

Tuesday, May 17, 2022

**BOARD OF DIRECTORS
AMADOR FIRE PROTECTION DISTRICT
COUNTY ADMINISTRATION CENTER
810 Court Street, Board of Supervisors Chambers
Jackson, California 95642**

AGENDA

-- 10:30 a.m.--

Please Note: All Board of Directors meetings are recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646(fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2.

Due to the Governor’s Executive Order N-25-20, The Amador Fire Protection District will be conducting its meeting via teleconference. While this meeting will still be conducted in-person at 810 Court Street, we strongly encourage the public to participate from home by calling in using the number below (or 1-669-900-6833).

Anyone who wishes to address the Board must speak from the podium and should print their name on the Board Meeting Speaker list, which is located on the podium. The Clerk will collect the list at the end of the meeting
****PLEASE NOTE, DUE TO COVID-19 SIGNING IN AT THE PODIUM HAS BEEN DISCONTINUED AT THIS TIME. PLEASE STATE YOUR NAME CLEARLY FOR THE RECORD. ****

If you are participating via telephone or online and want to speak, you will need to “raise your hand” (hand emoji). Zoom how-to features, such as “unmute” or “raising your hand” can be found at the link below: https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone#h_e027935e-f7cf-4183-9870-64f177689687

**10:30 a.m. Regular Scheduled Meeting
+1 669 900 6833 US
Meeting ID or Access: 842-7884-0743#
Passcode: 548828**

You may also view and participate in the meeting using this link:
https://us02web.zoom.us/j/84278840743?pwd=ke5T09dwq8AEmbrq304LK5ZG6OYq_o.1

REGULAR MEETING AGENDA

DATE: May 17, 2022
TIME: 10:30 A.M.
LOCATION: County Administration Center
Board Chambers
810 Court Street
Jackson, CA 95642

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Approval of agenda for this date; any and all off-agenda items must be approved by the Board (pursuant to 54954.2 of the Government Code)

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the AFPD Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

ADMINISTRATIVE MATTERS

(1) PRESENTATION: Special recognition related to promotion(s) and badge pinning(s) for Robert Ebling, Connor Bagan and Jeffery Toft

(2) VEHICLE MAINTENANCE REPORT: Discussion relative to subject matter and possible action

(3) TRAINING REPORT: Discussion relative to subject matter and possible action

(4) CALL REPORT: Discussion and possible action relative to subject matter

(5) CORRESPONDENCE RELATED TO RESPONSE OF REQUEST - PROPOSAL TO PERFORM FIRE MARSHAL DUTIES FOR THE CITY OF JACKSON: Discussion and possible action relative to subject matter

(6) PREVENTION FEE NEXUS STUDY AGREEMENT: Discussion and possible action; resolution approving Bureau Veritas as the consultant to perform a nexus study of the current prevention fees

MISCELLANEOUS MATTERS

(7) MINUTES: Discussion and possible action. Review and approval of the regular minutes from April 19, 2022

ADJOURNMENT until Tuesday, June 21, 2022

AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
05-17-2022	

To: Amador Fire Protection Board of Directors

Date: 05-17-2022

From: Walter White
(Department Head - please type)

Phone Ext. x391

Department Head Signature _____

Agenda Title: BADGE PINNING AND RECOGNITION

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)
Presentation and Discussion Only and Recognizing the following:

- Robert Ebling was promoted from Captain to Battalion Chief on March 22, 2022. He has been employed with the District since January of 2016. Battalion Chief Ebling has been assigned to B Shift.
- Connor Bagan was promoted from Firefighter to Fire Engineer on March 22, 2022. Eng. Bagan has been employed with the District since March of 2018. He has been assigned to B Shift at Station 122.
- Jeffery Toft was promoted from Firefighter to Fire Engineer on March 22, 2022. Eng. Toft has been employed with the District since October of 2018. He has been assigned to A Shift at Station 116.

Recommendation/Requested Action:
Public Presentation

Fiscal Impacts (attach budget transfer form if appropriate) <u>n/a</u>	Staffing Impacts <u>n/a</u>
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Is a 4/5ths vote required? Yes No

Contract Attached:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Resolution Attached:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Ordinance Attached:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>

Committee Review? N/A

Name _____

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____	Counsel _____
Auditor _____	GSA Director _____
CAO _____	Risk Management _____

Distribution Instructions:
n/a

FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____

Completed by _____

A new ATF is required from _____
Department _____
For meeting _____
of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____
AFPD Board Clerk

Amador Fire Protection District

Certificate of Promotion

*This is to certify that
Robert Ebling
Has accepted a promotion to the position of*

Battalion Chief

March 22, 2022

Walter White

*Walter White
Fire Chief*

Amador Fire Protection District

Certificate of Promotion

*This is to certify that
Connor Bagan
Has accepted a promotion to the position of*

Fire Engineer

March 22, 2022

Walter White

*Walter White
Fire Chief*

Amador Fire Protection District

Certificate of Promotion

*This is to certify that
Jeffery Toft
Has accepted a promotion to the position of*

Fire Engineer

March 22, 2022

Walter White

*Walter White
Fire Chief*

AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
05/17/2022	

To: Amador Fire Protection Board of Directors

Date: 05/17/2022

From: Walter White
(Department Head - please type)

Phone Ext. 391

Department Head Signature _____

Agenda Title:	<u>VEHICLE MAINTENANCE REPORT</u>
Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)	
Report of expenses for maintenance and repair of District vehicle fleet during the month of April	

Recommendation/Requested Action:
Review attached report

Fiscal Impacts (attach budget transfer form if appropriate) <u>None</u>	Staffing Impacts <u>None</u>
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Is a 4/5ths vote required? Yes No

Committee Review? N/A <input checked="" type="checkbox"/>	Contract Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Name _____	Resolution Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Committee Recommendation: _____	Ordinance Attached: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
	Comments: _____

Request Reviewed by:

Chairman _____	Counsel _____
Auditor _____	GSA Director _____
CAO _____	Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____ Other: _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____ Department _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.
Completed by _____	For meeting of _____	ATTEST: _____ AFPD Board Clerk

Vehicle Description	VIN License Number	IMPLEMENTED July 1, 2017/18 Beginning of Fiscal Year Mileage	21/22 FY Odometer Reading	Repair Hours / Comments (cost of service, Mile, etc. if applicable)	Dates	Maintenance Performed (description)	APRIL Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
C-5100 - 2015 Ford Explorer AWD (Fire Chief)	1FM5K8AR7FG825939 (E) 1460509	19,530	81,816		12/06/21	Jackson Tire - 4 New Tires & Oil Change (\$935.99)	\$0.00	\$5,469.99
C-5107 (Chew) - 2010 Ford Expedition XLT 4x4 (Prevention) (marked on vehicle 5101,5108)	1FMJUIG59AEA43199 (E) 1305976	162,270	232,181		7/13/21 7/20/21 8/10/21 11/08/21 1/10/22 1/21/22 3/8/22	Sterlings - A Service (\$79.39) Jackson Tires - 4 New Tires (\$1,021.20) Sterlings - Interior Door Handle (\$146.69) Sterlings - A Service, axle Housing, transfer case, pinion shaft seal (\$191.25) Sterlings - Dx catalytic converter/replace skid plat (\$115.50) Jackson Tire - Catalytic Converter (\$2903.75) Jackson Tire - Rotate Tires and Oil Change (\$59.58)	\$0.00	\$27,549.44
C-5102 (Watkins) 2016 Ford F250 4x4 (Battalion Chief) (marked on vehicle 5103)	1FT7X2B60GEA66410 (E) 1485648	19,611	113,497		8/24/21 11/9/21 12/06/21 1/3/22 3/8/22 3/18/22	Sterlings - A Service, Brake Rotors and Pads (\$1,012.69) Riebes - lights, misc. parts (\$123.55) Riebes - fuel additive (\$28.00) Glass Doctor - Replace Windshield (\$551.58) Riebes - Lights/Parts (\$18.30) Sterling Auto - A Service (\$170.21)	\$0.00	\$13,517.66
C-5103 (Battalion Chief) 2011 Ford F250 4x4 (marked on vehicle 5104)	1FT7X2B62BEA30761 (E) 1306800	92,337	148,453		12/06/2021 01/03/22 3/8/22 3/23/22	Jackson Tire - Swap sensors and balance (\$114.00) Riebes - Ball Mount Kit (TRAX) (\$59.25) Riebes - Battery (\$166.16) Tractor Supply - Mats (\$193.94)	\$0.00	\$19,083.32
C-5105 (Command) 2012 Ford Expedition 4x4 (Battalion Chief)	1FMJUIG5XCEF67187 (E) 1401123	67,531	94,682		11/8/21 1/3/22	Sterlings - A/C service and rear latch handle (\$1,162.58) Riebes - Misc. Parts (\$36.62)	\$0.00	\$8,844.37

Vehicle Description	VIN License Number	IMPLEMENTED July 1, 2017/18 Beginning of Fiscal Year Mileage	21/22 FY Odometer Reading	Repair Hours / Comments (out of service, Misc, etc. if applicable)	Dates	Maintenance Performed (description)	APRIL Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
C-5104 (Yelinek)-2009 Ford F250 4x4 (Battalion Chief (marked on vehicle 5106)	1FTSX21569EA15399 (E) 1294991	65,530	107,051		8/10/21 8/10/21 8/24/21 10/31/21 11/09/21 11/22/21 11/29/21 12/06/21 02/25/22 03/23/22 3/23/22 3/23/22	Jackson Tire - 2 Tire sensors (\$223.84) Jackson Tire - turn disc brakes/rotors (\$110.00) Sterlings - A Service, Transmission Service (\$2,252.27) Sterlings - Speed sensor and Ignition Switch (\$1,887.87) Riebes - Air Filter, lamp, and inverter (\$130.63) Jackson Tire - Rear Brakes (\$171.92) US Bank - 1AAuto - 2 piece tail light set (\$75.37) Jackson Tire - Temp sensor, balance, change out tires (\$236.00) Auto Zone - lift support for camper shell (\$56.01) Auto Zone - Misc. (\$22.00) Merzliak Signs - door emblems (\$215.50) Auto Zone - Durlast Platinum Flood Battery (\$227.34) Auto Zone - Oil and filter, misc. parts (\$80.44)	\$0.00	\$20,359.37
E-5111 2015 Rosenbauer 4x4 (111 First Out)	54F2CB47FWM11449 (E) 1488122	19,474	-	OOS - Cummins (Fresno)	9/22/21 11/9/21 02/22/22	Burtons Fire - Cushion with switch (\$389.40) Riebes - Oil, Misc Parts (\$77.51) Burtons - Electrical repairs /turbo software, lite bar, A svc, brakes, misc. (\$2,465.78)	\$0.00	\$42,713.20
E-5113 1991 KME 4x4	1HTSEPCR4NH415881 (E) 349699	80,306	88,613		10/31/21 3/8/22 4/5/22	Jackson Tire - Repair Tire at Station (\$214.50) Napa - Lift Support, includes credit and parts (\$225.11) Riebes - Coupling (\$26.40)	\$26.40	\$18,756.10
SQ-5115 2003 Ford F350 4X4 (previously SQ-145)	1FDWF37E23ED60337 (E)1159107	42,236	44,643					\$12,578.53
WT-5116 2015 Kenworth	2NKHJ8X9FM437394 (E)1410351	2,230	-	Loan - Lockwood	11/22/21	Lynch's - B Service, repair leaking water tank, weld tank (\$2,296.58)	\$0.00	\$7,712.26
GES - 4329 2020 FT/BNR NDD0334	3UJDETR7MJJ65478							\$0.00

Vehicle Description	VIN License Number	IMPLEMENTED July 1, 2017/18 Beginning of Fiscal Year Mileage	21/22 FY Odometer Reading	Repair Hours / Comments (out of service, Misc. etc. if applicable)	Dates	Maintenance Performed (description)	APRIL Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5123 2001 International Westmark	IHTSEADR71H370327 {1034294}	99,018	-	OOS	8/10/21 9/28/21 9/28/21 10/31/21 10/31/21 10/31/21 11/9/21 12/16/21 1/3/22 1/5/22 1/10/22 1/10/22 1/12/22 1/26/22 2/2/22 3/8/22 4/20/22	Jackson Tire - 6 new tires (\$2,648.01) The Radiator Doc - radiator (\$1,485.41) Doug Veerkamp - Install radiator, A Service (\$1,832.51) Doug Veerkamp - Replace Thermostat on Engine (\$507.93) US Bank - O'Rielly Cool Temp Sensor (\$17.69) O'Rielly's - Headlight and Power Steering and Oil (\$101.26) Riebes - Misc. parts,solenoid, misc. parts (\$208.31) ATR - Towing (Buckhorn to Lynchs) (\$843.75) Riebes - Snow Chains for Tires (\$436.26) ATR - Towing (Sta 111 to Lynchs) (\$843.75) Lynch's Auto - Replaced/Cleaned Master Switch (\$553.50) ATR - Towing (from Shakeridge/snow) (\$337.50) Heavy Duty Pros - Signal Switch (\$237.38) Riebes - misc parts (\$7.53) Riebes - Fuel filter and other parts (\$51.42) Lynches - Tow, Corrosion on arcing at the master switch (\$1018.25)	\$1,018.25	\$20,786.09
SQ-5125 2008 Ford F350 (Previously SQ-115)	1FDWX3TRX8EC15309 {E}1281212	99,175	112,647		11/9/21 12/06/21	Riebes - Battery (\$326.37) Riebes - Wiper blades (\$30.08)	\$0.00	\$9,308.80
WT-5126 2007 Kenworth	2NKMHZ8X67M199258 {E} 1212617	16,891	20,589		11/08/21 2/28/22 2/08/22 4/20/22	Lynch's - Air gov. leaking, replc'd completer dryer unit and B Service (\$2,558.12) Burton's Fire - Repair leak at input shaft seal, repair chassis air loss (\$1283.38) Doug Veerkamp - Assess repair air leak behind dash board, water leak (\$250) Lynch's - Transmissin cooler leaking; replaced 2 o rings (\$222.02)	\$222.02	\$25,210.51

