

BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:
RESOLUTION APPROVING 2020-2021
FISCAL YEAR PRELIMINARY BUDGET

RESOLUTION NO. AFPD 20- **06**

WHEREAS, to comply with section 13890, 13893, and 13894 of the Health and Safety Code the district board is meeting to adopt a preliminary budget for the 2020-2021 fiscal year; and

THEREFORE BE IT RESOLVED in accordance with Section 13890 of the Health and Safety Code, the 2020-2021 fiscal year preliminary budget for the Amador Fire Protection District is hereby adopted in accordance with the following:

2020-2021 Expenditures Appropriated for fund 45500:

Salaries and employee benefits	\$247,726.00
Services and supplies	\$554,950.00
Other Charges	\$126,989.00
Fixed assets	\$37,000.00
Contingencies	\$0.00
Provision for Reserves	\$0.00

2020-2021 Expenditures Appropriated for fund 85800:

Salaries and employee benefits	\$2,993,841.00
Services and supplies	\$34,600.00
Fixed assets	\$0.00
Provision for Reserves	\$0.00

2020-2021 Total Expenditures Appropriated:

Salaries and employee benefits	\$3,241,567.00
Services and supplies	\$589,550.00
Other Charges	\$126,989.00
Fixed assets	\$37,000.00
Contingencies	\$0.00
Provision for Reserves	\$0.00
Total	\$3,995,106.00

BE IT FURTHER RESOLVED that the appropriations which constitutes the total to the objects and sub-objects of the expenditures listed in the proposed budget and as altered through additions or subtractions are hereby adopted by reference; and

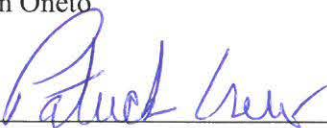
BE IT FURTHER RESOLVED that the President be and hereby is authorized to sign and execute said preliminary budget on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 30th day of June, by the following vote:

AYES: Pat Crew, Frank Axe, Richard Forster, Jeff Brown, Brian Oneto

NOES: None

ABSENT: None



President, Board of Directors

ATTEST: 

NICOLE COOK, Clerk of the Amador Fire Protection District, Amador County, California

District Notes for Budget Unit 8550 Amador Fire Protection District General Budget - 20/21

Please provide comments in the space provided below. You may also attach additional documentation. If additional documentation is provided, please ensure to put Budget Name and Unit number at the top. Thank you.

Expenses:

Decrease in the layoff of Fiscal Officer

10% self-imposed salary decrease

Retirement and layoff of 2 Deputy Fire Marshals

Retirement and Separation of Service of 2 Volunteer Battalion Chiefs

Decrease in Conference-related expenses due to Covid-19 cancellations

Reduction of Fuel Costs

Fire Chief, 1 Full Time Deputy Fire Marshal, 1 Full Time Administrative Assistant and 1 Part Time Secretary continued to be paid out of the General Budget

Revenue:

Prevention Fee Cost Recovery

We have applied for a FEMA-AFG Grant for an Incumbant Paramedic Training and a SAFER Grant for Volunteer Firefighter Academy Funding

Fixed Assets:

For Capital Improvements, we have budgeted to replace the roof at Station 114 in Pine Grove and to purchase gravel for Station 121 in Plymouth.

Other Comments:

There is a 20% match for the FEMA-AFG Grant, which will be included in the September Final Budget Hearing if likely to be awarded

COUNTY OF AMADOR STATE OF CALIFORNIA SPECIAL DISTRICTS AMADOR FIRE PROTECTION DISTRICT BUDGET DETAIL FISCAL YEAR 2020-2021

