

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 05/30/17

From: David Bellerive
(Department Head - please type)

Phone Ext. x391

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:
05/30/17

Department Head Signature David Bellerive

Agenda Title:

BADGE PRESENTATION AND FIREFIGHTERS OATH

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Presentation of badge pinning for academy graduates and firefighters oath for personnel not yet sworn in.

Recommendation/Requested Action:

Public Presentation

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts n/a

n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Committee Review?

N/A ☒

Name

Committee Recommendation:

Request Reviewed by:

Chairman

Counsel

Auditor

GSA Director

CAO

Risk Management

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date

5-30-17

Time

1:30 pm

Item #

1

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution

Ordinance

Other: _____

Noes: _____

Resolution

Ordinance

Absent: _____

Comments: _____

Distributed on

A new ATF is required from

Department

For meeting

of

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

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Department Head Signature David Bellerive

Agenda Title:

VEHICLE MAINTENANCE REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of expenses for maintenance and repair of District vehicle fleet.

Recommendation/Requested Action:

Review attached report

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts

None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Committee Review?

N/A ☒

Name

Committee Recommendation:

Request Reviewed by:

Chairman

Counsel

Auditor

GSA Director

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Risk Management

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Meeting Date

5-30-17

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1:30 pm

Item #

2

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on

Completed by

A new ATF is required from

Department

For meeting

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ATTEST: _____

AFPD Board Clerk

Vehicle Description	VIN License Number	Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	APRIL Total Cost this Month	Current Total Cost Accumulative 16/17FY
C-5100 - 2015 Ford Explorer AWD	1FMSK8AR7FGB25939 {E} 1460509	17,974		7/19/16 12/20/2016	Lynch's - A Service (\$148.17) Stein's Auto - A & B Service (\$77.09)	\$0.00	\$225.26
C-5101 - 2010 Ford Expedition XLT 4x4	1FMJUG59AEA43199 {E} 1305976	158,248		10/4/2016 11/8/2016 1/17/2017 2/7/17 3/7/17 -	US Bank/Jackson Express - A Service (\$48.46) US Bank - Snow Chains (\$78.61) GSA Motorpool - labor for repairing seats (\$366.00) Tractor Supply - Rear Back-Up Lights (\$76.13) Steins - B svc. & Brake Caliper, Pad, & Rotor, L rear hub and bearing assy (\$1519.51)	\$0.00	\$2,088.71
C-5103 - 2016 Ford F250 4x4	1FT7X2B6GGEA66410 {E} 1485648	17,152		8/9/2016 8/16/2016 8/16/2016 11/8/2016 03/28/17 3/04/17	Steins - A Service (\$81.08) Riebes - Torque Wrench/Parts (\$29.14) Riebes - Engine Oil / Parts (\$43.28) Riebes - Maintenance Parts (solenoid, test leads, wiring, etc.) (\$79.87) Steins - B Maintenance Service (\$82.49) Riebes - Solenoid, Plug, Grommet, Gloves (\$54.51)	\$54.51	\$370.37
C-5104 - Chief 2011 Ford F250 4x4	1FT7X2B62BEA30761 {E} 1306800	89,143		7/19/16 - 12/13/2016	Lynch's - Rplc front brakes, rotors, calipers, rear brake pads, bleed entire system & reset ABS (\$1226.46) Riebes - Accufit Conventional (\$22.57)	\$0.00	\$1,249.03
C-5105 - Chief 2012 Ford Expedition 4x4	1FMJUG5XCE67187 {E} 1401123	65,750		12/6/2016 12/13/2016 1/10/17	Jackson Tire's - 4 New Tires (\$1170.00) Stein's - B Maintenance Service (\$138.93) US Bank/DDM Tuning - Head Light Bulbs (\$87.99)	\$0.00	\$1,396.92
C-5106 - 2009 Ford F250 4x4	1FTSX21569EA15399 {E} 1294991	60,803		9/6/16 11/29/2016 1/10/17 1/17/17	D. Veerkamp - Rplc rotors, calipers and pads on both sides (\$711.42) Steins Auto - B Maintenance Service (\$81.08) Riebes - Lift Support (\$47.50) Jackson Tire - 4 New Tires (\$838.13)	\$0.00	\$1,678.13
P-5108 - 2002 Ford Expedition	1FMZU73E02ZB69571 {E} 11178037	62,537		10/4/2016 03/28/17 -	Steins Auto - B Service (\$84.11) Steins Auto - C Service, Window Motor, Antilock Brakes, Cruise Control & Overhead lights (\$894.96)	\$0.00	\$979.07
Rescue 1 1999 Ford F350 4x4	1FDWF37F8XEB48328 {E} 1013917	79,669		7/19/16 8/16/16 9/27/16 11/29/2016 4/11/17	Pine Grove Tire - Tire Repair (\$20) Riebes - LED light/Grommet (\$23.71) J&H Auto - B Service (\$471.27) J&H Auto - 2 new 7565 batteries (\$299.72) Jackson Tire - 6 new tires (\$1145.44)	\$1,145.44	\$1,960.14