Vehicle Description	VIN License Number	IMPLEMENTED July 1, 2017/18 Beginning of Fiscal Year Mileage	21/22 FY Odometer Reading	Repair Hours / Comments (out of service, Misc. etc. if applicable)	Dates	Maintenance Performed (description)	APRIL Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5141 2018 Rosenbauer (114 First Out)	54FZCA414JWMI2044 {E}11569499	0	36,829		9/22/21 11/09/21 11/22/21 12/06/21 1/3/22 1/5/22 01/12/22 1/18/22 1/21/22 02/2/22 3/8/22 3/18/22 4/5/22	Burtons Fire - HVAC service, coolant leak, transfer case seal (\$4,935.79) Riebes - Antifreeze, hose clamps, misc. parts (\$303.97) Burtons Fire - Silicone coolant hoses fail (replacement) (\$3362.24) Riebes - antifreeze (\$23.68) Riebes - tire chains (\$664.69) ATR - Towing (snow / Pine Grove) (\$337.50) Burtons - Side Mirror (\$861.88) Pine Grove Hardware - Bunjees for Tire Chairs (\$82.83) Jackson Tire - 4 New Rears (\$2330.08) Riebes - Wipers (\$42.87) Riebes - Oil (\$49.54) Burton's Fire - Rplc/Repair Duplex plug (Duplex System) due to water damage, includes tow (\$1,249) Riebes - light relay (\$71.86)	\$71.83	\$39,325.09
WT-5146 1996 International	1HTSDADR7TH397632 {E} 035872	38,174	48,436		11/29/2021	Jackson Tire - 6 New Tires (\$3,532.60)		\$21,553.11
E-5148 2003 HME (reserve) (Previously E-5141)	44KFT4282WZ20024 {E}1159077	82,595	121,570		10/19/21 11/9/21	Doug Veerkamps - A Service, Coolant Leak (\$1120.52) Riebes - Starter solenoid switch (\$30.70)	\$0.00	\$57,391.41
E-5214 2008 Ford F550	1FDAX57R5EB35812 {E}1281210	28,278	32,336		3/8/22	Riebes - 2 Batteries (Diesel Eng. requires 2) (\$311.86)	\$0.00	\$8,328.03
WT-5216 2015 Kenworth	2NKHH8X7FM437393 {E}1410352	3,030	10,887		7/20/21	Veerkamps - A Service, Low Coolant Lamp (\$2,241.35)	\$0.00	\$6,447.85
E-5221 2003 HME	44KFT4282WZ20025 {E} 1159078	97,576	137,061		7/13/21 8/30/21 11/9/21 1/31/22 2/02/22 2/23/22	Veerkamps - Ck Coolant Leak @ Radiator, A/C Svc, Leak @ Reservoir (\$3,122.64) Plymouth Ace Hardware - Misc. Parts (\$50.99) Riebes - Fittings, gasket, oil, switch, parts (\$259.52) LN Curtis - Rechargeable battery (\$36.74) Riebes - Coolants, misc. parts (\$58.14) PowerArc - lights (\$54.64)	\$0.00	\$45,299.74
E-5222 1991 KME	1HTSDPCR0N416110 {E} 349698	54,320	59,701		10/31/21	Burton's - Speaker Siren (\$280.85)	\$0.00	\$3,813.14
E-5223 1998 International	1HTSDADR6WH551543 {E} 993299	38,623	48,201				-	\$18,374.06

Vehicle Description	VIN License Number	IMPLEMENTED July 1, 2017/18 Beginning of Fiscal Year Mileage	21/22 FY Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	APRIL Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5228 2000 HME (122 First Out)	44KFT4287YVZ19055 {E} 959496	49,507	-	OOS - Mello	7/20/21 9/7/21 9/16/21 12/27/21 02/2/22	Veerkamps - Coolant Leak @ Front of Engine (\$375.00) Derotic - cab lift control, power steering maintenance, fuel tank leaking, AC, and look into *exhaust break issue (\$11,537.66) Mello Transmission - No Retarder (\$1,188.27) Mello Transmission - Repair front suspension and steering issues (\$5683.06) Burton's Fire - Rear air guage (\$263.10)	\$0.00	\$36,564.12
WT-5236 2007 Kenworth	2NKMHZ8X87M199259 {E} 1212616	9,833	12,080		7/20/21 11/23/21	Veerkamps - A Service (\$545.74) Veerkamps - Repair Axel seal leaking, A/C not cooling (\$285.26)	\$0.00	\$2,686.78
U-5310 2008 Ford (Utility)	1FTSW21R98EC31882 {E} 8V25580	30,500	35,177		12/6/21	Riebes - light switch (\$12.91)	\$0.00	\$12.91
E-5361 2016 Rosenbauer (116 First Out)	54F2CA512GWN11580 {E} 1425867	8,502	43,698		7/31/21 8/20/21 8/31/21 09/30/21 10/31/21 10/31/21 11/09/21 11/30/21 12/28/21 12/31/21 1/03/22 1/31/22 2/07/22 2/2/22 2/2/22 2/2/22 2/28/22 3/23/22 3/31/22 4/26/22 4/30/22	JRCH Reimbursement - June (\$-1019.51) JRCH Reimbursement - July (\$0.00) Jackson Tires - 4 new tires - (\$2,093.31) JRCH Reimbursement - Aug (\$-2,093.31) Burtons - Coolant Alarm (\$294.00) JRCH Reimbursement - Sept (\$0.00) Riebes - Radiator cap, parts (\$113.08) JRCH Reimbursement - Oct (\$-294.00) US Bank - Boot Clamp (\$35.87) JRCH Reimbursement - Nov (\$-113.08) Riebes - Misc. Parts (\$17.97) JRCH Reimbursement - Dec (\$-35.87) Burton's Fire - Rplc low coolant level sensor with new metal type (\$70) Riebes - Misc. parts, blade (\$39.81) Riebes - Misc. Parts (coolant, etc.) (\$91.61) Riebes - Misc. Parts (air brake) (\$54.62) JRCH Reimbursement - Jan (\$-17.97) US Bank - Filters (\$85.06) JRCH Reimbursement - Feb (\$-256.04) Burton's Fire - coolant sender failure, coolant leak, EGR cooler (\$10,845.77) JRCH Reimbursement - Mar (\$-85.06)	\$10,760.71	\$28,323.18

Vehicle Description	VIN License Number	IMPLEMENTED July 1, 2017/18 Beginning of Fiscal Year Mileage	21/22 FY Odometer Reading	Repair Hours / Comments (out of service, Misc, etc. if applicable)	Dates	Maintenance Performed (description)	APRIL Total Cost this Month	Total Cost of Vehicle starting July 2016 (Implementation of report)
E-5364 2008 Ford F550 4x4	1FDAQ57R38EC53893 (E) 1356272	32,581	-	OOS - Sterlings	7/13/21	Sterlings - Disc Rotor, Caliper, Brakes (\$1,683.91)		\$16,197.34
					7/31/21	JRCH Reimbursement - June (\$-1,334.78)		
					8/31/21	JRCH Reimbursement - July (\$-1,683.91)		
					9/30/21	JRCH Reimbursement - Aug (\$0.00)		
					10/31/21	JRCH Reimbursement - Sept (\$0.00)		
					11/30/21	JRCH Reimbursement - Oct (\$0.00)		
					12/28/21	US Bank - Fahren LED Headlight bulbs (\$53.68)		
					12/31/21	JRCH Reimbursement - Nov (\$0.00)		
					1/31/22	JRCH Reimbursement - Dec (\$-53.68)		
					2/28/22	JRCH Reimbursement - Jan (\$0.00)		
					3/31/22	JRCH Reimbursement - Feb (\$0.00)		
					4/5/22	Riebes - Battery, inc credit (\$311.86)		
					E-5368 2007 E-ONE	4ENGAAA8371002458 (E) 1356273	62,266	
8/31/21	Burtons - Coolant leak, oil check, AC, PTO shaft seal leak (\$19,516.22)							
8/31/21	JRCH Reimbursement - July (\$0.00)							
9/30/21	JRCH Reimbursement - August (\$-19,516.22)							
10/31/21	JRCH Reimbursement - Sept (\$0.00)							
11/08/21	Glass Doctor - Windshield Repair (\$100.00)							
11/09/21	Riebes - Retainer (\$7.53)							
11/23/21	Doug Veerkamp - Air leak at ball valve in air tank (\$750.00)							
11/30/21	JRCH Reimbursement - Oct (\$0.00)							
12/06/21	Riebes - Switch, misc. parts (\$12.91)							
12/22/21	Burtons Fire - Gauge (\$260.54)							
12/28/21	US Bank - Fahren LED Headlight bulbs (\$53.68)							
12/31/21	JRCH Reimbursement - Nov (\$-857.53)							
1/3/22	Riebes - Misc. Parts/Lamp kit (\$42.84)							
1/10/22	Jackson Tires - Cross Front Tires (\$30)							
1/31/22	JRCH Reimbursement - Dec (\$-327.13)							
2/28/22	JRCH Reimbursement - Jan (\$-72.84)							
3/31/22	JRCH Reimbursement - Feb (\$0.00)							
4/5/22	Riebes - Cab Marker Light (3) (\$55.44)							
4/30/22	JRCH Reimbursement - Mar (\$0.00)							
							\$55.44	
							\$12,154.65	\$548,242.01

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 05/17/2022

From: Walter White
(Department Head - please type)

Phone Ext. 391

- | | |
|-------------------------------------|----------------|
| <input checked="" type="checkbox"/> | Regular Agenda |
| <input type="checkbox"/> | Consent Agenda |
| <input type="checkbox"/> | Blue Slip |
| <input type="checkbox"/> | Closed Session |

Meeting Date Requested:
05/17/2022

Department Head Signature _____

Agenda Title: TRAINING REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of District Wide Training for the month of April

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts None

Is a 4/5ths vote required?

Yes No

Contract Attached: Yes No N/A

Resolution Attached: Yes No N/A

Ordinance Attached: Yes No N/A

Committee Review?

