

Tuesday June 19, 2018

**BOARD OF DIRECTORS
AMADOR FIRE PROTECTION DISTRICT
COUNTY ADMINISTRATION CENTER**

810 Court Street
Jackson, California 95642

A G E N D A

-- 10:30a.m. --

Please Note: All Board of Directors meetings are recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646(fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2.

PLEDGE OF ALLEGIANCE

AGENDA: Off-agenda items must be approved by the Board pursuant to Section 54954.2 of the Government Code.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the AFPD Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. **Please note - there is a five (5) minute limit per topic.**

ADMINISTRATIVE MATTERS

- (1) BUDGET TRANSFER:** Discussion and possible action relative to completion of a budget transfer of \$235,000.00 from 45500-101455 to 85800-101758.
- (2) VEHICLE MAINTENANCE REPORT:** Report of expenses for maintenance and repair of District vehicle fleet.
- (3) AUTOMATIC AID AGREEMENT, KIRKWOOD PUD:** Discussion and possible action relative to signing an updated agreement between Amador Fire Protection District and Kirkwood Public Utilities District.

- (4) **PRELIMINARY BUDGET:** Review and approval of the 2018/2019 fiscal year preliminary budget and scheduling the public hearing for the final budget on September 18, 2018 at 10:30a.m..

MISCELLANEOUS MATTERS

- (5) **MINUTES:** Review and approval of the regular minutes of the Board of Directors meeting of May 21, 2018, as presented or revised.

CLOSED SESSION may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

- (6) **ONE CASE:** Discussion and possible action relative One Case (pursuant to Government Code §54956.(b))

- (7) **PROPERTY NEGOTIATION:** Discussion and possible action relative to real estate negotiations/acquisitions (pursuant to Government Code §54956.8)

- (8) **CLOSED SESSION MINUTES:** Review and approval of the closed session minutes of the Board of Directors meeting of May 21, 2018, as presented or revised.

ADJOURNMENT

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 06/19/18

From: David Bellerive Phone Ext. x391
(Department Head - please type)

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:

06/19/18

Department Head Signature David Bellerive

Agenda Title:

BUDGET TRANSFER

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Budget transfer of cash funds in the amount of \$235,000.00 from 45500-101455 to 85800-101758.

Recommendation/Requested Action:

Approve as submitted

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts

memo attached

Is a 4/5ths vote required?

Yes ☒

No ☐

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

Auditor _____

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes: _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

AMADOR FIRE PROTECTION DISTRICT

810 Court Street, Jackson California 95642-2132 (209) 223-6391



MEMORANDUM

To : Honorable Board of Directors

From : David Bellerive, Fire Chief

Date : June 21, 2018

SUBJECT : Transfer of Cash from 45500 to 85800

The yearend review of the District's budget shows a deficit in the fund balance for 85800 (Measure M). This was due to the loss of the Lockwood contract and the oversight of where the Rancheria contract funds were deposited. The invoiced funds from the Rancheria were deposited into both the general budget for maintenance and equipment and Measure M for personnel costs. When developing the FY 17/18 budget I included all monies from the Rancheria contract into Measure M this was an oversight on my part.

I request Board approval to transfer funds in the amount of \$235,000.00 from Fund 45500 Cash account 101455 to Fund 85800 Cash account 101758 to address the deficit in fund 85800.

I have corrected this issue for the FY 18/19 Budget. The FY 18/19 Budget takes into account that the Rancheria monies will be deposited into the general budget for maintenance and equipment and Measure M for personnel costs.

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 06/19/2018

From: David Bellerive
(Department Head - please type)

Phone Ext. 391

- ☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session

Meeting Date Requested:

06/19/2018

Department Head Signature

David Bellerive

Agenda Title:

VEHICLE MAINTENANCE REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Report of expenses for maintenance and repair of District vehicle fleet.

Recommendation/Requested Action:

Review attached report

Fiscal Impacts (attach budget transfer form if appropriate)