Vehicle Description	VIN License Number	Odometer Reading	Repair Hours / Comments (out of service, Mile, etc. if applicable)	Dates	Maintenance Performed (description)	APRIL Total Cost this Month	Current Total Cost Accumulative 16/17FY
E-111 - 2012 HME Fire Truck	44KPT486W22356 {E} 1409112		SOLD 2/17/17	9/20/16 10/25/16 10/30/16 1/31/17 2/7/17	Cummins - Recalibration (\$953.12) West Coast - Repair Drive Train (\$12,875.26) HME Reimbursement for Driveline (\$-8,396.00) Burton's Fire - Vacuum and Pump Test Prior to Selling (\$744.97) Cummins - Test Turbo Chuff (\$100.00)	\$0.00	\$6,277.15
E-113 1991 KME 4x4	1HTSEPC4NH415881 {E} 349699	78,629		7/12/2016 7/19/2016 8/9/16 9/13/2016 1/10/17 1/31/17 3/21/17 -	Pape Kenworth - 2 Bulbs/light (\$31.17) Riebes - Lift supports to hold up cabinet doors (\$53.98) J&H Auto - Rplc Fuel Throttle Shut Off Cable (\$134.83) Riebes - Flasher/Electronic (\$15.11) Riebes - Mud Flap (\$16.73) Burton's Fire - Annual Pump Testing/Vacuum Testing (\$303.33) D. Veerkamp - B svc, Svc Aux Engine, Rplc King Pins Front Axle, Rear Brakes, Repair Oil leak at Trans line fitting (\$7304.03)	\$0.00	\$7,859.18
SQ-115 2008 Ford F350	1FDWX37RX8EC15309 {E} 1281212	97,802		7/19/2016 1/10/17 3/14/17 3/28/17 3/28/17 3/6/17	Riebes - Accufit Conventional (\$20.52) Riebes - Napa Batteries (\$192.76) Upcountry Hardware - Nuts & Bolts (\$16.26) US Bank/Alla Lighting - LED Headlights (\$65.39) US Bank/Security Chain - Snow Chains (\$96.96) Riebes - ATF Mercon 5 (\$5.38)	\$5.38	\$397.27
WT-116 2015 Kenworth	2NKHJ8X9FM437394 {E} 1410351	2,003		7/12/16 8/9/16 12/13/2016 2/7/17	Pape Kenworth - Wiper Blades (\$17.67) J&H Auto - B Service (\$420.36) Riebes - Oil, etc. (\$17.26) TruckNTow/Snow Cables/Chains (\$107.02)	\$0.00	\$562.31
E-124 2008 Ford F-550	1FDAX57R78EB35813 {E} 1281211	65,257	OOS	8/9/2016 11/1/2016 2/28/17	J&H Auto - A Service (\$459.93) Jackson Tire - 6 Tires (\$1824.88) Doug Veerkamp - A Maintenance Service (\$502.97)	\$0.00	\$2,787.78
WT-126 2007 Kenworth	2NKMZH28X67M199258 {E} 1212617	16,629		2/7/2017 2/28/2017 3/7/17 4/13/17 4/22/17	TruckNTow - Snow Chains/Cables (\$107.02) D. Veerkamp - A Service, Rplc. Rear brakes (\$1373.94) D. Veerkamp - Repair Park Break Valve (\$476.72) Riebes - Batteries (2) (\$223.00) Riebes - Batterie rebate (-\$54.00)	\$169.00	\$2,126.68