N/A

Name _____

Comments: _____

Committee Recommendation: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date	Time	Item #
_____	_____	_____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes: _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on

A new ATF is required from

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by

_____ Department
For meeting
of _____

ATTEST: _____

AFPD Board Clerk

Month	<u>Emergency Reporting (live)</u>	<u>Target Solutions (online)</u>	<u>Total Hours</u>	<u>CAL JAC Hours</u>
July	581:20:00	214	795:20:00	58:30:00
August	411:55:00	152:30:00	564:25:00	55:20:00
September	578:00:00	138:00:00	716:00:00	182:30:00
October	454:20:00	156:00:00	610:20:00	118:30:00
November	582:20:00	140:30:00	722:50:00	165:00:00
December	352:10:00	161:30:00	513:40:00	111:15:00
January	1141:20:00	89:00:00	1230:20:00	643:30:00
February	1058:15:00	107:00:00	1165:15:00	737:15:00
March	881:45:00	162:00:00	1043:45:00	545:00:00
April	1464:45:00	114:00:00	1578:45:00	940:30:00
May				
June				



Daily Schedule

Date	Topic	Skill Sheet/Reference	Code
04/01/2022	Helispot Coordination		LNB
04/02/2022	Wildland Strategy and Tactics/ICS	WUI Operating Principles	LHB
04/03/2022	Wildland Fire Behavior	WUI Operating Principles	LAB
04/04/2022	Wildland Strategy and Tactics/ICS	WUI Operating Principles	LHB
04/05/2022	Wildland Fire Behavior	WUI Operating Principles	LAB
04/06/2022	Wildland Strategy and Tactics/ICS	WUI Operating Principles	LHB
04/07/2022	Wildland Fire Behavior	WUI Operating Principles	LAB
04/08/2022	Entrapment Avoidance/Wildland PPE	WUI Operating Principles	LTB
04/09/2022	Fire Shelter Deployment	NWCG The New Generation Fire Shelter	LTD
04/10/2022	Entrapment Avoidance/Wildland PPE	WUI Operating Principles	LTB
04/11/2022	Fire Shelter Deployment	NWCG The New Generation Fire Shelter	LTD
04/12/2022	Entrapment Avoidance/Wildland PPE	WUI Operating Principles	LTB
04/13/2022	Fire Shelter Deployment	NWCG The New Generation Fire Shelter	LTD
04/14/2022	Mobile Attack	WUI Operating Principles	LED
04/15/2022	Wildland Hand Tools	WUI Operating Principles	IKB
04/16/2022	Mobile Attack	WUI Operating Principles	LED
04/17/2022	Wildland Hand Tools	WUI Operating Principles	IKB
04/18/2022	Mobile Attack	WUI Operating Principles	LED
04/19/2022	Wildland Hand Tools	WUI Operating Principles	IKB
04/20/2022	Wildand Urban Interface	WUI Operating Principles	LHB
04/21/2022	Firing Tools and Techniques	WUI Operating Principles	LHB
04/22/2022	Wildand Urban Interface	WUI Operating Principles	LHB
04/23/2022	Firing Tools and Techniques	WUI Operating Principles	LHB
04/24/2022	Wildand Urban Interface	WUI Operating Principles	LHB
04/25/2022	Firing Tools and Techniques	WUI Operating Principles	LHB
04/26/2022	Wildand Fire Aviation Assets	WUI Operating Principles	LND
04/27/2022	Progressive Hoselays	WUI Operating Principles	LED
04/28/2022	Wildand Fire Aviation Assets	WUI Operating Principles	LND
04/29/2022	Progressive Hoselays	WUI Operating Principles	LED
04/30/2022	Wildand Fire Aviation Assets	WUI Operating Principles	LND

Monthly Target Solutions Assignments

EMS HIPAA Awareness	NFPA 1500 Hazard Communication
NFPA 1021 Incident Response Safety	NFPA 1001 Firefighting Foams

Notes:

AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
05/17/2022	

To: Amador Fire Protection Board of Directors

Date: 05/17/2022

From: Walter White
(Department Head - please type)

Phone Ext. x391

Department Head Signature _____

Agenda Title: CALL REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of District calls for the month of March

Recommendation/Requested Action:

Report only

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments: _____

Committee Review?

N/A

Name _____

Committee Recommendation: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT
MARCH [LAST 3 YEARS] CALL REPORT**

INCIDENT TYPE	2022 #Incidents	2021	2020
Station: 111 - 26517 Meadow Drive Pioneer			
111 - Building fire		1	
114 - Chimney or flue fire, confined to chimney or flue			
131- Passenger vehicle fire		1	
140 - Natural vegetation fire, other			
141 - Forest, woods or wildland fire		1	
142 - Brush or brush-and-grass mixture fire			
151 - Outside rubbish, trash or waste fire			
311 - Medical assist, assist EMS crew	1		
320 - Emergency medical service, other			1
321 - EMS call, excluding vehicle accident with injury	29	26	47
322 - Motor vehicle accident with injuries	2	1	
324 - Motor vehicle accident with no injuries.	1	2	2
381 - Rescue or EMS standby			
400 - Hazardous condition, other	1		
412 - Gas leak (natural gas or LPG)			1
424 - Carbon monoxide incident	1	1	1
441 - Heat from short circuit (wiring), defective/worn			1
444 - Power line down			6
511 - Lock-out			
531 - Smoke or order removal			
542 - Animal rescue			
550 - Public service assistance, other			5
554 - Assist invalid	4	8	10
600 - Good intent call, other		1	
561 - Unauthorized burning			
611 - Dispatched & cancelled en route	3	8	15
622 - No incident found on arrival at dispatch address	1		1
631 - Authorized controlled burning			
651 - Smoke scare, odor of smoke			
700 - False alarm or false call, other			
733 - Smoke detector activation due to malfunction			
736 - CO detector activation due to malfunction			
745 - Alarm system activation, no fire - unintentional			
# Incidents for 111 - Station 111:	43	50	90
Station: 114 - 19840 Highway 88 Pine Grove			
111 - Building fire			
114-Chimney or flue fire, confined to chimney or flue	1		
131 - Passenger vehicle fire			
137 - Camper or recreational vehicle (RV) fire			
142 - Brush or brush-and-grass mixture fire		1	2
151 - Outside rubbish, trash or waste fire	2		
162 - Outside Equipment Fire			1
320 - Emergency medical service, other		1	1
321 - EMS call, excluding vehicle accident with injury	54	32	28
322 - Motor vehicle accident with injuries	1	1	3
324 - Motor vehicle accident with no injuries.	3	3	2
350 - Extrication, rescue, other			
381 - Rescue or EMS standby			
400 - Hazardous condition, other			
412 - Gas leak (nautrual gas or LPG)	1		
424 - Carbon monoxide incident		1	
441 - Heat from short circuit (wiring), defective/worn			

**AMADOR FIRE PROTECTION DISTRICT
MARCH [LAST 3 YEARS] CALL REPORT**

INCIDENT TYPE	2022 # INCIDENTS	2021	2020
444 - Power line down		1	3
445 - Arcing, shorted electrical equipment		2	2
461 - Building or structure weakened or collapsed			
511 - Lock-out			
542 - Animal rescue			
550 - Public service assistance, other			1
554 - Assist invalid	13	11	9
561 - Unauthorized burning		1	
611 - Dispatched & cancelled en route	1	7	6
622 - No incident found on arrival at dispatch address	2		1
631 - Authorized controlled burning	2		
651 - Smoke scare, odor of smoke		5	
700 - False alarm or false call, other			
745 - Alarm system activation, no fire - unintentional		1	1
# Incidents for 114 - Station 114:	80	67	60
Station: 116 - Dalton Road Jackson CA			
111 - Building fire	1	1	1
113 - Cooking fire, confined to container			
114 - Chimney or flue fire, confined to chimney or flue		2	
131 - Passenger vehicle fire			
142 - Brush or brush-and-grass mixture fire	1	1	
150 - Outside rubbish fire, other			
151 - Outside rubbish, trash or waste fire			
311 - Medical assist, assist EMS crew		3	
320 - Emergency medical service, other			
321 - EMS call, excluding vehicle accident with injury	22	17	26
322 - Motor vehicle accident with injuries	1	1	
324 - Motor vehicle accident with no injuries.	1	2	3
353 - Removal of victim(s) from stalled elevator			
381 - Rescue or EMS standby			
411 - Gasoline or other inflammable liquid spill			
412 - Gas leak (natural gas or LPG)			1
424 - Carbon monoxide incident			1
443 - Breakdown of light ballast			
444 - Power line down		1	3
463 - Vehicle accident, general cleanup			
522-Water or stream leak			1
551 - Smoke or odor removal		1	
531 - Assist police or other governmental agency			
550 - Public service assistance, other	2		
554 - Assist invalid	3	9	5
561 - Unauthorized burning		1	
611 - Dispatched & cancelled en route	17	10	13
622 - No incident found on arrival at dispatch address	2		1
631 - Authorized controlled burning	4		
651 - Smoke scare, odor of smoke			
700 - False alarm or false call, other	1		
730 - System malfunction, other			1
745 - Alarm system activation, no fire - unintentional			2
813 - Wind storm, tornado/hurricane assessment			
# Incidents for 116 - Station 116:	55	49	58

**AMADOR FIRE PROTECTION DISTRICT
MARCH [LAST 3 YEARS] CALL REPORT**

INCIDENT TYPE	2022 # INCIDENTS	2021	2020
Station: 122 - 18534 Sherwood Street Plymouth			
110 - Structure fire, other (conversion only)		1	1
111 - Building fire	1		
114 - Chimney or flue fire, confined to chimney or flue			
131 - Passenger vehicle fire	1		2
138 - Off-road vehicle, outside equipment or heavy equipment fire	1		1
140 - Natural vegetation fire, other			
141 - Forest, woods or wildland fire			
142 - Brush or brush-and-grass mixture fire	1		2
143 - Grass fire		1	
151 - Outside rubbish, trash or waste fire			
320 - Emergency medical service, other			
321 - EMS call, excluding vehicle accident with injury	29	22	27
322 - Motor vehicle accident with injuries	3	2	5
324 - Motor vehicle accident with no injuries.	2	1	
352 - Extrication of victim(s) from vehicle			
371 - Electrocution or potential electrocution			
412 - Gas leak (natural gas or LPG)	1		
424 - Carbon monoxide incident			
441 - Heat from short circuit (wiring), defective/worn			
444 - Power line down			1
445 - Arcing, shorted electrical equipment			1
542- Animal Rescue	1		
550 - Public service assistance, other	1		
554 - Assist invalid	1	4	2
561 - Unauthorized burning			
600 - Good intent call, other			1
611 - Dispatched & cancelled en route	2	7	4
622 - No incident found on arrival at dispatch address			1
631 - Authorized controlled burning			
651 - Smoke scare, odor of smoke		2	
661 - EMS call, party transported by non-fire agency			
700 - False alarm or false call, other		1	1
745 - Alarm system activation, no fire - unintentional			1
744 - Detector activation, no fire - unintentional		1	1
813 - Wind storm, tornado/hurricane assessment			
# Incidents for 122 - Station 122:	44	42	51
Station: 112 - 23770 Van De Hei Ranch Road			
131 - Passenger vehicle fire			
141 - Forest, woods or wildland fire			
142 - Brush or brush-and-grass mixture fire			1
321 - EMS call, excluding vehicle accident with injury	9	11	13
322 - Motor vehicle accident with injuries			1
324 - Motor vehicle accident with no injuries.	1	1	1
554 - Assist invalid	2	5	3
561 - Unauthorized burning		2	
746 - Carbon Monoxide Detector Activation, no CO			
# Incidents for 112 - Station 112:	12	19	19
Station: 121 - 16850 Demartini Road Plymouth			
131 - Passenger vehicle fire			
321 - EMS call, excluding vehicle accident with injury	3	3	3
322 - Motor vehicle accident with injuries		1	2

**AMADOR FIRE PROTECTION DISTRICT
MARCH [LAST 3 YEARS] CALL REPORT**

INCIDENT TYPE	2022 # INCIDENTS	2021	2020
324 - Motor vehicle accident with no injuries.			
410 - Combustible/flammable gas/liquid condition, other			
554 - Assist invalid			
561 - Unauthorized burning			1
611 - Dispatched & cancelled en route		1	
631 - Authorized controlled burning			
# Incidents for 121 - Station 121:	3	5	6
Station: 123 - 14410 Jibboom Street Fiddletown			
111 - Building fire			
150 - Outside rubbish fire, other		1	1
321 - EMS call, excluding vehicle accident with injury	9	3	4
322 - Motor vehicle accident with injuries		1	1
444 - Power line down			
445 - Arcing, shorted electrical equipment			
550 - Public service assistance, other	2	1	1
561 - Unauthorized burning			
611 - Dispatched & cancelled en route		3	2
736 - CO detector activation due to malfunction			
# Incidents for 123 - Station 123:	11	9	9
Totals:	248	241	293

Amador Fire Protection District

Lockwood March 2022

Incident Type per Zone for Incident Status for Date Range

INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
Zone: LFP - Lockwood Fire Protection District		
321 - EMS call, excluding vehicle accident with injury	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	1

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 05/17/2022

From: Walter White
(Department Head - please type)

Phone Ext. x391

- | | |
|-------------------------------------|----------------|
| <input checked="" type="checkbox"/> | Regular Agenda |
| <input type="checkbox"/> | Consent Agenda |
| <input type="checkbox"/> | Blue Slip |
| <input type="checkbox"/> | Closed Session |

Meeting Date Requested:
05/17/2022

Department Head Signature _____

Agenda Title: Correspondence between City of Jackson and Amador Fire related to Fire Marshal Duties

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action related to the correspondence between Amador Fire and the City of Jackson related to proposal of Fire Marshal duties

Recommendation/Requested Action:

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes

No

Contract Attached:

Yes

No

N/A

Resolution Attached:

Yes

No

N/A

Ordinance Attached

Yes

No

N/A

Comments:

Committee Review?

N/A

Name _____

Committee Recommendation:

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

For meeting _____

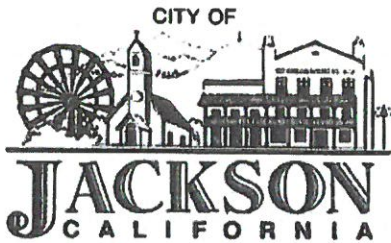
of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

Completed by _____



"Preserving Our Past, Enriching Our Present, Building Our Future"

33 Broadway, Jackson, CA 95642-2301
(209) 223-1646 / Fax (209) 223-3141
e-mail: cinfo@ci.jackson.ca.us

April 20, 2022

Walt White
Fire Chief
Amador County Fire District
810 Court St.
Jackson, CA 95642

Subject: Fire Marshal services

Dear Chief White,

The City of Jackson is interested in a partnership with a local fire agency for fire marshal related services. The City is seeking proposals from neighboring cities, counties and districts. Examples of services include fire investigation, fire inspection and possible training assistance to Jackson personnel. If your agency is interested, please submit a proposal by **4 pm, May 5, 2022**, to Yvonne Kimball, City Manager, at ykimball@ci.jackson.ca.us

Proposal shall include a brief statement of interest, a rate sheet for services, qualifications and experience of key staffers that will be providing services. It is anticipated that the selected agency will be entering into an agreement with the City of Jackson to perform all fire marshal related services under the direction and in collaboration with Jackson Fire Department and other pertinent city departments.