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

SUMMARY BY SOURCE	ACTUAL 2017-2018	ACTUAL 2018-2019	RECOMMENDED 2019-2019	ADOPTED 2019-2020	REQUESTED 2020-2021
FUND BALANCE	829,911.00	279,542.00	567,308.00	276,570.00	5,026.00
ADDITIONAL FINANCING SOURCES:					
PROPERTY TAXES	19,154.43	20,333.95	22,300.00	22,300.00	19,800.00
HOMEOWNERS EXEMPTION	315.08	228.72	100.00	100.00	100.00
AID FROM OTHER AGENCIES	260,431.64	244,008.44	0.00	0.00	0.00
SPECIAL ASSESSMENTS	618,357.92	619,450.05	637,000.00	637,000.00	649,740.00
INTEREST	12,135.63	14,574.78	10,000.00	10,000.00	15,000.00
IMPACT FEES/MITIGATION	11,891.85	8,141.36	8,500.00	8,500.00	12,000.00
OTHER GOVERNMENT STATE	155,596.51	106,545.64	28,080.00	0.00	0.00
FEES FOR SERVICES	159,966.03	5,149.29	157,500.00	157,500.00	157,500.00
FEMA FIRE GRANT	10,878.00	0.00	340,500.00	340,500.00	0.00
FIRE PREVENTION FEES	10,424.45	10,282.00	10,000.00	10,000.00	10,000.00
VOLUNTEER FIRE GRANT	9,502.33	-	0.00	0.00	10,000.00
MISCELLANEOUS	224,386.57	122,726.73	108,400.00	108,400.00	87,499.00
TOTAL ADDITIONAL FINANCING SOURCES	1,493,040.44	1,151,440.96	1,322,380.00	1,294,300.00	961,639.00
CANCELLATION OF RESERVES	0.00	0.00	0.00	0.00	0.00
TOTAL AVAILABLE FINANCING	2,322,951.44	1,430,982.96	1,889,688.00	1,570,870.00	966,665.00
SUMMARY OF FINANCING REQUIREMENTS					
FINANCING USES:					
TOTAL SALARIES AND BENEFITS	158,959.14	188,048.91	393,177.00	393,177.00	247,726.00
TOTAL SERVICES AND SUPPLIES	918,100.97	702,852.42	649,075.00	651,976.00	554,950.00
TOTAL OTHER CHARGES	135,993.31	126,540.82	474,514.00	474,514.00	126,989.00
TOTAL FIXED ASSETS	360,732.07	95,857.12	80,000.00	40,000.00	37,000.00
TOTAL FINANCING USES	1,573,785.49	1,113,299.27	1,596,766.00	1,559,667.00	966,665.00
PROVISIONS FOR RESERVES	234,062.00	12.00	0.00	11,203.00	0.00
TOTAL FINANCING REQUIREMENTS	1,807,847.49	1,113,311.27	1,596,766.00	1,570,870.00	966,665.00

Fund 45500

COUNTY OF AMADOR STATE OF CALIFORNIA SPECIAL DISTRICTS AMADOR FIRE PROTECTION DISTRICT BUDGET DETAIL FISCAL YEAR 2020-2021