Vehicle Description	VIN License Number	Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	APRIL Total Cost this Month	Current Total Cost Accumulative 16/17FY
E-141 2003 HME	44KFT42822WZ20024 {E} 1159077	80,141		7/26/16 8/9/2016 8/16/2016 8/16/2016 8/30/2016 9/13/16 9/13/16 9/13/16 - 11/8/16 12/13/2016 1/3/17 1/10/17 1/10/17 1/10/17 1/31/17 1/31/17 2/14/17 2/14/17 - 3/21/17 3/21/17 4/4/17 4/19/17 3/04/17	Fire.Com - Wireless Headset Repair (\$172.80) J&H Auto - Rear Brakes Out of Adjustment (\$149.19) Riebes - Radiator Cap (\$6.47) Riebes - Engine Oil (\$31.30) D. Veerkamp - Power Steering High Pressure Hose Assembly (\$252.90) ATR - Transport Engine to D. Veerkamps from Station 114 (\$618.75) Riebes - Peak Ready to Use (\$11.87) D. Veerkamp - Rplc Power Steering Gear Box / Made New PS Hose (\$1789.24) Riebes - Maintenance Parts (\$220.93) Riebes - Oil, Filter, etc. (\$75.65) ATR - Tow (Ditch/Stuck in Mud) (\$500) Riebes - Emergency Light (\$56.12) Riebes - Brass Starter/Switch (\$77.50) Riebes - Electrical Auto Parts (\$43.14) Burton's Fire - Annual Pump Testing/Vacuum Testing (\$303.33) TruckNTow - Snow Chains/Cables (\$107.02) Riebes - Coolant, Fuse, Oil (\$90.06) Doug Veerkamp - A service, Rpl starter, p/s pump, rear brakes & drums, rpl aux. steering gear box (\$5950.63) L.N. Curtis - Various Valve Rebuild Kits due to leak (\$168.09) D. Veerkamp - Rear Brakes and Park Brake Adjustment (\$283.72) Jackson Tires - 4 new rear tires (\$2030.71) Riebes - Super Clean, Engine Oil, Dexcool, Rags (\$152.49) Riebes - Copper Ring, Cable, Electric Tape (\$16.56)	\$2,199.76	\$13,108.47
SQ-145 2003 Ford F350 4X4	1FDWF37P23ED60337 {E} 1159107	42,091		9/27/16 12/13/2016	J&H Auto - B Service (\$482.31) O'Reilly's - Hood Sturts Worn - Replaced (reimbursement from Keith) (\$43.18)	\$0.00	\$525.49
WT-146 1996 International	1HTSDADR7TH397632 {E} 035872	37,556		7/12/16 9/6/2016	Guys Saw - Air Cleaner for Honda Pump (\$11.86) Jackson Tire - 2 Front Tires (\$1074.91)	\$0.00	\$1,086.77
U-5210 2000 Ford Explorer 4x4	1FMPU16LXYLB47751 {E} 1022891	106,966				\$0.00	\$0.00

Vehicle Description	VIN License Number	Odometer Reading	Repair Hours / Comments (out of service, MISC., etc. if applicable)	Dates	Maintenance Performed (description)	APRIL Total Cost this Month	Current Total Cost Accumulative 16/17FY
E-5111 2015 Rosenbauer 4x4	54F2CB417FWM1149 {E} 1488122	15,273		1/10/17	Riebes - Coolant (\$32.38)	\$86.99	\$2,679.42
				1/10/17	Riebes - Accufit (\$11.29)		
				1/10/17	Riebes - Oil / Filter (\$54)		
				1/10/17	Burton's Fire - Annual Pump Testing/Vacuum Testing (\$303.33)		
				1/31/17	Jackson Tires - 1 New Front Drivers Side Tire (\$1065.53)		
				2/7/17	Amazon - LED Driving Lights (\$230.89)		
				2/7/17	TruckNTow - Snow Cables/Chains (\$98.82)		
				2/7/17	Buckhorn Plaza Hardware - Fog Lights & Air Bag Box (\$59.67)		
				3/7/17	Riebes - Blue Def (\$43.10)		
				3/7/17	Truck-N-Tow - Snow Chains/previous set broke (\$98.62)		
				3/28/17	D. Veerkamp - A svc & Grease Chassis/Inspection (\$594.82)		
				4/02/17	Riebes - Blue Def & Radiator Cap (\$48.23)		
				3/26/17	Riebes - Blue Def (\$38.76)		
E-211 1991 KME	1HTSDPCR9NH416110 {E} 366231	33,323		11/8/2016	J&H Auto - Rebuild pressure valve and intake valve (\$472.98)	\$0.00	\$3,660.74
				11/22/2016	Jackson Tire - 4 Tires (\$2433.76)		
				12/13/2016	Jackson Tire - 2 new steering tires (\$754.00)		
E-214 2008 Ford F550	1FDAX57R58EB35812 {E} 1281210	27,912		7/12/16	Sierra Foothill Fire - Ext. recharged and inspected, LBS ABC Dry	\$0.00	\$2,831.03
				-	Chemical O-Ring (\$27.48)		
				8/9/2016	Jackson Tire - 2 Front Tires (\$618.22)		
				10/25/2016	Howards - Engine Repair (\$2185.33)		
WT-216 2015 Kenworth	2NKH18X7FM437593 {E} 1410352	2,803		8/23/2016	D. Veerkamp - B Service (\$485.86)	\$44.67	\$530.53
				3/08/17	Riebes - LED Backup Light, Mega 150, Smart Straw (\$44.67)		