Please direct your questions to Yvonne Kimball, City Manager, at ykimball@ci.jackson.ca.us by April 28, 2022. Thank you for your consideration.

Regards,

Yvonne Kimball

Cc: Chief Dale Fishback, Jackson Fire Department

AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391



May 4, 2022

City of Jackson
Attn: Yvonne Kimball, City Manager
33 Broadway Street
Jackson, Ca 95642

RE: Proposal to Perform Fire Marshal Duties for the City of Jackson

To Yvonne Kimball:

Thank you for reaching out to AFD on a possible partnership between agencies. We can certainly assist the City of Jackson with whatever is needed, including providing State level certification training here in Amador County.

As noted in this letter and my attached resume, I have been involved in the fire prevention and investigation for over 25 years with two metro fire departments. For the past several years, the demand for State Fire Marshal's certification training has increased due to the rise of the standards for employment within the fire service. I am State Fire Marshal's certified in teaching most of the fire prevention classes and have done so during this high demand of these courses.

All duties of a fire marshal within the State of California are outlined in the California Health and Safety Codes, Sections 13000 and the California Code of Regulations, Titles 19 and 24. Currently, our fees for performing such work will be based on our adopted Ordinance Number AFD 007 (See Attachment).

Fire Marshal / 27 Years in the Fire Service

My career in the fire service started in 1995 with San Jose Fire Department and in 2002, I uprooted my family and accepted a job with the Roseville Fire Department as a fire inspector with my primary responsibilities were reviewing fire protection plans, assisting company officers with inspections and representing the fire department on all major project applications through the Planning Department. I was also a fire investigator my entire career with Roseville. I was promoted to Captain supervising prevention staff and my role increased addressing "Standards of Coverage" during all land annexations and fire station locations through the traditional methods of travel response time.

In March 2021 I had accepted a position as the first fulltime Deputy Fire Marshal for the district with anticipation of two of my initial assignments were to provide company inspection training to our engine companies and build a fire investigation program from the ground up. The biggest continuous challenge is developing and/or implementing fees associated with State mandated occupancies and new development. As to date, I have been successful in all of my proposed implementations.

Teaching Experience

Since 2010, I have taught several State Fire Marshal's classes throughout the State upon requests. For the past several years, I have also taught at the California and Arizona Building Officials Association's annual educational conference and the Sacramento Valley Chapter of the Building Department's Association. I am also a Staff Instructor for UC Davis, teaching in their

HazMat Certification Program. Previously, I have also taught one of the core classes at the Sierra College Fire Technology Program from 2007 to 2012. The course subject was fire protection systems, company inspections and statutory authorities regarding fire prevention duties.

Since graduating from California Polytechnic State University in 1989, it became a natural progression for me to accelerate in the field of fire prevention with an emphasis on education in the fire service and similar professions. In 2021, I was pleasantly surprised that I was named as the "Instructor of the Year" by the California Building Officials Association.

Once again, we are humbled and honored to send this letter of acknowledgement of our desire to support the City of Jackson's Fire Department. We are looking forward in hearing from you.

Sincerely,



Patrick Chew, Fire Marshal

CC: Walt White, Fire Chief

PATRICK CHEW
1416 Grey Owl Circle, Roseville, CA 95661
Cell (916) 865-8851

EDUCATION: Bachelor of Science Degree in Electronic Engineering - 1989
California Polytechnic State University, San Luis Obispo, CA

CERTIFICATIONS: Fire Protection Engineer Cert – University of Calif, Los Angeles
Fire Marshal Certification – Office of the State Fire Marshal
National Certified Fire Investigator Technician Certification
Uniform Fire Code Certification by International Conference of Building Officials (ICBO)
Plan Examiner Certification by International Conference of Building Officials (ICBO)
Certified SFM's Instructor Company Officer 2C (Inspections)
International Code Council Certified Fire Inspector I and II
Certified SFM's Instructor Plan Reviewer

03/20 – Present **Amador Fire Protection District – Fire Marshal**
- Code Development and Policy Making
- Perform fire/life safety plan review & inspections
- Technical Committee Member County Development Team
- Lead Fire Investigator for the County

03/02 to 12/19 **ROSEVILLE FIRE DEPARTMENT – Captain for Prevention**
- Responsible for all fire protection plan submittals
- Review civil plans for FD access and water supply
- Participate in the City's development project team for Old Town, mall expansion, Roseville Energy Park, etc.
- Provide instructions and training to Inspectors/Ops
- Assist in developing code policies and procedures
- Supervise all contracted employees & fire inspectors

1/95 to 3/02 **SAN JOSE FIRE DEPARTMENT – Fire Inspector**
- Lead FD Project Manager on several major projects
- Reviewed architectural life safety and fire protection plans
- Performed all levels of a fire inspector's duties
- Participated in FD standards of coverage committee
- Involved with FD Master Planning for expansion
- Represented FD with city developments/master plans

2/91 to 12/94 **INSURANCE SERVICES OFFICE (ISO) – Field Inspector**
5701 S Eastern Ave, Suite 200, Los Angeles, CA. 90040
- Reviewed fire protection plans for the entire 13 western States
- Produced fire reports of losses (Fire Damages)
- Evaluated fire departments for ISO Protection Class Rating

REFERENCE: Available Upon Request.

ORDINANCE NO. AFPD 007

AN ORDINANCE ESTABLISHING A FEE SCHEDULE FOR PLAN REVIEW, INSPECTIONS AND PROVIDING REPORTS
WITH THE
AMADOR FIRE PROTECTION DISTRICT

The Board of Directors of the Amador Fire Protection District ordains as follows:

WHEREAS, Amador Fire Protection District Ordinance No. 002, An Ordinance Establishing a Fee Schedule for Plan Review, Inspections, and Providing Reports with the Amador Fire Protection District, is hereby repealed in its entirety.

WHEREAS, budgetary consideration has required that a charge be made to defray the District's cost of performing plan review and inspection functions related to new development, tenant improvement and alteration projects, fire code compliant inspections, and the cost of providing reports prepared by the District.

WHEREAS, California Health and Safety Code Section 13916, Section 13917, Section 13918, Section 13919 together with California Government Code Section 6103.7 authorizes the District to adopt a fee schedule to defray the cost of providing this service to the general public; and

WHEREAS, the review of construction plans and specifications by the District and their subsequent inspection to assure that fire safety equipment and design criteria have been installed and are continued in working order protects the health and safety of the general public and preserves life and property.

NOW THEREFORE THE BOARD OF DIRECTORS OF THE AMADOR FIRE PROTECTION DISTRICT DOES ORDAIN TO ESTABLISH A FEE SCHEDULE AS FOLLOWS:

Plan Review, Subdivision

Minor (4 lots or less) \$152.00
Each additional Lot \$34.00

Plan Review/ Inspection

New Commercial Plan Review \$88.00/review
New Commercial Inspection (Up to 5000sqft) \$88.00/inspection
New Commercial Inspection (Over 5000sqft) \$152.00/inspection

Tenant Improvement Including Plan Review & Inspection. \$88.00/hr

Civil Plans Including Plan Review & Inspection. \$88.00/hr

Underground hydro test (Buried Water Mains) \$184.00

High hazard applications, processes/storage \$88.00/hr

Automatic commercial sprinkler system \$344.00 per floor/riser & \$1.00/head

Automatic residential sprinkler system Plan Review \$88.00/model
Automatic residential sprinkler system Inspection (Hydro & Visual) \$216.00

Automatic fire extinguishing system (non-sprinkler)

Hood and Duct system \$216.00
Other system \$88.00/hr
Spray Booths \$257.00

Fire/flow-tamper alarm system

Dedicated Function (Specialized System) \$184.00
Building Fire Alarm \$312.00
Per Device \$5.00

Fire hydrant inspection/flow test \$88.00/hr

Commercial Water Storage System (Rural Areas)

Tank \$184.00
Fire Pump (Sprinkler Systems & Hydrants) \$344.00

State mandated inspections

Daycare, Public assembly, Board and Care \$152.00 (except for facilities w/fee set by State)
Above ground fuel storage tanks (New or Closure) \$152.00

Temporary structure, requiring fire clearance

Construction Office, Tents, Canopies, Membrane Structures \$152.00

Additional inspections

Medical Gas System \$184.00
Commercial Business Inspections \$152.00
Malfunction or non-compliance \$88.00/hr
Other inspections as required \$88.00/hr
Project consultation rate \$88.00/hr
Other \$88.00/hr

Fire Report \$21.00

Penalty for failure to secure required permit or approval Twice the original fee

These fees may be increased in the future by District resolution consistent with applicable law, including but not limited to annual adjustments to the fee model provided as part of the comprehensive study provided by Matrix Consulting Group May of 2019.

The cost of the plan checking, inspections, testing or reports shall be paid for, in advance, by the responsible party to the Amador Fire Protection District, 810 Court Street, Jackson, CA. If the exact amount of cost is unknown, a projected cost will be determined and a deposit paid in that amount.


This ordinance shall become effective thirty (30) days from the date of passage.

The foregoing ordinance was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 18th day of June, 2019, by the following vote:

- AYES: Brian Oneto, Pat Crew, Richard Forster, Frank Axe, Jeff Brown
- NOES: None
- ABSENT: None



President, Board of Directors

ATTEST: 
LINDSEY CLARK, Clerk of the
Amador Fire Protection District
Amador County, California

AGENDA TRANSMITTAL FORM

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
05/17/2022	

To: Amador Fire Protection Board of Directors

Date: 05/17/2022

From: Walter White
(Department Head - please type)

Phone Ext. x391

Department Head Signature _____

Agenda Title:	<u>Prevention Fee Nexus Study Agreement</u>
Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)	
Discussion and possible action to use Bureau Veritas as our consultant to perform a nexus study on the current prevention fees	

Recommendation/Requested Action: <u>Approve to enter into Agreement with Bureau Veritas</u>	
Fiscal Impacts (attach budget transfer form if appropriate) <u>Estimate is \$6,000</u>	Staffing Impacts _____
Is a 4/5ths vote required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Contract Attached: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
Committee Review? <u>N/A</u> <input checked="" type="checkbox"/>	Resolution Attached: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
Name _____	Ordinance Attached: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A <input checked="" type="checkbox"/>
Committee Recommendation: _____	Comments: _____

Request Reviewed by:	
Chairman _____	Counsel _____
Auditor _____	GSA Director _____
CAO _____	Risk Management _____

Distribution Instructions: _____

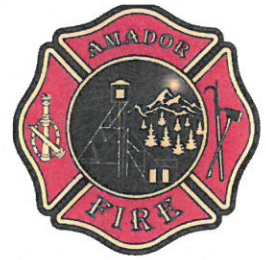
FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes: _____	Resolution _____	Ordinance _____
Absent: _____		
Comments: _____		

Distributed on _____	A new ATF is required from _____ Department _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.
Completed by _____	For meeting of _____	ATTEST: _____ AFPD Board Clerk

AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391



TO: Board of Directors
FROM: Patrick Chew, Fire Marshal
DATE: May 6, 2022
SUBJECT: Proposed Fire Prevention Fees Nexus Study Fiscal Year 2023

On the January 18, 2022 during the Board of Directors meeting, I presented the reasoning as to why we should pursue a nexus study regarding our current fire prevention fees. The majority of the board members agreed that we should move forward with the study.

All fire department's fire prevention fees are based on the required responsibilities established in the Health and Safety Codes, Sections 13000 and the California Code of Regulations Titles 19 and 24.

To reiterate the recent history of our current fire prevention fees. A study was completed in May 2019 by the Matrix Consulting Group. Within that report, it is recommended that a complete update of our service fees be evaluated every three to five years. Prior to the Matrix's study, there has not been a comprehensive study in the past 20 years. I believe the final report by the Matrix Consulting Group was outdated the moment it was published.

We are proposing to use Bureau Veritas (BV) to complete the study. A contract is currently being proposed with the fees for service not to exceed \$6,000 for a completed report. Recommendation from staff is to have the contract of services approved by the Directors.

AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391



TO: Amador Fire Protection District Board of Directors
FROM: Patrick Chew, Deputy Fire Marshal
DATE: January 12, 2022
SUBJECT: Proposed Fire Prevention Fee Study for 22/23 Fiscal Year

The purpose of this memorandum is to seek approval from the Board of Directors (BOD) to have a nexus study performed for our prevention fees. Fire districts and departments have required responsibilities as defined and established in the health and safety codes under Titles 19 and 24.