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

	ACTUAL 2017-2018	ACTUAL 2018-2019	RECOMMENDED 2019-2020	ADOPTED 2019-2020	REQUESTED 2020-2021
SALARIES AND EMPLOYEE BENEFITS					
50100 SALARIES AND WAGES	122,548.15	148,618.67	291,830.00	291,830.00	213,226.00
50300 RETIREMENT - EMPLOYER'S SHARE	5,007.42	5,485.33	20,107.00	20,107.00	0.00
50304 PERS MISC UNFUNDED LIABILITY	7,613.04	8,694.00	11,693.00	11,693.00	0.00
50310 FICA/MEDICARE - EMPLOYER'S SHARE	9,311.02	11,280.87	23,930.00	23,930.00	22,800.00
50400 EMPLOYEE GROUP INSURANCE	7,238.65	7,303.69	34,117.00	34,117.00	0.00
50500 WORKER'S COMPENSATION INSURANCE	6,490.11	5,920.23	10,500.00	10,500.00	11,700.00
50600 UNEMPLOYMENT INSURANCE	750.75	746.12	1,000.00	1,000.00	0.00
TOTAL SALARIES/EMPLOYEE BENEFITS	158,959.14	188,048.91	393,177.00	393,177.00	247,726.00
SERVICES AND SUPPLIES					
51110 SAFETY CLOTHING	48,045.39	11,791.70	35,000.00	35,000.00	27,020.00
51200 COMMUNICATIONS	14,591.72	15,720.73	42,799.00	36,000.00	14,180.00
51500 INSURANCE	57,325.32	51,382.00	65,000.00	65,000.00	50,000.00
51700 MAINTENANCE - EQUIPMENT	170,908.43	151,062.96	118,500.00	118,500.00	117,850.00
51760 MAINTENANCE - PROGRAMS	10,800.14	18,136.72	23,267.00	23,267.00	35,775.00
51800 MAINTENANCE - BLDGS/IMPROVEMENTS	7,555.48	8,521.70	12,000.00	12,000.00	12,000.00
52000 MEMBERSHIPS	2,534.47	1,027.44	2,490.00	2,490.00	2,400.00
52200 OFFICE EXPENSES	6,026.41	7,472.78	7,500.00	7,500.00	7,300.00
52211 G.S.A. DEPT COST ALLOCATION	1,730.00	1,478.00	1,500.00	1,500.00	1,500.00
52300 PROFESSIONAL & SPECIALIZED SERVICES	238,816.57	244,172.34	45,500.00	45,500.00	42,000.00
52329 TRAINING	15,398.61	9,253.02	69,219.00	71,719.00	32,250.00
52400 PUBLICATIONS & LEGAL NOTICES	3,610.82	2,037.82	3,535.00	3,535.00	2,550.00
52500 RENTS, LEASES - EQUIPMENT	1,928.17	2,618.55	1,800.00	1,800.00	1,800.00
52600 RENTS, LEASES - BLDGS/IMPROVEMENTS	6,511.20	6,513.03	6,550.00	6,550.00	6,550.00
52700 MINOR EQUIPMENT	52,295.73	43,152.24	42,250.00	49,450.00	37,465.00
52800 SPECIAL DEPARTMENTAL EXPENSE	182,270.28	15,878.74	50,400.00	50,400.00	40,550.00
52900 G.S.A. AND IN-COUNTY TRAVEL	72,534.44	79,945.11	84,800.00	84,800.00	89,800.00
52910 MEETINGS AND CONVENTIONS	549.00	2,249.35	5,865.00	5,865.00	4,000.00
53000 UTILITIES	24,668.79	30,438.19	31,100.00	31,100.00	29,960.00
TOTAL SERVICES AND SUPPLIES	918,100.97	702,852.42	649,075.00	651,976.00	554,950.00
OTHER CHARGES					
54184 VOLUNTEER FIRE GRANT	19,004.67	9,999.41	357,525.00	357,525.00	10,000.00
55201 DEBT SERVICE PRINCIPAL	96,990.00	99,754.03	102,597.00	102,597.00	105,521.00
55202 DEBT SERVICE INTEREST	19,998.64	16,787.38	14,392.00	14,392.00	11,468.00
TOTAL OTHER CHARGES	135,993.31	126,540.82	474,514.00	474,514.00	126,989.00
FIXED ASSETS					
56110 BUILDINGS AND IMPROVEMENTS	22,298.20	55,857.12	40,000.00	40,000.00	0.00
56200 EQUIPMENT	338,433.87	40,000.00	40,000.00	0.00	37,000.00
TOTAL FIXED ASSETS	360,732.07	95,857.12	80,000.00	40,000.00	37,000.00
TOTAL - AMADOR FIRE PROTECTION DISTRICT	1,573,785.49	1,113,299.27	1,596,766.00	1,559,667.00	966,665.00

Fund 45500
Dept. 8550

District Notes for Budget Unit 8588 Amador Fire Protection District Measure M 20/21

Please provide comments in the space provided below. You may also attach additional documentation. If additional documentation is provided, please ensure to put Budget Name and Unit number at the top. Thank you.

Expenses:

"Services & Supplies" - lowered from last year because we did not include grant matches. If we will be rewarded applied grants, we will include any matches required by our September Final Budget Meeting.

Revenue:

BOS Budget Workshop it was decided that AFD Fire and EMS services would be hit with a \$29,000 revenue lost (AID FROM OTHER AGENCIES)

Due to Covid-19 state-wide economic crisis, we anticipate 20-25% revenue loss

We anticipate First Responder Cost Recovery

We anticipate Aid to State Resources for Strike Team Deployment due to Forecasted High Risk Fire Season 20-21

Out of county vehicle purchases of the residents who reside in Amador County; the special district receives the special tax. Though the purchases are few, due to the total purchase cost, tax is higher - income

Fixed Assets:

Other Comments:

We have not received Measure M funding for the last 2 months and we are still receiving revenues for 19-20 fiscal year. We anticipate that the end of August, true-ups to Measure M and other income will be available prior to our September Final Budget Hearing

Cancellation of Reserves in the amount of \$223,326.00 is due to the decrease in Measure M funding

COUNTY OF AMADOR STATE OF CALIFORNIA SPECIAL DISTRICTS AFPD - MEASURE M BUDGET DETAIL FISCAL YEAR 2020-2021

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

	ACTUAL 2017-2018	ACTUAL 2018-2019	RECOMMENDED 2019-2020	ADOPTED 2019-2020	REQUESTED 2020-2021
SALARIES AND EMPLOYEE BENEFITS					
50100 SALARIES AND WAGES	2,393,075.13	2,505,731.81	1,877,113.00	1,900,000.00	2,055,017.00
50300 RETIREMENT - EMPLOYER'S SHARE	77,475.35	91,839.64	126,000.00	126,000.00	126,000.00
50310 FICA/MEDICARE - EMPLOYER'S SHARE	184,935.72	196,909.22	153,924.00	153,924.00	157,000.00
50400 EMPLOYEE GROUP INSURANCE	342,208.55	388,153.99	453,206.00	453,206.00	425,024.00
50500 WORKER'S COMPENSATION INSURANCE	195,347.00	205,129.40	200,000.00	200,000.00	219,800.00
50600 UNEMPLOYMENT INSURANCE	19,024.93	11,363.90	8,000.00	11,000.00	11,000.00
TOTAL SALARIES/EMPLOYEE BENEFITS	3,212,066.68	3,399,127.96	2,818,243.00	2,844,130.00	2,993,841.00
SERVICES AND SUPPLIES					
51100 PROTECTIVE CLOTHING	0.00	1,212.19	0.00	0.00	0.00
52300 PROFESSIONAL & SPECIALIZED SERVICES	82,107.32	32,239.56	0.00	0.00	0.00
52329 TRAINING	9,282.00	7,184.14	3,000.00	3,000.00	6,000.00
52800 SPECIAL DEPARTMENTAL EXPENSE	43,185.97	34,529.76	24,600.00	28,450.00	28,600.00
54732 SAFER GRANT	0.00	0.00	428,628.00	428,628.00	0.00
TOTAL SERVICES AND SUPPLIES	134,575.29	75,165.65	456,228.00	460,078.00	34,600.00
TOTAL - AMADOR FIRE PROTECTION DISTRICT	3,346,641.97	3,474,293.61	3,274,471.00	3,304,208.00	3,028,441.00

Fund 85800
Dept. 8588

COUNTY OF AMADOR STATE OF CALIFORNIA SPECIAL DISTRICTS AFD - MEASURE M BUDGET DETAIL FISCAL YEAR 2020 - 2021

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

SUMMARY BY SOURCE	ACTUAL 2017-2018	ACTUAL 2018-2019	RECOMMENDED 2019-2020	ADOPTED 2019-2020	REQUESTED 2020-2021
FUND BALANCE	(48,034.00)	245,561.00	46,799.00	(169,883.00)	0.00
ADDITIONAL FINANCING SOURCES:					
MEASURE M	1,398,030.98	1,439,354.35	1,400,000.00	1,400,000.00	1,059,000.00
AID FROM OTHER AGENCIES	258,000.00	258,000.00	258,000.00	258,000.00	229,000.00
CONTRACTED SERVICES	1,120,363.56	1,587,825.55	1,253,000.00	1,253,000.00	1,278,375.00
CFD MISC	79,013.06	42,050.02	42,000.00	42,000.00	42,000.00
MISCELLANEOUS	468,579.74	73,348.73	85,870.00	85,870.00	171,740.00
SAFER GRANT	0.00	0.00	321,471.00	321,471.00	0.00
INTEREST	14,248.87	22,960.07	10,000.00	10,000.00	25,000.00
TOTAL ADDITIONAL FINANCING SOURCES	3,338,236.21	3,423,538.72	3,370,341.00	3,370,341.00	2,805,115.00
CANCELLATION OF RESERVES	67,000.00	0.00	0.00	103,750.00	223,326.00
TOTAL AVAILABLE FINANCING	3,357,202.21	3,669,099.72	3,417,140.00	3,304,208.00	3,028,441.00
SUMMARY OF FINANCING REQUIREMENTS					
FINANCING USES:					
TOTAL SALARIES AND BENEFITS	3,212,066.68	3,399,127.96	2,818,243.00	2,844,130.00	2,993,841.00
TOTAL SERVICES AND SUPPLIES	134,575.29	75,165.65	456,228.00	460,078.00	34,600.00
TOTAL FINANCING USES	3,346,641.97	3,474,293.61	3,274,471.00	3,304,208.00	3,028,441.00
PROVISIONS FOR RESERVES	0.00	260,809.00	0.00	0.00	0.00
TOTAL FINANCING REQUIREMENTS	3,346,641.97	3,735,102.61	3,274,471.00	3,304,208.00	3,028,441.00

