRCH Reimbursement - May (0.00) JRCH Reimbursement - June (\$-2,124.49) JRCH Reimbursement - July (0.00)	\$0.00	\$30,622.69
							\$7,220.76	\$375,798.45

AGENDA TRANSMITTAL FORM

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:

09/15/2020

To: Amador Fire Protection Board of Directors

Date: 09/15/2020

From: Walter White
(Department Head - please type)

Phone Ext. 391

Department Head Signature _____

Agenda Title: TRAINING REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of District Wide Training

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____ Time _____ Item # _____

Board Action: Approved Yes _____ No _____ Unanimous Vote: Yes _____ No _____

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

Completed by _____

A new ATF is required from _____

Department
For meeting
of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

<u>Month</u>	<u>Emergency Reporting</u>	<u>Target Solutions</u>	<u>Total Hours</u>	<u>CAL JAC Hours</u>
June	813:50:00	283:50:00	1097:40:00	195:30:00
July	797:20:00	325:00:00	1122:20:00	117:00:00
August	668:40:00	308:30:00	977:10:00	165:00:00
September			0:00:00	
October			0:00:00	
November			0:00:00	
December			0:00:00	
January			0:00:00	
February			0:00:00	
March			0:00:00	
April			0:00:00	
May			0:00:00	
June			0:00:00	

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09/15/2020

From: Walter White
(Department Head - please type)

Phone Ext. x391

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:

09/15/2020

Department Head Signature _____

Agenda Title: 2019 California Fire Code

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to ordinance 010 adopting the 2019 California Fire Code with local amendments. Public Hearing is set for Regular Agenda, October 20, 2020 at 10:30 am

Recommendation/Requested Action:

Review Ordinance Draft

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☒

No ☐

N/A ☐

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions: _____

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes____ No____

Unanimous Vote: Yes____ No____

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

Completed by _____

A new ATF is required from _____

Department _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

AN ORDINANCE ADOPTING THE CALIFORNIA FIRE CODE WITHIN THE AMADOR FIRE PROTECTION DISTRICT

An ordinance of the Amador Fire Protection District adopting the 2019 edition of the California Fire Code, regulating and governing the safeguarding of life and property from fire and explosion hazards from the storage, handling and use of hazardous substances, materials and devices and from conditions hazardous to life or property in the occupancy of buildings and premises in the Amador Fire Protection District

The Board of Directors of the Amador Fire Protection District does ordain as follows:

Section 1. Repeal of Existing Ordinance

Amador Fire Protection District Ordinance No. 006, An Ordinance Adopting the California Fire Code within the Amador Fire Protection District, is hereby repealed in its entirety.

Section 2. California Fire Code – Adopted By Reference

Pursuant to California Health and Safety Code 13869, there is hereby adopted by the Board of Directors (Board) of the Amador Fire Protection District (District) for the purpose of prescribing regulations governing conditions hazardous to life and property from fire, hazardous materials, and explosions, that certain code known as the “California Fire Code, Title 24, California Code of Regulations, Part 9” (Code), as published by the International Code Council, including the entire Chapter Five, Appendices Chapter 4, B, C, D, F, H, and I, and the whole thereof, save and except such portions as, deleted, modified or amended herein. A copy of this Code is available, for public use and examination, at the office of Clerk of the District. From the date on which this ordinance shall take effect, the provisions thereof shall be effective within the District.

Section 3. Findings

California Health and Safety Code, Section 13869.7, 17958.7, and 18941.5, allow for amendments reasonably necessary because of local climatic, geographical or topographical conditions. The District makes the following findings in support of local amendments to the Code.

- A. The topography of the District presents several factors which impede response times: steep and narrow roadways, seasonal closure of roads due to snow and flooding, and insufficient water supplies.
- B. The District includes elevations from 100 feet to over 5,000 feet which present problems for a timely response due to climatic conditions, from fog in the lowlands to snow at higher altitudes.

Section 4. Amendments

Based on the afore-cited topographical and climatic findings the District finds it necessary to amend the Code to provide additional fire safety measures in an attempt to reduce the severity of fire and potential loss of life and property. The Code adopted herein is hereby amended as set forth in this section.

Code section 903, Automatic Fire Sprinkler Systems, is amended to add the following:

A. In addition to the requirements specified in Section 903.2 of the Code, an automatic fire sprinkler system, as approved by the Fire Chief, shall be installed throughout in:

1. Every building hereafter constructed in which the total building area, as defined in ~~section 502~~ **Chapter Five** of the ~~2010~~ **2019** California Building Code (CBC), is 5,000 square feet or greater.

Exceptions:

(a). The Fire Chief may waive this requirement if the building is divided into areas of less than 5,000 square feet by the construction of fire walls pursuant to requirements of Section 706 of the CBC.