The last fee study was completed in May 2019 by the Matrix Consulting Group. Within that report, it was recommended that an update of the service fees be evaluated every three to five years. Prior to this Matrix's study, there has not been a comprehensive study in the past 20 years.

There are several ways Amador Fire can approach this. The District could utilize the published industry economic factors such as the Consumer Price Index (CPI). The District could also consider the use of its own anticipated labor cost increases such as step increases, benefit enhancements, or cost of living raises.

Amador Fire recommends a comprehensive study because I believe the fees based on the Matrix's final report were outdated the moment it was published in May of 2019. One of my findings was based on the finished Matrix's report which indicated that Amador Fire's minimum hourly rate is \$88. This is below most fire departments hourly rates through an unofficial survey. The unofficial survey was based on fire departments that performed State mandated duties. By comparison, our County Building Department's hourly rate is \$121 and our County's Environmental Health Department is \$120 per hour.

These rates are established based on the Government Code Section 66014. Using the other options recommended in the Matrix's report would continue to put the District under budget in order to maintain our minimum mandated obligations based on the fire prevention duties established in the Health and Safety Code, Section 13143 as referenced in the California Fire Code of the California Code of Regulations within Title 24. When and if a nexus study report has been completed, Amador Fire would recommend to include an annual increase factor(s) subject to the satisfaction of the Board of Directors.

Reference: Ordinance No. AFD 007

ORDINANCE NO. AFPD 007

AN ORDINANCE ESTABLISHING A FEE SCHEDULE FOR PLAN REVIEW, INSPECTIONS AND PROVIDING REPORTS
WITH THE
AMADOR FIRE PROTECTION DISTRICT

The Board of Directors of the Amador Fire Protection District ordains as follows:

WHEREAS, Amador Fire Protection District Ordinance No. 002, An Ordinance Establishing a Fee Schedule for Plan Review, Inspections, and Providing Reports with the Amador Fire Protection District, is hereby repealed in its entirety.

WHEREAS, budgetary consideration has required that a charge be made to defray the District's cost of performing plan review and inspection functions related to new development, tenant improvement and alteration projects, fire code compliant inspections, and the cost of providing reports prepared by the District.

WHEREAS, California Health and Safety Code Section 13916, Section 13917, Section 13918, Section 13919 together with California Government Code Section 6103.7 authorizes the District to adopt a fee schedule to defray the cost of providing this service to the general public; and

WHEREAS, the review of construction plans and specifications by the District and their subsequent inspection to assure that fire safety equipment and design criteria have been installed and are continued in working order protects the health and safety of the general public and preserves life and property.

NOW THEREFORE THE BOARD OF DIRECTORS OF THE AMADOR FIRE PROTECTION DISTRICT DOES ORDAIN TO ESTABLISH A FEE SCHEDULE AS FOLLOWS:

Plan Review, Subdivision

Minor (4 lots or less) \$152.00
Each additional Lot \$34.00

Plan Review/ Inspection

New Commercial Plan Review \$88.00/review
New Commercial Inspection (Up to 5000sqft) \$88.00/inspection
New Commercial Inspection (Over 5000sqft) \$152.00/inspection

Tenant Improvement Including Plan Review & Inspection. \$88.00/hr

Civil Plans Including Plan Review & Inspection. \$88.00/hr

Underground hydro test (Buried Water Mains) \$184.00

High hazard applications, processes/storage \$88.00/hr

Automatic commercial sprinkler system \$344.00 per floor/riser & \$1.00/head

Automatic residential sprinkler system Plan Review \$88.00/model
Automatic residential sprinkler system Inspection (Hydro & Visual) \$216.00

Automatic fire extinguishing system (non-sprinkler)

Hood and Duct system \$216.00
Other system \$88.00/hr
Spray Booths \$257.00

Fire/flow-tamper alarm system

Dedicated Function (Specialized System) \$184.00
Building Fire Alarm \$312.00
Per Device \$5.00

Fire hydrant inspection/flow test \$88.00/hr

Commercial Water Storage System (Rural Areas)

Tank \$184.00
Fire Pump (Sprinkler Systems & Hydrants) \$344.00

State mandated inspections

Daycare, Public assembly, Board and Care \$152.00 (except for facilities w/fee set by State)
Above ground fuel storage tanks (New or Closure) \$152.00

Temporary structure, requiring fire clearance

Construction Office, Tents, Canopies, Membrane Structures \$152.00

Additional inspections

Medical Gas System \$184.00
Commercial Business Inspections \$152.00
Malfunction or non-compliance \$88.00/hr
Other inspections as required \$88.00/hr
Project consultation rate \$88.00/hr
Other \$88.00/hr

Fire Report \$21.00

Penalty for failure to secure required permit
or approval Twice the original fee

These fees may be increased in the future by District resolution consistent with applicable law, including but not limited to annual adjustments to the fee model provided as part of the comprehensive study provided by Matrix Consulting Group May of 2019.

The cost of the plan checking, inspections, testing or reports shall be paid for, in advance, by the responsible party to the Amador Fire Protection District, 810 Court Street, Jackson, CA. If the exact amount of cost is unknown, a projected cost will be determined and a deposit paid in that amount.

This ordinance shall become effective thirty (30) days from the date of passage.


The foregoing ordinance was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 18th day of June, 2019, by the following vote:

AYES: Brian Oneto, Pat Crew, Richard Forster, Frank Axe, Jeff Brown

NOES: None

ABSENT: None


President, Board of Directors

ATTEST: 
LINDSEY CLARK, Clerk of the
Amador Fire Protection District
Amador County, California

BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION APPROVING
AGREEMENT WITH BUREAU VERITAS
NORTH AMERICA, INC. A DELAWARE
CORPORATION ("BUREAU VERITAS")

RESOLUTION NO. AFPD 22-03

BE IT RESOLVED by the Board of Directors of the Amador Fire Protection District, which said Board does hereby approve the agreement by and between the Amador Fire Protection District and Bureau Veritas, on the terms and conditions contained therein as it relates to providing professional consulting services.

BE IT FURTHER RESOLVED that the President of said Board be and hereby is authorized to sign and execute said agreement on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 17th day of May 2022 by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Directors

ATTEST:
NICOLE COOK, Clerk of the
Amador Fire Protection District,
Amador County, California

PROFESSIONAL SERVICES AGREEMENT

THIS SERVICES AGREEMENT (this "Agreement") is entered into as of July 01, 2022 by and between the AMADOR FIRE PROTECTION DISTRICT ("AFPD") and Bureau Veritas North America, Inc., a Delaware Corporation (**Corporation, Sole Proprietor, etc.**) (The "Consultant").

RECITALS

A. AFPD desires to engage professional assistance to provide the hereinafter set forth special services.

B. Consultant is in the business of providing services similar to those set forth in this Agreement.

C. AFPD desires to engage Consultant, and Consultant desires to be hired by AFPD, to perform the work described below, upon the terms and conditions set forth in this Agreement.

NOW THEREFORE, in consideration of the performance of the covenants herein contained, the parties agree as follows:

1. SERVICES TO BE RENDERED BY CONSULTANT.

- 1.1 Upon request from AFPD, Consultant will provide all equipment, supplies and personnel to perform the Inspection service fees for the Amador County Fire Protection District Department (the "Work"). The Work is more particularly described on **Attachment A** attached and incorporated by this reference. Consultant shall comply with all applicable Federal, State and local laws relating to Consultant's performance of this Agreement.
- 1.2 Consultant shall perform the Work in a manner consistent with the level of competency and standard of care normally observed by a person practicing in Consultant's profession. If AFPD determines that any of the Work is not performed in accordance with such level of competency and standard of care, AFPD, in its sole discretion, shall have the right to do any or all of the following: (a) require Consultant to meet with AFPD to review the quality of the Work and resolve matters of concern; (b) require Consultant to repeat any substandard Work at no additional charge until it is satisfactory; (c) terminate this Agreement pursuant to section 4 below; or (d) pursue any and all other remedies at law or in equity.
- 1.3 Consultant is authorized to proceed immediately following full execution of this Agreement and delivery and approval of required insurance documents as required by Section 11. Performance of the Work shall be completed within the time required herein or prescribed for an individual task by AFPD; provided, however, that if performance is delayed by earthquake, flood, high water or other act of God, or by strike, lockout, or similar labor disturbances, the time for Consultant's performance of this Agreement shall be extended by the number of days equal to the number of

1.4 Consultant shall complete each project assigned by AFPD in accordance with an agreed-upon schedule.

2. SERVICES TO BE RENDERED BY COUNTY. AFPD agrees to make available to Consultant all existing documents and information applicable to any assigned project constituting the Work.

[For Agreements in value of > \$25,000. Delete Alternate 2nd Paragraph below]

3. CHANGES IN SCOPE OF SERVICES. Only the Amador AFPD Board of Directors has the authority to agree to any extension of time, change order, change in the scope of work, change in the contract price, or other term or condition affecting either Consultant's or County's duties set forth herein. Adjustments in compensation, if any, shall be determined through negotiation between the parties to the Agreement and are subject to approval by the Board of Directors. Consultant acknowledges that no AFPD staff person or AFPD officer other than the Board of Directors have the power to amend the terms and conditions of this Agreement. Any change not so authorized in advance in writing by the Board of Directors shall be null and void.

[For Agreements in value of ≤ \$50,000. Delete Alternate Paragraph above]

3. CHANGES IN SCOPE OF SERVICES. Only the Amador County Board of Supervisors or the General Services Director has the authority to agree to any extension of time, change order, change in the scope of work, change in the contract price, or other term or condition affecting either Consultant's or County's duties set forth herein. Adjustments in compensation, if any, shall be determined through negotiation between the parties to the Agreement and are subject to approval by the Board of Directors. Consultant acknowledges that no APFD staff person or AFPD officer other than the Board of Directors have the power to amend the terms and conditions of this Agreement. Any change not so authorized in advance in writing by the Board of Directors shall be null and void.
4. TERM; TERMINATION OF AGREEMENT. This Agreement shall commence on the date of execution by AFPD and shall terminate upon the earlier of the successful completion of the Work or 180 days following the date of execution, unless extended in writing by mutual agreement of the parties. AFPD reserves the right to terminate this Agreement with or without cause on 14 days written notice to Consultant. In the case of such early termination, Consultant shall be paid for all services satisfactorily rendered up to the effective date of termination, up to the maximum fee prescribed for any task.

The AFPD may immediately terminate this Agreement upon written notice to Consultant in the event Consultant, or any or its employees or sub consultants, fails to provide, in any manner, the services required under this Agreement or otherwise fails to comply with the terms of this Agreement.

5. COMPENSATION TO CONSULTANT.

- 5.1 Compensation to Consultant shall be paid on a lump sum basis, with a cost not to exceed limit of \$6,000.
- 5.2 AFPD shall make payment to Consultant within 30 days of the invoice for payment, based upon the services described on the invoice and in an amount properly allowed by the AFPD.
- 5.3 Consultant shall provide a completed W-9 to AFPD. No payments shall be issued prior to submission of this form.
- 5.4 In the event Consultant claims or received payment from AFPD for a service for which reimbursement is later properly disallowed by AFPD, state or federal agencies, Consultant shall promptly refund the disallowed amount to AFPD upon request.

6. SUPERVISION OF THE WORK.

- 6.1 Consultant shall supervise and direct the Work, using Consultant's best skill and attention. Consultant shall be solely responsible for all methods, techniques, sequences and procedures, and shall coordinate all portions of the Work. AFPD will deal only through Consultant, who shall be responsible for the proper execution of the entire Work.
- 6.2 Consultant shall assign only competent personnel to perform any portion of the Work. If at any time AFPD, in its sole discretion, desires the removal of any person or persons assigned by Consultant to perform the Work, Consultant shall remove such person or persons immediately upon receiving written notice from AFPD. If any person is identified in this Agreement (or any attachment hereto), Consultant shall not remove, replace, substitute, or otherwise change any key personnel without the prior written consent of AFPD.
- 6.3 Consultant shall be responsible to AFPD for the acts and omissions of Consultant's employees, sub consultants, and their agents and employees, and any other persons performing any of the Work under a contract with Consultant.
- 6.4 A sub consultant ("Sub consultant") is a person or organization that has a direct contract with Consultant to perform any of the Work. Consultant shall not subcontract any portion of the Work unless pre-approved in writing by AFPD. Consultant agrees that it is as fully responsible to AFPD for the acts and omissions of Sub consultants and of persons either directly or indirectly employed by Consultant as it is for the acts and omissions of persons directly employed by it. Nothing contained in this Agreement or any other document associated with the performance of the work shall create any contractual relation between any Sub consultant and AFPD.
- 6.5 Consultant agrees to bind every Sub consultant and every Sub consultant agrees to be bound by the terms of this Agreement as to that portion of the Work performed

by Sub consultant, unless specifically noted to the contrary in a subcontract approved in writing by AFPD. Sub consultant agrees to be bound to the Consultant by the terms of this Agreement and to assume toward Consultant all of the obligations and responsibilities that the Consultant assumes toward AFPD.