Vehicle Description	VIN License Number	Odometer Reading	Repair Hours / Comments (out of service, MISC., etc. if applicable)	Dates	Maintenance Performed (description)	APRIL Total Cost this Month	Current Total Cost Accumulative 16/17FY
E-5221 2003 HME	44KFT42842WZ20025 {E} 1159078	94,494		7/12/2016	Ferguson Enterprise - Pipe Repairs (\$36.31)	\$80.00	\$7,068.04
				7/19/2016	Riebes - ST/T Lamp (\$45.67)		
				8/9/2016	Rory's - Recharge A/C (\$148.73)		
				8/16/2016	Riebes - Headlight (\$21.59)		
				8/16/2016	Riebes - Bulb / Light Parts (\$56.30)		
				8/23/2016	D. Veerkamp - Pump Built/Labor/Replace Power Steering Pump (\$1204.46)		
				10/4/2016	Jackson Tire - 2 Front Tires (\$1468.43)		
				10/4/2016	US Bank/Amazon - Push Pull Parking/Emergency (\$35.68)		
				10/18/2016	Rorys - Rplc leaking park brake control switch (we supplied part-see above) (\$190)		
				10/30/2016	Riebes - Fuel Cap (\$36.71)		
				11/8/2016	Riebes - Maintenance Parts (\$83.97)		
				11/22/2016	D. Veerkamp - rplc valve and air leak at rear of truck above air tank (\$659.02)		
				11/29/2016	Burtons Fire - Electronic Vernier Throttle (\$467.78)		
				1/3/17	Jackson Tire - Repair Rear Inner Tire, Tire Repair & Brass Valve System DOS:10/26 (\$33.87)		
				1/10/17	Riebes - Oil (\$56.12)		
				1/31/17	Burton's Fire - Annual Pump Testing/Vacuum Testing (\$303.33)		
				1/31/17	Riebes - LED Clear Back Up Light (\$51.70)		
E-222 1991 KME	1HTSDPCRONH416111 {E} 349698	53,770		2/14/17	Riebes - Maintenance Parts (\$23.68)	\$119.87	\$936.18
				2/14/17	Riebes - Peak Global Lifetime Parts (\$33.98)		
				3/21/17	Jackson Tire - 4 11R225 Goodyear Tires (\$2030.71)		
				4/23/17	Rorys Towing - Recover Engine from Ditch (80.00)		
				1/31/2017	Burton's Fire - Annual Pump Testing/Vacuum Testing (\$303.33)		
E-223 1998 International	1HTSDADRGWH551543 {E} 993299	36,507		3/28/17	D. Veerkamp - B Svc. & Chassis Inspection (\$512.98)	\$459.41	\$4,313.66
				4/13/17	Riebes - Antifreeze, Distilled Water, ATF 4 (\$102.65)		
				4/25/17	Riebes - Light Bulbs (\$17.22)		
				8/23/2016	D. Veerkamp - A Service (\$2093.08)		
				2/7/17	Riverview Int'l Trucks - Valve Break Part (\$346.73)		

Vehicle Description	VIN License Number	Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	APRIL Total Cost this Month	Current Total Cost Accumulative 16/17FY
E-231 1992 Freightliner	1FV6HLBB8N1481046 {E} 352799	63,217		7/12/2016	G&O Body Shop - Tow Svc. From Georgetown to D. Veerkamps for repair (\$500)		\$7,400.97
				-	Riebes - Throttle Return Spring (\$5.38)		
				7/19/2016	D. Veerkamp - Rplc Transmission Computer (\$4465.75)		
				7/26/2016	Cummins - Transmission Prog. Svc. After Computer Rplc. @ Veerkamps (\$280)		
				8/3/16	D. Veerkamp - A Service & rplc rear brakes and hardware (\$688.12)	\$0.00	
E-234 1992 Ford F350 4x4	2FDKF38G7NCA42025 {E} 292907	32,763		9/27/16	Howards - Repair Door (\$1348.53)		\$89.15
				10/4/2016	US Bank - Snow Chains (\$103.21)		
				11/3/2016	Riebes - 1895 LL BP / Maint. Parts (\$9.98)		
				1/31/17			
WT-236 2007 Kenworth	2NKMZH8X87M199259 {E} 1212616	9,720		8/9/16	Plymouth Ace Hardware - Rplc parts for pump primer (\$8.61)	\$0.00	\$365.16
				11/1/2016	Steins Auto - C Service (\$80.54)		
E-5361 2016 Rosenbauer	54F2CA512GWM11580 {E} 1425867	5,607		11/29	D. Veerkamp - A Maintenance (\$365.16)	\$0.00	\$465.15
E-5364 2008 Ford 4x4	1FDAW57R38EC53893 {E} 1356272	32,117		2/7/2017	TruckNTow - Snow Chains/Cables (\$461.93)	\$0.00	\$9,797.81
				3/7/17	Riebes - Plug Parts (\$3.22)		
				9/27/16	D. Williams Equip - Broken Axels (\$4027.07)		
				10/25/2016	ATR - Tow from Pine Grove Market to Robert Hahns (\$500)		
				10/25/2016	Hahns Auto - Not Starting/Rplc EGT Sensor & Update PCM (\$588.98)		
				10/30/2016	Riebes - Exhaust Wrap & Heat Spray (\$37.78)		
				10/30/2016	Riebes - Mini Clamp, Hydraulic Hose (\$13.40)		
				10/30/2016	Riebes - Bracket, Grommet, LED Clear Back Up, Pigtail (\$78.32)		
				10/30/2016	Riebes - Air Filter (\$72.65)		
				11/8/16	Riebes Auto - Maintenance Parts (\$20.19)		
				12/6/2016	Burton's Fire - Ball Swivel to do inhouse repair for hard starting/running rough (\$40.94)		
				-	Hahn's Automotive - Radiator Problems/Repair w/ new hoses, thermostat assy, etc. (\$1980.21)		
				-	D. Veerkamp - aux engine - rplc muffler and fuel solenoid w/ parts supplied by AFPD. Changed oil, check hard start, etc. (\$331.71)		
				12/13/16	Burton's Fire - New aux. pump parts (\$1328.43)		
				12/31/16	Riebes - LED Backup Light, 2 LED Lights, Weatherstrip (\$87.64)	\$778.13	
				3/01/17	Jackson Tire - 2 New Front Tires (\$690.49)		
				4/25/17			