None

Staffing Impacts

None

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions: _____

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

Completed by _____

A new ATF is required from _____

Department _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

Vehicle Description	VIN License Number	July 1, 2017/18 Beginning of Fiscal Year Mileage	Odometer Reading	Repair Hours / Comments (out of service, Misc., etc. if applicable)	Dates	Maintenance Performed (description)	April Total Cost this Month	Total Cost of Vehicle starting July 2016
C-5100 - 2015 Ford Explorer AWD (Fire Chief)	1FM5K8AR7FGB25939 (E) 1460509	19,530	24,866		3/13/18	Riebes - Volt Battery (\$118.51)	\$0.00	\$413.13
C-5101 - 2010 Ford Expedition XLT 4x4 (Prevention)	1FMJU1G59AEA43199 (E) 1305976	162,270	169,654		8/15/17 10/31/2017 3/6/2018 5/8/18	Jackson Tire - 4 New Cooper Tires (\$834.99) Steins - Rplc Transmission, C-Service, Fix Clunking in rear (\$4801.80) Steins - B Service (\$82.49) Riebes - Wiper Blades (\$7.53)	\$7.53	\$7,815.52
C-5103 - 2016 Ford F250 4x4 (Battalion Chief)	1FT7X2B60GEA66410 (E) 1485648	19,611	40,842		8/15/17 8/29/17 9/12/17 11/7/17 12/27/17 1/9/18 3/27/18 4/10/18 5/22/18	Elk Grove Ford - Warranty Work (\$0.00) Steins - C Svc (\$115.14) Riebes - Pre Dexcool (\$12.92) Riebes - Foamtune-up (\$25.84) Jackson Tire - 4 Tire Rotation (\$20.00) Steins Auto - A Service (\$82.49) Jackson Tire - 1 new tire (\$225.70) Riebes - Battery (\$147.34) Steins - A Svc, Rplc front brakes, Trans svc (\$586.75)	\$586.75	\$1,586.55
C-5104 - Chief 2011 Ford F250 4x4 (Battalion Chief)	1FT7X2B62BEA30761 (E) 1306800	92,337	102,642		8/29/17 10/31/2017 11/28/17 1/16/18 1/30/18 2/13/18 5/1/18	Jackson Tire - 4 New GY Tires (\$960.46) Autozone - Oil (\$6.10) Steins - B Svc. (\$114.06) Steins - A Svc. (\$82.49) Jackson Tire - 1 New Tire (\$240.12) Riebes - Black Mats (\$23.69) Steins Auto - B Svc. & Rplc front brakes/pads (\$305.49)	\$305.49	\$3,063.93
C-5105 - Chief 2012 Ford Expedition 4x4 (Battalion Chief)	1FMJU1G5XCEF67187 (E) 1401123	67,531	73,364		7/25/2017 10/17/2017 12/5/17 12/12/17 12/12/17 2/20/18 3/13/2018 5/1/18	Foothill Garage & Wrecking - 4 New Tires (\$1025.94) Steins - Headlights Repair (\$141.37) Jackson Tire - Mount Winter Tires (\$34.00) Riebes - Wiper Blades (\$21.52) Steins - B Service (\$390.07) Steins - Coolant Leak Repair (\$619.88) Riebes - De-Icer (\$15.04) Steins - C Service (\$82.49)	\$82.49	\$4,353.99
C-5106 - 2009 Ford F250 4x4 (Battalion Chief)	1FTSX21569EA15399 (E) 1294991	65,530	70,365		12/27/17 5/1/18	Steins - C Service (\$799.80) Steins - B Service (\$171.81)	\$171.81	\$3,227.59
P-5108 - 2002 Ford Explorer	1FMFU1G52DGA286477 (E) 1175005	129,000		Donated and Delivered to SCEPD	9/12/17 9/19/17 10/3/2017	Riebes - Battery and Pats (\$133.25) Steins - A svc (\$74.54) America's Tire - 4 New Tires (\$521.40)	\$0.00	\$1,847.32