7. MEETINGS, VISITS TO SITE, INSPECTION OF WORK. In the event it should become necessary for the State or AFPD to hold any meeting or visit the site of a project, as a part of any such meeting, Consultant shall cooperate fully with the parties involved and shall arrange for qualified representatives of Consultant, upon request of AFPD, to attend any such meeting or visit to the site as a part thereof.
8. ASSIGNMENTS. Neither party may assign, sublet, or transfer its interest in this Agreement without the written consent of the other.
9. CONSULTANT NOT EMPLOYEE OF AFPD. It is understood that Consultant is not acting hereunder as an employee of AFPD, but solely as an independent consultant. Consultant, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of AFPD. Except as expressly provided in this Agreement, Consultant has no authority or responsibility to exercise any rights or power vested in AFPD. It is understood by both Consultant and AFPD that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or a joint venture.
10. LICENSES, PERMITS, ETC. Consultant represents and warrants to AFPD that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Consultant to practice its profession and to perform the Work. Consultant represents and warrants to AFPD that Consultant shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any license, permits, and approvals that are legally required for Consultant or its principals to practice its profession and perform the Work. Consultant further represents and warrants to AFPD that any Subconsultant engaged by Consultant to perform a portion of the Work shall similarly possess all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for the Subconsultant to perform the portion of the Work that is the subject of the subcontract at issue.
11. INSURANCE. Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees. Within **five (5)** business days of award of the Bid to Consultant, Consultant shall furnish to AFPD satisfactory proof that Consultant has the following insurance:
 - 11.1 Minimum Scope and Limit of Insurance: Coverage shall be at least as broad as:
 - 11.1.1 Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a

general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

11.1.2 Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than \$1,000,000 per accident for bodily injury and property damage.

11.1.3 Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.

(If Consultant has no employees a Certificate of Exemption from Worker's Compensation Laws must be completed using the County's form and submitted with all other insurance documents).

11.1.4 Professional Liability (Errors and Omissions) Insurance appropriate to the Consultant's profession, with limit no less than \$2,000,000 per occurrence or claim, \$2,000,000 aggregate.

Broader Coverage/Higher Limits: If the Consultant maintains broader coverage and/or higher limits than the minimums shown above, the County requires and shall be entitled to the broader coverage and/or higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the AFPD.

11.2 The insurance policies are to contain, or be endorsed to contain, the following provisions:

11.2.1 Additional Insured Status: The AFPD, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).

11.2.2 Primary Coverage: For any claims related to this contract, the Consultant's insurance coverage shall be primary insurance primary coverage at least as broad as ISO CG 20 01 04 13 as respects the AFPD, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the AFPD, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

- 11.2.3 Notice of Cancellation: Each insurance policy required above shall state that coverage shall not be canceled, except with notice to the AFPD.
- 11.2.4 Waiver of Subrogation: Consultant hereby grants to AFPD a waiver of any right to subrogation which any insurer of said Consultant may acquire against the AFPD by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the AFPD has received a waiver of subrogation endorsement from the insurer.
- 11.3 Self-Insured Retentions: Self-insured retentions must be declared to and approved by the AFPD. The AFPD may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or AFPD.
- 11.4 Acceptability of Insurers: Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the AFPD.
- 11.5 Claims Made Policies: If any of the required policies provide coverage on a claims-made basis:
- 11.5.1 The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
- 11.5.2 Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
- 11.5.3 If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.
- 11.6 Verification of Coverage: Consultant shall furnish the AFPD with Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to AFPP before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The AFPD reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. **Certificates and endorsements shall refer to the Project or Work. Certificates of Insurance shall list the Certificate Holder as:**

County of Amador, Attn: (Department, Title, and Address of Contract Administrator). Consultant shall provide all insurance documentation to the Contract Administrator.

- 11.7 Subcontractors: Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that AFPD is an additional insured on insurance required from subcontractors.
- 11.8 Special Risks or Circumstances: AFPD reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.
12. OWNERSHIP OF DOCUMENTS. Upon completion or termination of this Agreement, AFPD shall be entitled to ownership and immediate possession of, and Consultant shall furnish, on request, all computations, plans, correspondence, manuals, warranties, and other pertinent data gathered or computed by Consultant for the Work prior to termination. Consultant may retain copies of such original documents for Consultant's files.
13. INDEMNIFICATION. Consultant agrees to indemnify, defend (upon request of County) and hold harmless AFPD and AFPD's agents, board members, elected and appointed officials and officers, employees, volunteers and authorized representatives from any and all losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgments, costs, and expenses (including, but not limited to, reasonable attorney's fees of AFPD Counsel and counsel retained by AFPD, expert fees, costs and staff time, and investigation costs) of whatever kind or nature (collectively "Claims"), that arise out of or are in any way connected with any negligent error, act or omission of Consultant or Consultant's officers, agents, employees, independent consultants, subconsultants, or authorized representatives, unless resulting from the sole negligence, active negligence, or willful misconduct of an indemnified party. Without limiting the generality of the foregoing, the same shall include injury or death to any person or persons; damage to any property, regardless of where located, including the property of AFPD; and any workers' compensation claim or suit arising from or connected with any services performed pursuant to this Agreement on behalf of Consultant by any person or entity. Consultant's indemnity obligations shall not be limited by the amount of insurance provided.
14. PUBLIC RECORDS ACT DISCLOSURE. Consultant has been advised and is aware that all reports, documents, information and data including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subconsultants, and provided to AFPD may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 et seq.). Exceptions to public disclosure may be those documents or other information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Consultant informs AFPD of such trade secret. The AFPD will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The AFPD shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed by AFPD to be required by law

or by court order.

15. RESPONSIBILITY FOR ERRORS. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the AFPD, regarding any services rendered under this Agreement at no additional cost to the County. In the event an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to AFPD, provide all necessary design drawings, estimates, and other professional services necessary to rectify and correct the matter to the sole satisfaction of AFPD and to participate in any meeting with regard to the correction.
16. NON-DISCRIMINATION. Consultant shall provide all services under this Agreement without discrimination, and shall not discriminate against any employee or applicant for employment, on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation. Consultant will comply with Section 1735 of the Labor Code and all provisions of Executive Order No. 10925 of March 6, 1961, as amended, and all rules, regulations and relevant orders of the President's Committee on Equal Opportunity created thereby. Consultant shall also comply with the California Fair Employment and Housing Act (Government Code, Section 12900 and following).
17. CONFLICT OF INTEREST. Consultant warrants and represents that it presently has no interest and covenants that it will not acquire any interest, direct or indirect, that represents a financial conflict of interest under state law or that would otherwise conflict in any manner or degree with the performance of the Work. Consultant further agrees that in the performance of this Agreement no person having any such interest shall be employed by Consultant.
18. ALCOHOL-FREE AND DRUG-FREE WORK PLACE POLICY.
 - 18.1 That while performing any services pursuant to the Contract, being present on any AFPD property, or using any AFPD equipment, the Contractor, its employees, sub-contractors and agents (1) Shall not be in any way be impaired because of being under the influence of alcohol or a drug; (2) Shall not possess, consume, or be under the influence of alcohol and/or an illegal drug; and (3) Shall not sell, offer, or provide alcohol or an illegal drug to another person.
 - 18.2 If Contractor, or any employees, sub-contractors violate any of the above provisions, the AFPD may terminate the Contract immediately.
19. NOTICES. All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when made in writing and deposited in the United States Postal Services, certified with return receipt requested, with postage prepaid and addressed as follows:

To Consultant: Bureau Veritas North America, Inc. 180
Promenade Circle, Suite 150

Sacramento, CA 95834Inc.

To AFPD: 810 Court Street
Jackson, CA 94642

With a copy to: Office of the County Counsel
810 Court Street
Jackson, CA 95642

The address to which notice shall or may be mailed, as aforesaid, to either party shall or may be changed by written notice given by such party or the other, as hereinbefore provided, but nothing herein contained shall preclude the giving of any such notice by personal service.

20. CONTRACT EXECUTION. Each individual executing this Agreement on behalf of Consultant represents that he or she is fully authorized to execute and deliver this Agreement.
21. CONSTRUED PURSUANT TO CALIFORNIA LAW; VENUE. The parties hereto agree that the provisions of this Agreement will be construed pursuant to the laws of the State of California. Venue for all litigation relative to the formation, interpretation, and performance of this Agreement shall be in Amador County, California.
22. INCORPORATION OF AGREEMENTS AND AMENDMENTS. This Agreement contains all agreements of the parties with respect to any matter mentioned herein. No other Agreement or understanding pertaining to any such matter shall be effective, unless in writing signed by the party to be charged. This Agreement may be modified by the parties hereto only in writing and signed by both parties.
23. SEVERABILITY. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
24. TIME OF ESSENCE. Time is hereby expressly declared to be the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
25. RETENTION OF RECORDS. Pursuant to Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of AFPD or as part of any audit of AFPD for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance of the Work and the administration of the Agreement for three years after final payment hereunder.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

AMADOR FIRE PROTECTION DISTRICT

CONSULTANT
Bureau Veritas North America, Inc., a
Delaware Corporation

BY: _____
Richard Forster
Chairman, Board of Supervisors

BY: Craig Baptista _____

Name: Craig Baptista

Title: Vice President, Facilities Division –
West Region

Federal I.D. No.: 06-1689244

APPROVED AS TO FORM:
GREGORY GILLOTT, AMADOR COUNTY
COUNSEL

ATTEST:
NICOLE COOK, CLERK OF THE
BOARD OF DIRECTORS

BY: _____

BY: _____

ATTACHMENT A – SCOPE OF WORK

1. Bureau Veritas North America, Inc. provided a Statement of Qualifications on August 17, 2021 and proposal on February 3, 2022. The scope of work is included on the following pages.

These documents are hereby made a part of and incorporated herein by reference into this contract.

3. SERVICE CAPABILITIES & QUALIFICATIONS

Fire Plan Review

Our staff will consult closely with the Fire Chief/Fire Marshal or this person's designated representative on any areas which require code interpretation or where alternate methods are being proposed and considered. Our proposed fire plan review engineers have specific experience working within multiple types of facilities to ensure compliance with applicable codes, standards, and amendments, including CFC, CBC, the Adopted National Fire Protection Standards, the California Health & Safety Codes, CSFM, and U.L. Our experience includes written comments and verbal communication with applicants to better understand requirements and provide direction for compliance, as well as close communication with fire departments to clarify policies, code interpretations, plan review status, and procedures.

Bureau Veritas staff have reviewed hundreds of projects for fire safety components, including NFPA 13, NFPA 72, and NFPA 101, among others. Example projects in which our reviewers have worked include The Village at Bella Terra in Huntington Beach, Lifetime Fitness in Roseville, and Sysco Food Services Expansion in Sutter County. All personnel assigned to your project will have the necessary materials, resources, and training available to conduct plan reviews, including copies of applicable local amendments, policies, procedures, and forms.

Fire Inspections

BV can place an experienced fire inspector for a single project or to augment existing staff to cover staff vacations and other leaves of absence. We can even provide all fire inspection on a daily basis. Systems and components we inspect include (but are not limited to):

- Fire sprinklers, including systems beginning at property line, as directed
- Fire pumps
- Fire alarm systems
- Automatic suppression systems, including Halon, FM200, and CO2
- Hoods
- Duct extinguishing systems
- Exits
- Emergency lighting

- Voice evacuation systems
- Fire permit inspections

Additionally, we can provide regular inspections of all aspects of the fire permit requirements, whether annually, biannually, triennially, every five years, or any other length of time as mandated by the adopted codes.

Fire Marshal Services

BV provides the depth of experience needed to administer programs aimed at delivering high caliber fire prevention services at the community level. In alignment with the National Fire Protection Association (NFPA) 1037, Standard on Fire Marshal Professional Qualifications, the following fire prevention program management elements are supported:

- Administration and professional development
- Community relations and fire & life safety education
- Fire investigation program management
- Community risk reduction program management
- Regulatory program management
- Fiscal management (fee schedules)

BV can provide fire marshal services, general management guidance and mentorship opportunities for current and future fire prevention program managers.

Plan Review Time Schedule

At your request, BV can provide plan review activities on a fast-track basis. Turnaround times for each submittal will relate to the size and nature of the project and its impact on the construction schedule. To reduce turnaround times for plan review, we use electronic submittals, phased submittals, conference calling, and videoconferencing.

BV has built long-term partnerships with agencies. We understand that accuracy, efficiency, and integrity in all aspects of professional services are required. Testimony to our professional excellence is the fact that we have provided services to many of our municipal clients since their incorporation. Because of our large pool of accessible resources, we can assemble experienced personnel in order to help with project schedule recovery when necessary. Our team maintains efficient turnaround times on all reviews as a key measurement of performance of our plan review services.