Vehicle Description	VIN License Number	Odometer Reading	Repair Hours / Comments (out of service, MISC., etc. if applicable)	Dates	Maintenance Performed (description)	APRIL Total Cost this Month	Current Total Cost Accumulative 16/17FY
E-5368 2007 E-ONE	4ENGAA8371002458 {E} 1356273	58,868	.	7/19/16 7/19/16 8/16/2016 8/16/2016 8/16/2016 8/16/2016 9/13/2016 9/13/2016 11/8/16 1/24/17 2/7/17 - - 3/7/17 3/21/17 4/08/17 4/2/17 3/24/17 3/08/17 4/7/17	Riebes - LED Clear Back Up Light (\$51.82) Riebes - Radiator Caps & Coolant (\$29.68) Riebes - Clamp on (\$15.11) Riebes - Cross View Convex & Electronic Cleaner Lit from SAC (\$38.10) Riebes - Lamp (\$18.13) Riebes - Keyless (\$8.62) Riebes - Engine Oil / Spray (\$25.02) Riebes - Coolant (\$23.75) Burtons Fire - Cab lift motor and seatbelt replacement (\$3993.82) Burtons Fire - Air Leak Around Park Brake Parts/Test/Repair (\$86.63) Doug Veerkamp - B Service, Coolant Leak @ lower radiator, Oil Leak at Pan Engine, Air Leak at Compressor, Knock in Floor at Left Turn (\$6027.21) Riebes - Retainer and Rivet Parts (\$12.91) L.N. Curtis - Various Valve Rebuild Kits due to leak (\$168.09) Riebes - Tire Spray and Towels (\$27.98) Riebes - Blue Def and Engine Oil (\$61.36) Riebes - Red Paint, Mirror, Lamp Kit (\$119.03) Riebes - Ring, Plug, Grommet, 2 LED Lights (\$83.33) Cummins - Repair Work, Cylinder Head Leaking Oil (\$4536.73)	\$4,828.43	\$15,327.32
						\$9,971.59	\$100,144.09

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 05/30/2017

From: David Bellerive
(Department Head - please type)

Phone Ext. x391

- ☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session

Meeting Date Requested:

05/30/2017

Department Head Signature David Bellerive

Agenda Title: Memorandum of Understanding for Narcan Nasal Spray Kits

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to attached memorandum of understanding between Amador Fire and County of Amador Behavioral Health for the administration and storage of Narcan nasal spray kits.

Recommendation/Requested Action:

Approve resolution authorizing President to sign subject agreement.

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☒

No ☐

N/A ☐

Resolution Attached:

Yes ☒

No ☐

N/A ☐

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

2 signed originals to American Fidelity for full execution

FOR CLERK USE ONLY

Meeting Date 5-30-17

Time 1:30 pm

Item # 3

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____

Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on

A new ATF is required from

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by

Department

ATTEST: _____

For meeting

AFPD Board Clerk

of _____

AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391



MEMORANDUM

To: Honorable Board of Directors

From: David Bellerive, Fire Chief

Date: May 30, 2017

SUBJECT: Narcan (Naloxone) Spray Kits

The Department of Health and Human Services received grant funding via Behavior Health for distribution of Narcan spray kits to community partners that are in a position to intervene in a situation of suspected opiate drug overdose, potentially saving lives. Per Capita, Amador County has a significant rate of opiate overdose incidents. The County Health Officer has reached out to the local fire agencies in the County to facilitate rapid intervention in these types of incidents.

Narcan is a medication that works almost immediately to reverse opiate overdose. Narcan is currently a prescription drug, but is not a controlled substance. There are few known adverse effects, no potential for abuse, and can be rapidly administered.

Staff would like to participate in this vital program that provides for an enhanced service to the community. Training for District personnel will be conducted by Michelle Clark from American Legion Ambulance. The kits will be on our positively staffed engines and Chief Officer vehicles. There is no cost to the District for the initial kits or for replacement kits.