(b). Agricultural Building as defined Section 202 of the CBC. *

(c). Residential buildings built pursuant to Amador County Code, Chapter 15.10 (LDRD)

2. Existing buildings, for which the initial building permit for the building was issued after December 29, 1994, where modifications increase the total building area, as defined in section 502 of the CBC, to 5,000 square feet or greater. (Note: 12/29/1994 was the effective date of the District's first ordinance requiring installation of sprinkler's in buildings 5,000 square foot or larger.)

Exceptions:

(a). The Fire Chief may waive this requirement if the building is divided into areas of less than 5,000 square feet by the construction of fire walls pursuant to requirements of Section 706 of the CBC.

(b). Agricultural Building as defined Section 202 of the CBC. *

3. Existing buildings constructed prior to December 29, 1994 with a total building area, as defined in section 502 of the CBC, of 5,000 square feet or larger, when there is a change in character of the occupancy or use of any building which may in the opinion of the Fire Chief increase or cause to increase the threat of fire or threat to life and property.

Exception:

Agricultural Buildings as defined in Section ~~201~~**202** of the CBC. *

B. An approved fire control room shall be provided for all buildings protected by an automatic fire extinguishing system. The fire control room shall contain all system control valves, fire alarm control panels and other fire equipment required by the Fire Chief. Fire control rooms shall be located within the building at a location approved by the Fire Chief, and shall be provided with a means to access the room directly from the exterior of the building. Durable signage shall be provided on the exterior side of the access door to identify the fire control room. Access to the room shall be provided by a District approved key system.

Exception:

Residential Group R-3 as defined in Section 310 of the CBC. **

Each of the amendments above is based on both findings, A. (topographical) and B. (climatic), as set forth in Section 3.

4. Unwarranted Fire Alarm Responses. A property owner shall receive an invoice as a result of continuous malfunction of their existing fire protection system. Three false alarms within a 30 day period shall result in receiving such invoice to the place of business at a cost not to exceed \$264. Each additional unwarranted alarms within the same 30 day period shall be increased to \$88 per alarm.

NOTE: The purpose of the ordinance is to encourage the property owners to maintain their fire protection system as required within the California Fire Code. Deterred

5. The designated fire lanes shall be cleared and unobstructed at all times in accordance with the California Fire Code. The designated fire lane shall be 20 feet wide unobstructed with the interior and exterior turning radii of 34 and 54 respectively and with a vertical clearance of 15 feet.

6. In accordance with the California Fire Code, the Fire Chief is authorized to issue operating permits based on the hazards and operations identified in Section 105.6 of this code.

*Section 202 defines "Agricultural Building" as a structure designed and constructed to house farm implements, hay, grain, poultry, livestock or other horticultural products. This structure shall not be a place of human habitation or a place of employment where agricultural products are processed, treated or packaged, nor shall it be a place used by the public.

**Section 310 (in part) defines "Residential Group R-3" as one or two family dwellings; townhouses not more than three stories above grade in height with a separate means of egress; adult or child daycare facilities that provide accommodations for clients for less than 24 hours; congregate living facilities with 16 or fewer persons.

Section 5. Enforcement

The Code herein adopted shall be enforced by the Fire Chief of the District or his designee.

Section 6. Appeals

An application for appeal shall be based on a claim that the intent of the Code or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of this Code do not fully apply, or an equivalent method of protection or safety is proposed.

Any person aggrieved by any decision of the Fire Chief, may appeal to the Board by filing a written application of appeal with the Clerk of the Board within thirty (30) days from the date such decision was made.

Section 7. Penalties

Chapter 1, Section 109.3, Violation Penalties:

Persons who shall violate a provision of this Code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the Fire Chief, or of a permit or certificate used under provisions of this Code, shall be guilty of a misdemeanor, punishable by a fine of not more than five hundred dollars (\$500.00) or by imprisonment not exceeding one hundred eighty (180) days, or both such fine and imprisonment. When not otherwise specified by the Fire Chief, each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 8. Notification

Pursuant to Health and Safety Code Section 13869.7, not less than 30 days prior to the District noticing a public hearing on this Ordinance, the District has provided a copy of the proposed ordinance to the County of Amador (County).

Section 9. Ratification and Filing

Pursuant to Health and Safety Code Section 13869.7(c), this Ordinance shall not become effective until ratification by the County. Upon ratification the County shall file a copy of this Ordinance, which includes the required findings of the District, with the Department of Housing and Community Development.

Section 10. Validity

The Board hereby declares that should any portion of this ordinance or of the Code hereby adopted be declared for any reason to be invalid, it is the intent of the Board that it would have passed all other portions of this ordinance independent of the elimination therefrom of any such portion as may be declared invalid.