3. SERVICE CAPABILITIES & QUALIFICATIONS



BV will also accommodate preliminary reviews to facilitate fast-tracked, or accelerated, projects. This aids with timely turnaround and enhances public relations. If applicants include designs that do not conform to the prescriptive requirements of the codes, the jurisdiction's designee will have final approval over the plan being reviewed. If requested, our staff will make recommendations for the resolution. We are also available to meet with agency staff or others as needed to discuss our findings.

Electronic Plan Reviewing

Bureau Veritas provides an alternative solution to traditional plan checking. By utilizing Adobe Acrobat with electronic plan submittal and commenting, our plan reviewers can quickly and accurately review plans for compliance with applicable codes; this allows for economical movement of plans and quick turnaround, eliminating shipping time and costs. In this way, electronic plans with comments can be viewed and discussed with tenant, designer, and plans examiner as needed to resolve issues quickly and efficiently. As part of this process, plans are first submitted as PDF files via a secure and confidential FTP site in which the client also has access. Our staff then reviews these plans and places comments and redlines directly on the plans, corresponding to areas needing revisions.

Next, redlined plans with comments are forwarded to, or placed on, the secure FTP site for the designers, engineers, and architects. Plans can then be revised and resubmitted via the same method described. Once all items are resolved, hard copy plans are sent to BV for approval stamps and signatures. Finally, these stamped and signed approved drawings are sent to the jurisdiction for permitting.

Transmittal of Plans and Correction Lists

BV assumes responsibility for the pickup and return of plans. All plans shall be picked up from the jurisdiction offices within 24 hours of notification. Should the volume of work be sufficient, we propose to establish regular pickup of plans on a consistent basis. We will also utilize shipping courier at no additional cost to the jurisdiction.

Upon completion of each plan review, we will forward a copy of the correction list to both the jurisdiction and the applicant by mail. When corrected plans are resubmitted, we will either follow the previous procedure, or the applicant may schedule an office visit to go over any corrections in person. BV will forward completed plans once they are stamped and signed by BV staff. Our transmittal forms are customized for use unique to the specific jurisdiction.

ATTACHMENT B – COMPENSATION

Total compensation to Consultant will be made monthly on a time-and-materials basis (or task related basis) with cost-not-to-exceed Six Thousand Dollars and No Cents (\$6,000.00) in accordance with Cost Proposal dated February 3, 2022 submitted by Bureau Veritas North America, Inc. – see attached.

The Cost Proposal and Fee Schedule attached hereto, constitute the full and complete understanding and agreement of the parties with respect to the Services to be provided by Consultant, Bureau Veritas North America, Inc. and they supersede any prior or contemporaneous understanding or agreement, whether written, oral or communicated in any other type of medium, between the parties relating thereto. No amendment or modification of any provision of this Agreement shall be binding unless made in writing and signed by the parties hereto.

The California Constitution requires that any AFPD contract that extends beyond the current fiscal year must be subject to future appropriations.

ADDITIONAL WORK

When the AFPD requests additional work to be performed Consultant shall provide monthly invoices which will include an itemization of expenses for which reimbursement is being requested for. The invoice shall include for each item of the Work performed, hours of work expended (in quarter-hour increments), a detail of work performed, hourly rate or rates of persons performing the task, and copies of receipts for reimbursable materials or expenses.

HOURLY LABOR RATES

- | | |
|--|----------------------|
| • Fire Protection Engineer/Structural Engineer | \$145.00/hour |
| • Fire Marshal | \$140.00/hour |
| • Fire Plans Examiner | \$120.00/hour |
| • Fire Inspector | \$120.00/hour |
| • Administrative Support/Clerical | \$55.00-\$65.00/hour |

EXPENSES AND SUBCONTRACTORS

Reimbursement for owned automobiles used in connection with the Work will be at the rate of .54 cents per mile. Reimbursement for direct outside expenses (such as maps, photographs, reproductions, etc.) will be at cost.

Reimbursement for subcontractor expenses will be at cost.

These documents are hereby made a part of and incorporated herein by reference into this contract.

ATTACHMENT B – COST PROPOSAL

5. FEE SCHEDULE

SCHEDULE OF FEES

FIRE PLAN REVIEW AND INSPECTIONS SERVICES

AUGUST 17, 2021

Bureau Veritas' pricing reflects our commitment to the success of your project by helping you maintain significant quality and cost saving benefits moving forward.

These include:

- Reduced plan review and inspection turnaround times
- Implementation of established electronic plan review processes
- Commitment to maintain a proposed rate structure for the life of the initial contract period
- Confidence of working with a well-established consultant in business for 193+ years

HOURLY RATES	
Personnel Classification/Title:	Hourly Rate:
Fire Protection Engineer / Structural Engineer	\$145
Fire Marshal	\$140
Fire Plans Examiner	\$120
Fire Inspector	\$120
Administrative Support / Clerical	\$55 - 65
*Note: Mileage incurred performing inspections billed at established IRS limits.	

* Minimum 4 hours per inspection request.

The proposed rates above are non-union/non-prevailing wages. All Employees classified as "non-exempt" by the U.S. Department of Labor will be compensated at 1-1/2 times salary for overtime hours as per State and Federal wage and hour laws. No overtime will be charged without prior consent. Reimbursement for employee-owned vehicles used in connection with the work will be at the current IRS rate.

This schedule of fees is valid from January 1, 2021 through December 31, 2021 and is subject to annual review and adjustment, with Client approval.

BUREAU VERITAS PROPOSAL



BUREAU
VERITAS

February 3, 2022

Amador Fire Protection District

Patrick Chew
Division Chief / Fire Marshal
810 Court Street
Jackson, CA 95642
Office 209-223-6391 | pchew@amadorgov.org

Project: Assist the Amador Fire Protection District (AFPD) with the Revision of the Current Fee Schedule

Bureau Veritas (BV) is pleased to submit our fee proposal to provide assistance in reviewing and analyzing the current county fees. BV will also review and analysis fees of similar jurisdictions that share similar population, topography and size to produce a recommended fire and life service fee structure for the County to use in consideration of implementation and adoption.

- Assist AFPD with updating and revising your existing fee schedule
- Assist AFPD staff with updating hourly rate
- Provide support for additional services to be added to your new fee schedule (Services you do not currently recover costs)
- Assist with conversion from current format to a new format that is more user friendly
- Provide general input/feedback/support on your new fee schedule as you move it through the approval process

Our review will be conducted in accordance with the current Professional Services Agreement established with the Amador Fire Protection District using the fixed fee shown below. The fee schedule in effect at the beginning of the contract shall be held as the rates for any extra service work for the duration of the project.

Fee Arrangement:

Not-To-Exceed Fee: \$6,000

Hourly Rates:

- Fire Protection Engineer/Structural Engineer \$145.00/hour
- Fire Marshal \$140.00/hour
- Fire Plans Examiner \$120.00/hour
- Fire Inspector \$120.00/hour
- Administrative Support/Clerical \$55.00-\$65.00/hour

Invoicing:

Work will be invoiced upon commencement of work.

BV looks forward to continuing its strong and successful relationship with the Amador Fire Protection District.

Sincerely,

Craig Baptista, Vice President - West Region

Bureau Veritas
(916) 725-4200 | craig.baptista@bureauveritas.com

BUREAU VERITAS 180 Promenade Circle, Suite 150, Sacramento, CA 95834
p 916.725.4200 | f 916.725.8242 | www.bvna.com



**BUREAU
VERITAS**

BV BUILDING & INFRASTRUCTURE, FACILITIES DIVISION

STATEMENT OF QUALIFICATIONS

FIRE PLAN REVIEW & INSPECTIONS SERVICES

AMADOR FIRE PROTECTION DISTRICT

Attn: Patrick Chew
Deputy Fire Marshal
810 Court Street
Jackson, CA 95642
c: 209.304.2250 | p: 209.223.6391

August 19, 2021

CONTACT

Dennis Mathisen
Fire and Life Safety Manager
Bureau Veritas
180 Promenade Circle, Suite 150
Sacramento, CA 95834
p: 916.508.0118
dennis.mathisen@bureauveritas.com

Craig Baptista
Vice President – Facilities Division, West Region
Bureau Veritas
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Sacramento, CA 95834
p: 916.514.4516 | c: 916.291.9151
craig.baptista@bureauveritas.com

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1. COVER LETTER

August 19, 2021

Amador Fire Protection District
Attn: Patrick Chew
Deputy Fire Marshal
810 Court Street, Jackson, CA 95642
c: 209.304.2250 | p: 209.223.6391

Dear Mr. Chew,

On behalf of Bureau Veritas (BV), we are pleased to present our qualifications to provide Fire Plan Review and Inspection Services to Amador Fire Protection District (the District). We take great pride in our ability to provide exemplary services to our clients. Our proposal will highlight our experience providing similar services for cities, counties, building departments, and fire marshal offices. We have the breadth and depth of resources, skills, and expertise needed to provide excellent plan review services for the District.

BV has provided code compliance review services for more than 100 agencies throughout the State of California and we are keenly aware of the desire for high-quality customer service, timely reviews, reliability, responsiveness, and cost-effective solutions. Our commitment to provide accurate and appropriate solutions to our clients and our ability to quickly and efficiently meet the needs of the agencies we serve makes BV an ideal partner for the District. Our professionals have extensive experience in providing services related to code compliance review for projects of all sizes and complexities.

BV is able to provide the experience needed to apply high caliber fire prevention programs for the surrounding communities. Our programs align with the NFPA 1037 Standard on Fire Marshal Professional Qualifications.

BV is able to support the following fire prevention program management elements:

- Administration and professional development
- Community relations and fire & life safety education
- Fire investigation program management
- Community risk reduction program management
- Regulatory program management
- Fiscal management (fee schedules)

Our professionals will work directly with District staff, as well as applicants, designers, and contractors to ensure all parties understand the applicable codes and regulations while maintaining a high level of consistency, customer service, and professional courtesy. Our wide array of professional services allows BV to bring the District one integrated source to meet its needs. We strive to build longterm partnerships with agencies which expect quality, accuracy, efficiency, and integrity in all aspects of code compliance services. We will do this by offering the District demonstrated expertise in plan check, a commitment to reducing the District's plan review turnaround times, and accurate corrections based on the current adopted codes.

We appreciate the opportunity to submit our qualifications to provide plan review services to the District. On behalf of the entire BV team, we look forward to continuing our successful, professional relationship with the District by supporting your projects with highly trained professionals, code expertise of the highest level, and a commitment to serving the District successfully.

1. COVER LETTER

Sincerely,



Dennis Mathisen, Fire and Life Safety Manager
180 Promenade Circle, Suite 150, Sacramento, CA 95834
p: 916.508.0118
dennis.mathisen@bureauveritas.com



Craig Baptista, Vice President – Facilities Division, West Region
180 Promenade Circle, Suite 150, Sacramento, CA 95834
p: 916.514.4516 | c: 916.291.9151
craig.baptista@bureauveritas.com

2. FIRM INTRODUCTION

Firm Background

Founded in 1828, Bureau Veritas is a global leader in quality assurance, health, safety, and environmental (QHSE) solutions. Recognized and accredited by the largest national and international organizations, and with **over 80,000 employees**, Bureau Veritas has unparalleled expertise and resources to manage projects requiring a broad range of expertise across vast geographies. With operations in **140 countries and all continents**, Bureau Veritas draws on the synergies between its local teams and dedicated technical centers throughout the world.

Over the past number of years, Bureau Veritas has undergone several company acquisitions in order to grow our offerings. These acquisitions benefit our existing and future clients by increasing the level of support we can provide; diversifying our service offering; and enabling our teams to work together to cross train, tap into subject matter experts, and successfully support innovative and complex projects throughout the Western United States. Our combined team is excited to work together to better serve the built environment and to work towards safe solutions to new technology, building procedures, and alternate materials and methods.

What Sets Us Apart

Bureau Veritas understands that while the company offers a wide range of services, not every agency needs the same solutions. Our ability to offer a variety of services and to customize services for each community makes BV an ideal partner. We are ideally suited to provide plan review and inspection services because we possess:

Unparalleled Expertise

- Proven track record of providing services to 400+ agencies nationally
- Building and fire life safety consulting to 150+ agencies in California
- Municipal management and staff augmentation expertise
- Key staff who have helped to establish and implement the latest codes

Depth of Resources and Proximity to Meet Peak Workloads

- 50+ offices throughout the United States, including nine offices in California
- Registered Engineers and ICC certified staff dedicated to code compliance
- No private sector design work = no conflict of interest

Best Practices and State-of-the-Art Processes to Consistently Meet Turnaround Schedules

- Comprehensive and formalized plan check procedures
- Award-winning, web-based project tracking and controls
- Electronic plan check to save time, money, and paper = a **GREEN** solution
- 99% success rate meeting review turnaround schedules

Putting the Right People to Work for You

We have extensive resources and a large pool of **licensed and certified experts** who are equipped to handle all of your needs. Our professionals have extensive experience in educational, residential, commercial, industrial, and other related projects of all sizes and complexities, allowing them to tailor solutions specifically to your needs.