Staff Recommendation:

Sign the attached MOU from Behavior Health allowing the District to carry Narcan spray kits on District vehicles and allow District personnel, when appropriate, to administer the Narcan nasal spray kits.

BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION APPROVING
MOU WITH COUNTY OF
AMADOR BEHAVIORAL HEALTH
FORE ADMINISTRATION AND
STORAGE OF NARCAN KITS

RESOLUTION NO. AFPD 17-

BE IT RESOLVED by the Board of Directors of the Amador Fire Protection District that said Board does hereby approve the memorandum of understanding between Amador Fire Protection District and County of Amador Behavioral Health on the terms and conditions contained therein as it relates to the administration and storage of Narcan nasal spray kits.

BE IT FURTHER RESOLVED that the President of said Board be and hereby is authorized to sign and execute said agreement on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 30th day of May 2017, by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Directors

ATTEST:
LINDSEY CLARK, Clerk of the
Amador Fire Protection District,
Amador County, California

MEMORANDUM OF UNDERSTANDING
BETWEEN THE COUNTY OF AMADOR
BEHAVIORAL HEALTH AND
AMADOR FIRE PROTECTION DISTRICT

FOR THE ADMINISTRATION AND STORAGE OF NARCAN NASAL SPRAY KITS

This Memorandum of Agreement ("MOU") is entered into this 30th day of May, 2017 between Amador County Behavioral Health (BH) and Amador Fire Protection District.

First responder employees and persons designated by David Bellerive in Attachment A will be trained in the use, administration, and storage of Narcan Kits; and

David Bellerive has agreed to store the Narcan Kits under conditions specified in Attachment A.

I. TERMS

NOW THEREFORE, BH AND AMADOR FIRE PROTECTION DISTRICT AGREE as follows:

- 1) For no charge, Amador Fire shall receive a total of 10 kits after training by BH or a delegated party is completed.
- 2) David Bellerive shall file a report with BH within 2 days of each administration of a Narcan Kit as reflected by the form set forth as Attachment B.
- 3) David Bellerive shall have discretion as to which employees participate under this MOU and the time, place and manner in which such employees may carry the Narcan kits but only after consultation with BHS.
- 4) BHS shall have unilateral discretion to demand return of all Narcan Kits provided based on expiration date or any other reason dictated by business necessity.
- 5) The term of this MOU is open ended, but shall in no event continue after exhaustion or return of all Narcan kits under the terms of this MOU

II. NOTICE:

Any notice or communication related to this MOU, including change of address of either party during the term of the MOU shall be in writing and may be personally served or sent by prepaid first class mail to the respective parties as follows:

To BHS : Jim Foley, LCSW, HHS Director

To Amador Fire: David Bellerive, Fire Chief

III. INDEMNIFICATION:

The parties shall mutually hold each other, the county, its elected and appointed officials, officers, employees, agents and volunteers, harmless from any and all claims, losses, and damages for every cause, including but not limited to injury to person or property, resulting from performance under this MOU.

IV. INSURANCE:

Each of the parties of this MOU is an entity which is self-insured and/or carries general liability insurance.

V. ASSIGNABILITY

This MOU shall not be assignable by any party.

VI. ENTIRE AGREEMENT

This MOU contains the entire agreement of the parties relating to the subject matter of this MOU and supersedes all prior agreements and representations between the parties with respect to the subject matter hereof.

VII. CAPTIONS

The captions of this MOU are for convenience in reference only and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this MOU.

VIII. COUNTERPARTS

This MOU may be executed simultaneously and in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

IX. OTHER DOCUMENTS

The parties agree that they shall cooperate in good faith to accomplish the object of this MOU and, to that end, agree to execute and deliver such other and further instruments and documents as may be necessary and convenient to the fulfillment of these purposes.

X. AUTHORITY

All parties to this MOU warrant and represent that they have the power and authority to enter into this MOU in the names, titles and capacities herein stated and on behalf of any entities, persons, estates or firms represented or purported to be represented by such entity(s), person(s), estate(s) or firm(s) and that all formal requirements necessary or required by any state and/or federal law in order to enter into this MOU are in full compliance. Further, by entering into this MOU neither party hereto shall have breached the terms or conditions of any other contract or agreement to which such party is obligated, which such breach would have a material effect hereon.

Signature lines

Jim Foley, LCSW HHS Director

Date

Agency or organization receiving narcan

Date

ATTACHMENT A

STAFF DESIGNATION:

Staff designated to carry, use, and administer Narcan kits shall be trained prior to being issued the kits.

A list shall be maintained that contains the following information:

Staff Name

Date Trained

kits issued

Expiration date of kit(s)

Date(s) kits were used (complete report back form and to ACBH)

STORAGE:

Narcan kits shall be stored in a secure locked area at room temperature between 59 F and 77 F.

Narcan kits can withstand short excursions between 39 F and 104 F.

