

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Recorded
On CD-R
No. AFPD 16-04

Jackson, California
Tuesday, April 19, 2016
2:01p.m.

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

John Plasse, President, Director
Louis D. Boitano, Vice President, Director
Brian Oneto, Director
Lynn Morgan, Director
Richard M. Forster, Director

Absent:

None

Staff:

David Bellerive, Fire Chief
Ken Woods, Deputy Fire Chief
Lindsey Clark, Clerk of the Board

PLEDGE OF ALLEGIANCE: President Plasse led the Board and the public in the Pledge of Allegiance.

AGENDA

MOTION: It was moved by Director Oneto, seconded by Director Forster, and unanimously carried to approve the agenda, as submitted.

PUBLIC MATTERS NOT ON THE AGENDA:

Recognition to Fire Engineer Short: Chief Bellerive gave recognition to Fire Engineer Tim Short for his professionalism and going over and above the call of duty on a medical aid call in the Eldorado Hills response area.

Red Cross/Public Health Grants for Smoke Detectors: Chief Bellerive notified the Board that Amador Fire would be participating in two grant programs to provide smoke detectors to the community. The Red Cross would be providing smoke detectors to senior citizens, and Public Health would be providing smoke detectors to low income families with children. Amador Fire will help distribute and install the smoke detectors for these grants.

Discussion ensued regarding the possibility of doing a radio announcement. Chief Bellerive said he would contact the Red Cross about getting information to the media. Staff was directed to provide

information about the grants in an email to Director Oneto.

CONSENT AGENDA: It was moved by Director Boitano, seconded by Director Oneto, and unanimously carried to approve the consent agenda for this date, as presented (see page 5).

ADMINISTRATIVE MATTERS

Part-Time Administrative Assistant II: Chief Bellerive explained the need for a part-time Administrative Assistant II to the Board and noted that the position had been approved by the Personnel Committee. Deputy Chief Woods explained how the expense of the position was calculated. Discussion ensued regarding the cost of the position, the growth of the department, and the additional staff time needs to provide the best customer service to the community.

MOTION: It was moved by Director Forster, seconded by Director Morgan, and unanimously carried to approve the subject position.

Agreement for Services – West Point Fire Protection District: Chief Bellerive reviewed the agreement and explained the reason for it. Discussion ensued regarding the pros and cons of having said agreement, and how cover assignments would work to ensure our community would still be covered upon sending an engine across the county line to provide mutual aid.

MOTION: It was moved by Director Morgan, seconded by Director Oneto and unanimously carried to approve subject agreement with direction to staff to review wording of “with” under item number nine (9) in the agreement and for staff to provide monthly mutual aid call reports to the Board upon start of subject agreement.

RESOLUTION NO. AFPD 16-05

Resolution approving agreement for mutual aid with the West Point Fire Protection District.

Agreement for Services – CCFRPD: Discussion ensued regarding Measure M monies and costs associated with sending engines to mutual aid calls. Chief Bellerive explained that any costs would be offset by Amador Fire receiving aid equal to what is given.

MOTION: It was moved by Director Oneto and seconded by Director Morgan and unanimously carried to approve subject agreement with direction to staff to review wording of “with” under item number nine (9) in the agreement and for staff to provide monthly mutual aid call reports to the Board upon start of subject agreement.

RESOLUTION NO. AFPD 16-06

Resolution approving agreement for mutual aid with the Central Calaveras Fire and Rescue Protection District.

Agreement for Services: Chief Bellerive explained the jurisdictions and response areas along Highway 49 at the County Line and why this agreement needed to be between Amador Fire, Jackson Fire, and Mokelumne Hill Fire. Chief Bellerive noted that this agreement had been reviewed by Jackson Fire’s attorney and County Counsel. Staff was directed to change “coordinate” to “coordinated” under item number three (3) on all agreements.

MOTION: It was moved by Director Boitano and seconded by Director Morgan and unanimously carried to approve subject agreement with direction to staff to review wording of “with” under item number nine (9) in the agreement and for staff to provide monthly mutual aid call reports to the Board upon start of subject agreement.

RESOLUTION NO. AFD 16-07

Resolution approving agreement for mutual aid with the City of Jackson and the Mokelumne Hill Fire Protection District.

Policy Manual – Revisions to Career Firefighter Training Allowance: Deputy Chief Woods explained the policy and the need for the recommended changes. He stated that broader training would result in better customer service to our community. Battalion Chief Watkins explained the difference between required departmental training and training done on the training allowance.

At 3:01 p.m., Director Boitano left his seat.

Discussion ensued regarding percentage of staff participating in the training allowance, need for staff to be prepared for the various types of incidents they are called to, the ever changing training standards, and need for training to be allowed at the Fire Chiefs discretion instead of a set list of allowed courses.

MOTION: It was moved by Director Oneto, seconded by Director Forster, and unanimously carried to approve the subject policy revisions.

Absent: Director Boitano

RESOLUTION NO. AFD 16-08

Resolution approving revisions to the Amador Fire Protection District Career Firefighter Training Allowance

Surplus Property: Chief Bellerive explained that Amador Fire’s SCBAs had been replaced by new SCBA packs from a FEMA grant. The old packs are still compliant to OSHA standards and Amador Fire would like to donate them to agencies in need within California. Staff was directed to check with all local agencies for before donating to non-local agencies.

MOTION: It was moved by Director Forster, seconded by Director Oneto, and unanimously carried to approve the surplus of the subject property.

Absent: Director Boitano

FY 2016/2017 Benefit Assessment:

MOTION It was moved by Director Forster, seconded by Director Morgan and unanimously carried to approve the 2016/2017 Fiscal Year Benefit Assessment, as presented.

Absent: Director Boitano

RESOLUTION NO. AFPD 16-09

Resolution approving the 2016/2017 fiscal year benefit assessment for Amador Fire Protection District.

MISCELLANEOUS MATTERS

Minutes:

MOTION: It was moved by Director Oneto, seconded by Director Forster, and unanimously carried to approve the regular minutes of March 15, 2016 subject to the following corrections:

Absent: Director Boitano

Page 1, ADMINISTRATIVE MATTERS, Restatement of Qualified Retirement Plan 401(a), Paragraph 1: ...Staff were directed to do a review of maintenance fees by Mass Mutual as well as other providers.

Page 2, ADMINISTRATIVE MATTERS, Firefighter Job Description, Paragraph 1:
... Battalion Chief Marino further explained of the reason for the change which is to be more in line with State guidelines...

ADJOURNMENT: At 3:20 p.m., President Plasse adjourned the meeting until **Tuesday, May17, 2016 at 2:00 p.m.**

President, Amador Fire Protection District

ATTEST:
LINDSEY CLARK, Clerk of the
Amador Fire Protection District,
Amador County, California

AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS

C O N S E N T A G E N D A

NOTE: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board member(s).

1. REPORTS OF APPOINTMENTS None

2. BUDGET MATTERS None

3. RESOLUTIONS

RESOLUTION NO. 16-05

A. Resolution of appreciation for Bryan Thornton, upon his retirement, for his service to Amador's fire community.

4. MISCELLANEOUS None

5. GENERAL CORRESPONDENCE None