3. SERVICE CAPABILITIES & QUALIFICATIONS

Fire Plan Review

Our staff will consult closely with the Fire Chief/Fire Marshal or this person's designated representative on any areas which require code interpretation or where alternate methods are being proposed and considered. Our proposed fire plan review engineers have specific experience working within multiple types of facilities to ensure compliance with applicable codes, standards, and amendments, including CFC, CBC, the Adopted National Fire Protection Standards, the California Health & Safety Codes, CSFM, and U.L. Our experience includes written comments and verbal communication with applicants to better understand requirements and provide direction for compliance, as well as close communication with fire departments to clarify policies, code interpretations, plan review status, and procedures.

Bureau Veritas staff have reviewed hundreds of projects for fire safety components, including NFPA 13, NFPA 72, and NFPA 101, among others. Example projects in which our reviewers have worked include The Village at Bella Terra in Huntington Beach, Lifetime Fitness in Roseville, and Sysco Food Services Expansion in Sutter County. All personnel assigned to your project will have the necessary materials, resources, and training available to conduct plan reviews, including copies of applicable local amendments, policies, procedures, and forms.

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Additionally, we can provide regular inspections of all aspects of the fire permit requirements, whether annually, biannually, triennially, every five years, or any other length of time as mandated by the adopted codes.

Fire Marshal Services

BV provides the depth of experience needed to administer programs aimed at delivering high caliber fire prevention services at the community level. In alignment with the National Fire Protection Association (NFPA) 1037, Standard on Fire Marshal Professional Qualifications, the following fire prevention program management elements are supported:

- Administration and professional development
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BV can provide fire marshal services, general management guidance and mentorship opportunities for current and future fire prevention program managers.

Plan Review Time Schedule

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Electronic Plan Reviewing

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Next, redlined plans with comments are forwarded to, or placed on, the secure FTP site for the designers, engineers, and architects. Plans can then be revised and resubmitted via the same method described. Once all items are resolved, hard copy plans are sent to BV for approval stamps and signatures. Finally, these stamped and signed approved drawings are sent to the jurisdiction for permitting.

Transmittal of Plans and Correction Lists

BV assumes responsibility for the pickup and return of plans. All plans shall be picked up from the jurisdiction offices within 24 hours of notification. Should the volume of work be sufficient, we propose to establish regular pickup of plans on a consistent basis. We will also utilize shipping courier at no additional cost to the jurisdiction.

Upon completion of each plan review, we will forward a copy of the correction list to both the jurisdiction and the applicant by mail. When corrected plans are resubmitted, we will either follow the previous procedure, or the applicant may schedule an office visit to go over any corrections in person. BV will forward completed plans once they are stamped and signed by BV staff. Our transmittal forms are customized for use unique to the specific jurisdiction.

4. RELEVANT PROJECT EXPERIENCE



City of West Sacramento

Building and Civil Engineering, Fire Plan Review and Inspection Services

Bureau Veritas is proud to be part of the legacy of excellence and well-earned reputation for outstanding customer service that the City of West Sacramento enjoys today. Our team of professionals provides plan review, building inspection, fire plan review and field inspection services that include compliance with Title 24, Part 9 and Title 24, Part 2 for fire and life safety, code interpretation, and recommendations for alternate means of fire protection for more than a decade. We also provide support in the Building Department regarding fire code issues, participate in training for the Building Department, and other departments of the City.

City of Roseville

Building, Fire and Engineering Plan Review and Inspection Services

BV was selected to provide in-house plan review for public works and engineering projects. Currently we provide two licensed professional engineers to review new development and infrastructure projects. Since 2011, we have performed building and engineering plan review for over 850 projects. In addition to our public works staff, BVNA provides outside plan review services for building projects such as master plans, commercial, and industrial projects. Previously, we provided an in-house permit technician to assist the public counter as well as an in-house building plans examiner and public works plan reviewer.

Consumes Fire Department

Fire Plan Review and Inspection Services

BV provides fire plan review and inspection services for Cosumnes Fire Department, including fire sprinkler review for commercial buildings and single family homes and commercial fire extinguishing systems. Fire safety inspections are performed annually in accordance with the Jurisdiction's Fire Code for commercial establishments and public buildings. BV also reviews the plans under the requirements of the Jurisdiction's Fire Code and report any violations to the Jurisdiction.

California State Fire Marshal

Fire Plan Review and Inspections Services

BV provides supplemental in-house fire plan review and inspection services for the Deputy State Fire Marshal throughout California. Projects included are college campuses, prisons, fire stations, CHP stations, courthouses, mental health facilities, large storage warehouses, DOT testing laboratories, and highrise mixed occupancies.

Petaluma Fire Department

Fire Plan Review and Inspections Services

Bureau Veritas currently provides on an as-needed basis, plan review and inspections of planning, development, and building permit applications for conformance with state and local fire codes, standards and regulations. Including but not limited to, structural and non-structural fire and life safety provisions, general safety provisions, building and equipment design features, special occupancies and operations, hazardous materials, fire and smoke protection, interior finish, decorative materials and furnishings, fire protection systems, means of egress, and fire safety during construction and demolition as applies.

4. RELEVANT PROJECT EXPERIENCE



City of Santa Rosa

Post-Fire Recovery Plan Review, Permitting and Inspection Services

Resilient City Permit Center

BV was recently selected to provide post-fire recovery and rebuilding assistance. In October 2017, the most destructive wildfire in California history spread through the Sonoma County region and left more than \$1.2 billion of property damage. The City is dedicated to expeditiously facilitate the rebuilding of destroyed homes and businesses, and chose BV for a two-year contract to provide recovery and rebuilding efforts that include applicable standards, permit review and inspection services for compliance with environmental, building, planning, and engineering regulations. The six designated zones to benefit from the relief are Coffey Park, Fountaingrove, Fountainview, Montecito Heights, Oakmont, and the Highway 101 corridor and Round Barn area. There are also about a dozen single-family residences under review.

BV provides building and planning services for the Resilient City Permit Center, an additional permit center dedicated to the rebuilding efforts after the Sonoma County fires. The BV team is handling not only plan checks and inspection but higher than usual permit application volumes. This disaster recovery-centered office is staffed by our in-house team of plans examiners and permit technicians.

The office offers permit intake and processing, record support, plan check, and inspection services for the

anticipated upcoming 3,000 residential permits and 25 commercial permits. The Resilient City Permit Center provides the full range of planning and building assistance to residents, contractors, and developers. Our team will support the center for approximately 2 years while 3,000 residential homes and more than 20 commercial structures are rebuilt. Efforts will be focused within the downtown area. Not only are homes less vulnerable to fires in downtown but efforts will provide a face-lift to the neighborhood. Since November 2017, our Resilient City Permit Center staff has received more than 1,000 permit applications for fire damaged properties. As of August 2018, more than 500 homes were under construction and another 200 permits had been issued for construction to begin. In addition to our in-house, full-time staff at the Resilient City Permit Center, BV has provided up to 12 extra engineers and plans examiners for several days at a time when there is a particularly high spike in applications.

Novato Fire Department

Fire Plan Review and Inspections Services

BV was selected as a consultant of choice to provide off-site plan review services for Novato Fire Department to supplement workload demands. As well as providing a fee study in 2020. BV was chosen for its exceptional expertise with a proven ability to provide timely and exceptional service through the appropriate personnel and resources committed to each project. Fire inspection services are also provided to the Novato Fire Department on an as-needed basis

5. FEE SCHEDULE

SCHEDULE OF FEES

FIRE PLAN REVIEW AND INSPECTIONS SERVICES

AUGUST 17, 2021

Bureau Veritas' pricing reflects our commitment to the success of your project by helping you maintain significant quality and cost saving benefits moving forward.

These include:

- Reduced plan review and inspection turnaround times
- Implementation of established electronic plan review processes
- Commitment to maintain a proposed rate structure for the life of the initial contract period
- Confidence of working with a well-established consultant in business for 193+ years

HOURLY RATES	
Personnel Classification/Title:	Hourly Rate:
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Fire Marshal	\$140
Fire Plans Examiner	\$120
Fire Inspector	\$120
Administrative Support / Clerical	\$55 - 65
*Note: Mileage incurred performing inspections billed at established IRS limits.	

* Minimum 4 hours per inspection request.

The proposed rates above are non-union/non-prevailing wages. All Employees classified as "non-exempt" by the U.S. Department of Labor will be compensated at 1-1/2 times salary for overtime hours as per State and Federal wage and hour laws. No overtime will be charged without prior consent. Reimbursement for employee-owned vehicles used in connection with the work will be at the current IRS rate.

This schedule of fees is valid from January 1, 2021 through December 31, 2021 and is subject to annual review and adjustment, with Client approval.

6. CONTACT LIST

MANAGEMENT

Gus Guerrero, P.E., PMP, LEED AP
Chief Operating Officer

220 Technology Drive, Suite 100
Irvine, CA 92618
P 818.406.1495
E gus.guerrero@bureauveritas.com

Craig Baptista
Vice President - West

180 Promenade Circle, Suite 150
Sacramento, CA 95834
P 916.514.4516
E craig.baptista@us.bureauveritas.com

Dennis Mathisen
Fire and Life Safety Manager/
Client Liaison

180 Promenade Circle, Suite 150
Sacramento, CA 95834
P 916.508.0118
E dennis.mathisen@bureauveritas.com

CALIFORNIA OFFICES

San Diego Office

9988 Hibert Street, Suite 100
San Diego, CA 92131
P 858.863.2000

San Diego Office

9988 Hibert Street, Suite 100
San Diego, CA 92131
P 858.863.2000

Los Angeles Metro Office

250 N. Westlake Blvd., Suite 150
Westlake Village, CA 91362
P 805.230.2888 | 800.803.3622

Sacramento Office

180 Promenade Circle, Suite 150
Sacramento, CA 95834
P 916.725.4200 | 916.725.8242

Atascadero Office

5905 Capistrano Avenue, Suite F
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Irvine Office

220 Technology Drive, Suite 100
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Santa Rosa Office

111 Santa Rosa Ave, Suite 406
Santa Rosa, CA 95404
P 707.757.6090

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 05/17/2022

From: Walter White
(Department Head - please type)

Phone Ext. x391

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>05/17/2022</u>	

Department Head Signature _____

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular minutes of April 19, 2022 as presented or revised.

Recommendation/Requested Action:
Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate) n/a

Staffing Impacts n/a

Is a 4/5ths vote required? Yes No

Contract Attached: Yes No N/A

Resolution Attached: Yes No N/A

Ordinance Attached: Yes No N/A

Committee Review? N/A

Name _____

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:
n/a

FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___		
Ayes: _____	Resolution _____	Ordinance _____
Noes _____	Resolution _____	Ordinance _____
Absent: _____	Comments: _____	

Distributed on _____	A new ATF is required from _____ Department _____ For meeting _____ of _____	I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District. ATTEST: _____ AFPD Board Clerk
Completed by _____		

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded

Jackson, California
Tuesday, April 19, 2022
10:31 a.m.

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Richard Forster, Chair Director
Jeff Brown, Vice Chair, Director
Brian Oneto, Director
Pat Crew, Director
Frank Axe, Director

Staff:

Walter White, Fire Chief
Nicole Cook, Clerk of the Board

AGENDA

MOTION: It was moved by Director Oneto and seconded by Director Crew and carried 5-0-0 to approve the agenda as is.

PUBLIC MATTERS NOT ON THE AGENDA: Cindy Grandbois, an Amador resident, asked to have the details regarding the June 2022 Annual Guns and Hoses softball game such as; the event date will be on June 26th in Ione. All public safety agencies were invited to participate. There will be a snack booth. The profits made that day from the snack purchases will be donated to the Little League.

ADMINISTRATIVE MATTERS

March Vehicle Maintenance Report: Discussion ensued relative to subject matter. Chief White gave report.

March Training Report: Discussion ensued relative to subject matter. Chief White gave report.

February Call Report: Discussion ensued relative to subject matter. Chief White gave report.

FY 2022/2023 Benefit Assessment: Discussion ensued relative to subject matter. Chief White gave report and presented the assessment.

Public Comment:

Jaime Lubenko of Fiddletown asked if this was done last year and if it's annual. Chief White answered yes to both questions.

Cindy Grandbois of Amador stated that she supports the 2% increase and that it seems minimal.

MOTION: It was moved by Director Axe and seconded by Director Brown and carried 5-0-0 to approve the 2022/2023 Fiscal Year Benefit Assessment for Amador Fire Protection District.

RESOLUTION NO. AFPD 22-02

Resolution Approving the 2022/2023 Fiscal Year Benefit Assessment For
Amador Fire Protection District

MISCELLANEOUS MATTERS:

Regular Minutes for Meeting from March 15, 2022: Discussion ensued relative to subject matter.

MOTION: It was moved by Director Axe and seconded by Director Brown and carried 5-0-0 to approve minutes from the March 15th meeting with minor changes.

ADJOURNMENT: At 10:49 AM. Chair Forster adjourned the meeting until next month, May 17th.

Chair, Amador Fire Protection District