Expiration is just under two years.

Amador County Health and Human Services

Overdose Prevention and Education Project

NALOXONE TRAINING/KIT ISSUE LOG

Name of Agency/Organization: _____

The following staff have been trained to carry, use, and administer Narcan (naloxone) nasal spray kits in the event of suspected opioid overdose.

Name & Title of person trained	Training Date	Name of Trainer
1)		
2)		
3)		
4)		
5)		
6)		
7)		
8)		
9)		
10)		
11)		
12)		

Number of kits issued to agency _____ Expiration Date of Kits _____

Printed name of Agency/Organization Official

Signature of Official

Date

ATTACHMENT B

Overdose Report Back and Naloxone Refill Form

Today's Date: _____ Your Name: _____

Name of Agency/Department (SO/PD/Fire): _____

Reason for Refill (check one): ☐ Used during an OD ☐ Lost ☐ Stolen ☐ Expired

Number of Refills given: _____

Overdose Information:

Date of Naloxone Administration: _____ EMS Incident Number (if known): _____

Location/Address of Incident: _____

Gender of the person who overdosed: ☐ Male ☐ Female ☐ Unknown: _____

Approximate Age of person: ☐ < 15 y.o. ☐ 15-25 y.o. ☐ 25-60 y.o. ☐ 60+ y.o.

Setting: ☐ Private (house, apt) ☐ Public (park, bathroom, car, hospital)

Did the person live? ☐ Yes ☐ No ☐ Don't Know

Was 911 called? ☐ Yes ☐ No ☐ Don't Know

Was Police or Fire present? ☐ Yes ☐ No ☐ Don't Know

Number of Naloxone doses given: _____

Did you stay with the person until the Naloxone wore off and/or the person got medical attention?

☐ Yes ☐ No

Any post-Naloxone withdrawal symptoms?

☐ None ☐ Physically Combative ☐ Irritable or Angry ☐ Vomiting

☐ Dope Sick (e.g. nauseated, muscle aches, runny nose, and/or watery eyes)

☐ Other _____

FOR FIRST RESPONDER USE ONLY

	Before Treatment	After Treatment
Respiratory Rate		
Blood Pressure		
Level of Consciousness		

Instructions for Use

- 1) An Overdose Report Back and Naloxone Refill Form must be completed for every administration of Narcan by first responding agencies within Amador and Calaveras Counties. This report provides both a mechanism for resupply of Naloxone as well as clinical oversight. Please complete all sections in full.
- 2) The Overdose Report Back and Naloxone Refill Form must be faxed to Amador or Calaveras Behavioral Health within 48 hours of use of Naloxone at the appropriate fax number below.

Amador County: 209-223-0920, Attn: Amy Hixon

Calaveras County: 209-754-6559, Attn: Robb Fulgham

- 3) To resupply Naloxone after administration, bring this form to behavioral health in your county at the following address (please call ahead).

Amador County Behavioral Health

Attn: Amy Hixon

Substance Abuse Services

Address: 10977 Conductor Blvd.

Sutter Creek

209-223-6548

Calaveras County Behavioral Health

Attn: Robb Fulgham

Supervisor

891 Mountain Ranch Rd, Building L

San Andreas, CA

209-754-6555

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 05/30/2017

From: David Bellerive
(Department Head - please type)

Phone Ext. x391

- ☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session

Meeting Date Requested:

05/30/2017

Department Head Signature



Agenda Title:

TERMINATION OF SUTTER CREEK FPD AGREEMENT FOR FIRE SERVICES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action on termination of subject agreement.

Recommendation/Requested Action:

Approve termination of subject agreement effective July 1, 2017.

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date

5-30-17

Time

1:30 pm

Item #

4

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by _____

Department _____

For meeting _____

of _____

ATTEST: _____

AFPD Board Clerk

Sutter Creek Fire



Protection District

Received

MAY 24 2017

Amador Fire Protection Dist

May 20th, 2017

Dave Bellerive, Chief

Amador Fire Protection District

810 Court Street

Jackson, CA. 95685

Dave,

The Sutter Creek Fire Protection District voted at their May 16th 2017 meeting to cancel the contract for paid personnel effective July 1, 2017.

Per our discussion, we mutually agreed to cancel the contract and for Sutter Creek Fire to hire its own personnel with a start date of July 1, 2017.

If you have any questions feel free to contact me.

Thanks,

A handwritten signature in black ink, appearing to read "Dominic Moreno".

Dominic Moreno

Fire Chief

Cc: Board

Proudly serving the Cities of Sutter Creek and Amador City

"Lucky To Serve"

"Honored To Help"

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 05/30/2017

From: David Bellerive
(Department Head - please type)

Phone Ext. x391

- ☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session

Meeting Date Requested:

05/30/2017

Department Head Signature David Bellerive

Agenda Title:

MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular minutes of April 18, 2017 as presented or revised.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date 5-30-17

Time 1:30 pm

Item # 5

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____

Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

Completed by _____

Department _____

ATTEST: _____

For meeting

AFPD Board Clerk

of _____

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Recorded
On MP3
No. AFD 17-04

Jackson, California
Tuesday April 18, 2017
11:01a.m.