Section 11. Publication and Effective Date

This Ordinance or a summary thereof shall be published in the manner prescribed in Government Code 25124, but not before ratification and required filings by the County as provided for in Health and Safety Code Section 13869.7(c). This Ordinance shall take effect and be in full force thirty (30) days following said publication.

The foregoing ordinance was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the **20th Day of October 2020** by the following vote:

AYES:

NOES:

ABSENT:

Pat Crew, Chair, Board of Directors

ATTEST:

Nicole Cook, Clerk of the
Amador Fire Protection District
Amador County, California

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09/15/2020

From: Walter White
(Department Head - please type)

Phone Ext. x391

- ☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session

Meeting Date Requested:

09/15/2020

Department Head Signature _____

Agenda Title:

MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular minutes of August 18, 2020 as presented or revised.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California
Tuesday, August 18, 2020
10:32 a.m.

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Pat Crew, Chair, Director
Frank Axe, Vice Chair, Director
Richard Forster, Director
Brian Oneto, Director
Jeff Brown, Director

Absent: None

Staff:

Walter White, Fire Chief
Nicole Cook, Clerk of the Board

PUBLIC MATTERS NOT ON THE AGENDA: Jamie Lubenko - Fiddletown, CA - Discussion ensued related to her disagreement of the dismissal of Antonio Moreno. Urging the BOD to reconsider or find a way to do the right thing by reinstating Antonio Moreno. Jamie also commended the new AFPD Volunteers, commend Pat & Frank for meeting with the volunteers and listening to their concerns. Director Forster congratulating on a successful auction this year at the fair.

Austin Ford – Plymouth area (10:36 am) - Discussion ensued relative to Antonio Moreno dismissal, impressed with his personal interaction with Antonio. Antonio was donating his time whether it was moving traffic and/or with events. We moved here because of people like him. Urged the BOD to reinstate or make this situation right.

Director Oneto took his seat at 10:38 am

AGENDA

MOTION: It was moved by Director Forster and seconded by Director Axe and carried to approve the agenda with minor changes; moving item 9 to 1-a and making the July 2020 Calls Report 1-b.

ADMINISTRATIVE MATTERS

Firefighters Oath of Office: Presentation of Firefighters Oath by AFPD Board Clerk to the following new AFPD Volunteers: Kayla Dale, Shannen Hansen, Abigail House, Evan Kania, Ty Kell, Daniel Moffitt, Ethan Moore, Reba Mourao, Brandon Stoffel, Sam Werner and Jackson White; not present Jacob Werner.

July 2020 Calls Report: Discussion ensued relative to subject matter. Chief White reviewed and presented subject report with the Board.

Vehicle Maintenance Report: Discussion ensued relative to subject matter.

PUBLIC MATTERS NOT ON THE AGENDA: Cindy Grandboise – Jackson, CA thrilled that the county is participating in the mutual aid program.

Training Report: Discussion ensued relative to subject matter. Instruction given to Chief White to capture each month with the one report.

Resolution to Approve Volunteer Fire Assistance Grant Award Agreement: Discussion ensued relative to subject matter.

MOTION: It was moved to approve by Director Axe and seconded by Director Brown to approve agreement unanimously carried 5-0-0 to approve Volunteer Fire Assistance Grant Award as presented.

RESOLUTION 20-07

Resolution approving Volunteer Fire Assistance Grant Agreement

Annual Business Inspections: Discussion ensued relative to subject matter by Deputy Fire Marshal, Patrick Chew regarding unincorporated Amador County.

New Policy of Residential Water Tank Installation: Discussion ensued relative to subject matter. Motion to approve by Director Forster and seconded by Director Axe with the following changes: Remove number 8 or recommend that “floats” are optional, clarify number 10 further (reflective address sign) and make the inspection fee a flat rate.

2019 California Fire Code: Discussion ensued relative to subject matter. 2019 Fire Codes will be added to Septembers Agenda and Board Packet for further discussion. The 2019 Fire Code Ordinance Draft can be found on amadorfire.org website under Agendas & Events. The public hearing is set for October 20th at 10:30 am.

PRESENTATION: Implementation of California Fire Foundation (nonprofit 501c3) “SAVE” Supplying Aid to Victims of Emergency: discussion ensued relative to subject matter with support from the board for the program. There are no fiscal impacts to the District.

MISCELLANEOUS MATTERS

Minutes for Meetings of July 21, 2020:

MOTION: It was moved by Director Oneto, seconded by Director Brown and unanimously carried 5-0-0 to approve July 21, 2020 minutes with minor changes.

ADJOURNMENT: At 12:14 am., Chair Crew adjourned the meeting until September 15, 2020 at 10:30a.m.

Chair, Amador Fire Protection District