Fund 85800

COUNTY OF AMADOR STATE OF CALIFORNIA SPECIAL DISTRICTS AFPD - MEASURE M BUDGET DETAIL FISCAL YEAR 2020-2021

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

	ACTUAL 2017-2018	ACTUAL 2018-2019	RECOMMENDED 2019-2020	ADOPTED 2019-2020	REQUESTED 2020-2021
SALARIES AND EMPLOYEE BENEFITS					
50100 SALARIES AND WAGES	2,393,075.13	2,505,731.81	1,877,113.00	1,900,000.00	2,055,017.00
50300 RETIREMENT - EMPLOYER'S SHARE	77,475.35	91,839.64	126,000.00	126,000.00	126,000.00
50310 FICA/MEDICARE - EMPLOYER'S SHARE	184,935.72	196,909.22	153,924.00	153,924.00	157,000.00
50400 EMPLOYEE GROUP INSURANCE	342,208.55	388,153.99	453,206.00	453,206.00	425,024.00
50500 WORKER'S COMPENSATION INSURANCE	195,347.00	205,129.40	200,000.00	200,000.00	219,800.00
50600 UNEMPLOYMENT INSURANCE	19,024.93	11,363.90	8,000.00	11,000.00	11,000.00
TOTAL SALARIES/EMPLOYEE BENEFITS	3,212,066.68	3,399,127.96	2,818,243.00	2,844,130.00	2,993,841.00
SERVICES AND SUPPLIES					
51100 PROTECTIVE CLOTHING	0.00	1,212.19	0.00	0.00	0.00
52300 PROFESSIONAL & SPECIALIZED SERVICES	82,107.32	32,239.56	0.00	0.00	0.00
52329 TRAINING	9,282.00	7,184.14	3,000.00	3,000.00	6,000.00
52800 SPECIAL DEPARTMENTAL EXPENSE	43,185.97	34,529.76	24,600.00	28,450.00	28,600.00
54732 SAFER GRANT	0.00	0.00	428,628.00	428,628.00	0.00
TOTAL SERVICES AND SUPPLIES	134,575.29	75,165.65	456,228.00	460,078.00	34,600.00
TOTAL - AMADOR FIRE PROTECTION DISTRICT	3,346,641.97	3,474,293.61	3,274,471.00	3,304,208.00	3,028,441.00

Fund 85800
Dept. 8588

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 06/30/2020

From: Walter White
(Department Head - please type)

Phone Ext. x391

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:

06/30/2020

Department Head Signature _____

Agenda Title:

Preliminary Budget 2020/2021 FY

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to adoption of the Preliminary Budget and scheduling of public hearing for the final budget for September 15th 2020 at 10:30am.

Recommendation/Requested Action:

Approve resolution adopting the 2020/2021 Preliminary Budget and set public hearing for final budget for September 15th 2020.

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts N/A

Is a 4/5ths vote required?

Yes ☒

No ☐

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☒

No ☐

N/A ☐

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

Auditor _____

FOR CLERK USE ONLY

Meeting Date

6-30-20

Time

1030

Item #

1

Board Action: Approved Yes ☒ No ☐ Unanimous Vote: Yes ☒ No ☐

Ayes: 5

Resolution 20-06

Ordinance _____

Other: _____

Noes: 0

Resolution _____

Ordinance _____

Absent: 0

Comments: motion to approve with special hearing 9-15-20

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: Tricia Cook

AFPD Board Clerk