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Richard M. Forster, President, Director
Lynn Morgan, Vice President, Director
Brian Oneto, Director
Pat Crew, Director
Frank Axe, Director

Staff:

David Bellerive, Fire Chief
Ken Woods, Deputy Fire Chief
Lindsey Clark, Clerk of the Board

AGENDA

MOTION: It was moved by Director Oneto, seconded by Director Axe, and carried to approve the agenda, as amended.

PUBLIC MATTERS NOT ON THE AGENDA: Chief Bellerive gave recognition to Captain Nunn, Firefighter Lewis, and Sutter Creek FPD Chief Moreno for a job well done on a recent medical aid call in Amador City.

ADMINISTRATIVE MATTERS

Vehicle Maintenance Report: Chief Bellerive went over the report with the Board and explained a correction from last meeting regarding Engine 141. Staff was directed to add whether engines are 4x4 or 4x2 to future reports.

Chief Bellerive informed the Board that Deputy Chief Woods and Battalion Chief Marino are currently looking into the feasibility of a district mechanic.

Feasibility Study for Dispatching Services: Chief Bellerive presented to the Board an estimated cost per call for Sacramento Regional Fire/EMS Communication Center for dispatching services. Discussion ensued.

Sutter Creek FPD Chief Moreno, provided information and opinion on dispatching systems to the board.

Cal-Fire Chief Withrow provided information to the Board regarding how Cal-Fire Dispatch comes up with their charges and what the agreement for dispatch covers as far as services. Cal-Fire will be doing a presentation for the Board of Supervisors at an upcoming meeting.

MOTION: It was moved by Director Oneto, seconded by Director Axe and unanimously approved to not proceed with a feasibility study by Sacramento Regional Fire/EMS Communications Center.

Update – Change in Procedure for Benefit Assessment: Greg Gillott of County Counsel reviewed with the Board his legal opinion on what the proper procedure would be for changing the procedure of checking contiguity during the benefit assessments. He felt it would need to go on a ballot for a public vote of the entire assessment district. The consensus of the Board was that changing the procedure would not be appropriate at this time. Direction to staff to report a new time analysis of the benefit assessments once a new method of computing the assessments has been established and assessments are completed.

Catastrophic Leave Policy: Deputy Chief Woods presented the proposed Catastrophic Leave policy to the Board. Discussion ensued relative to verbiage in the policy.

MOTION: It was moved by Director Morgan, seconded by Director Crew and unanimously carried to approve the subject policy as presented.

RESOLUTION NO. AFD 17-04

Resolution approving adoption of Amador Fire Protection District Catastrophic Leave Policy.

Purchase of Fire Apparatus: Chief Woods presented to the Board the proposal of a new fire engine to replace Engine 141 at the Pine Grove Station. Discussion ensued regarding the price and type of engine as well as how the current engines would rotate for use around the District.

Chief Bellerive assured the Board that the District's budget will accommodate the cost of the engine at any of the three presented financing options.

MOTION: It was moved by Director Morgan, seconded by Director Crew and approved to sign the resolution approving the purchase of a 2017 Rosenbauer Type 1 Engine in the amount of \$548,949.00 from Burton's Fire Inc. With a down payment on the chassis of \$248,312.00 and \$300,637.00 to be financed from Community Leasing at 2.89% interest over a 5 year term with 1 payment per year in arrears.

Noes: Director Oneto

RESOLUTION NO. AFD 17-05

Resolution approving purchase of a 2017 Rosenbauer Type 1 Engine in the amount of \$548,949.00 from Burton's Fire Inc. With a down payment on the chassis of \$248,312.00 and \$300,637.00 to be financed from Community Leasing at 2.89% interest over a 5 year term with 1 payment per year in arrears.

Self-Contained Fuel Tank for Station 112: Chief Woods presented to the Board the current fuel situation in the Pioneer and Pine Grove area and the proposal to install a self-contained diesel fuel tank at Station 112 to alleviate the hassles of obtain fuel for our diesel engines in that area. Discussion ensued relative to the security needed for the tank and the reporting system for when then engines pump fuel.

MOTION: It was moved by Director Oneto, seconded by Director Morgan and unanimously approved to install a self-contained fuel tank at Station 112.

MISCELLANEOUS MATTERS

Minutes of March 22, 2017:

MOTION: It was moved by Director Morgan, seconded by Director Crew, and unanimously carried to approve the minutes of March 22, 2017 with minor corrections.

ADJOURNMENT: At 12:28p.m., President Forster adjourned the meeting until **Tuesday, May 30, 2017 at 1:30p.m.**

President, Amador Fire Protection District