Rescue 1 1999 Ford F350 4x4	1FDWT77P6XED46328 {E} 1013917	79,797		Donated and Delivered to Lone Fire Department	8/1/17 11/7/2017 11/28/17 12/12/17 1/16/18 3/20/2018	Riebes - Antifreeze (\$49.52) Doug Veerkamp - B Service (\$411.90) Doug Veerkamp - Tow (\$660.00) Riebes - Coolant (\$31.22) Steins - Coolant Bottle Repair (\$104.46) Jackson Tire - Swap Tires (lesser value tires) \$42.50		\$3,259.74
E-(5)113 1991 KME 4x4	1HTSEPCR4NH415881 {E} 349699	80,306	85,520		7/25/2017 8/1/17 8/29/17 9/12/17 9/12/17 9/12/17 12/19/17 1/9/18 1/30/18 1/30/18 1/30/18 2/6/18 2/13/18	Jackson Tire - 4 New Tires (\$1850.55) Buckhorn Hardwre - Fuse blade, misc. (\$11.59) Amador Steel - Rear Compartment Door Repair (\$32.32) Plymouth Hardware - Nuts and Bolts, Misc. (\$15.88) Pine Grove Hardware - Inverter Parts (\$54.55) Riebes - Tubing seals, conduit wire, battery parts (\$79.57) Doug Veerkamps - Air leak at Pump Switch, Dash Control Valve, Gear Box Leak (\$762.20) Riebes - Lamps/Lights (\$8.99) US Bank - LED Light Bar / Fog Lights (\$76.99) US Bank - LED Lights (\$31.90) Doug Veerkamp - A Service, Ck air sys., Pump shift light inop (\$3533.37) Buckhorn Plaza - Misc. Parts (\$40.18) Riebes -Accufit (\$20.45)	\$0.00	\$15,344.33
SQ-5125 2008 Ford F350 (Previously SQ-115)	1FDWX37RX8EC15309 {E} 1281212	99,175	101,187		11/7/2017 1/9/18 3/13/2018 3/20/18 4/10/18	Doug Veerkamp - B Service (\$366.33) Riebes - Wiper Blades (\$17.52) Riebes - Parts, Misc. (\$9.69) Jackson Tire - Swap Tires from R1 (better tires) (\$42.50) Doug Veerkamp - B Service + Rplc End Busing on Truck Bar (\$608.60)	\$0.00	\$1,441.91
WT-5116 2015 Kenworth	2NKHJH8X9FM437394 {E} 1410351	2,230	2,680		7/25/2017 1/9/18 5/8/18	Doug Veerkamp - B Service (\$582.93) Doug Veerkamp - Parts only to repair hood latch strap & hood lock (\$167.45) J&H Auto - No power, rplc fuse in battery box (\$173.00)	\$173.00	\$1,485.69
WT-5126 2007 Kenworth	2NKMZH8X67M199258 {E} 1212617	16,891	17,322		10/3/17 12/12/17 3/20/18	Doug Veerkamp - Repair In Op Engine Brake (\$378.32) Doug Veerkamp - Repair In Op Engine Brake & Blown Gasket (\$494.44) Doug Veerkamp - A Service, rplc fan belt and indicator bulb (\$932.95)	\$0.00	\$3,932.39

E-5141 2003 HME (114 First Out)	44KFT42822WZ20024 {E}1159077	82,595	94,065		7/10/2017 8/1/17 8/1/17 10/3/2017 12/12/17 12/27/17 1/9/18 1/9/18 1/9/18 1/30/18 1/30/18 1/30/18 1/30/18 2/13/18 2/13/18 2/28/18 5/8/18 5/8/18	Riebes Auto Parts - Switch, Wiring, Fuse, etc. (\$117.15) Veerkamps - B Svc + A/C Inop (\$1307.32) Burtons Fire - Repair Driveline and Foam Sys (\$8890.85) Lynch's Automotive - Remove Driveline and Replace (for welder) (\$262.50) US Bank - Headlights (\$44.95) Jackson Tire - 2 New Tires (\$1038.47) US Bank/United Tires - New Tires from strike team (\$905.50) LN Curtis - Strainer Screen (\$27.96) Riebes - Oil Cap and Napa Grease/Car (\$18.00) Burton's Fire - Windshield Repair (\$250.00) Jackson Tire - 3 new rear tires (\$1590.41) US Bank - Streamlights for rear (\$341.70) US Bank - Steel Rod and & Spring for Door (\$21.60) Riebes - Wiper (\$16.14) Doug Veerkamp - A Service (after svc, starting leaking water...send to Burton's) (\$663.92) Burton's Fire - Water Tank (foam), Leaking Valves, Pump Crack Repair, Lights (\$4241.66) Riebes - Air Filter and Fittings (\$213.76) Riebes - Air Filter (again), Grease Cartridge & misc. parts (\$254.11)	\$467.87	\$34,929.97
SQ-5115 2003 Ford F350 4X4 (previously SQ-145)	1FDWF37P23ED60337 {E}1159107	42,236	42,944		8/22/17 12/5/17 2/13/18 2/13/18 5/15/18 5/15/18 5/29/18	Steins - EBrake & Batteries (\$483.76) Jackson Tire - 4 New Tires (\$805.00) Riebes - Battery (\$330.68) Riebes - Core Deposit Credit (-\$27.00) ATR - Tow from sta. 111, Pioneer to Sterling Auto in Jackson (\$400.00) Sterling - New Turbo, maintenance to repair turbo, lack of power, lube, etc. (\$6925.92) Radiator Doctor - New radiator (\$320.95)	\$7,646.87	\$10,250.55
WT-5146 1996 International	1HTSDADR7TH397632 {E} 035872	38,174	41,257		11/21/17 1/30/18 1/30/18 2/20/18	Jackson Tire Service - 1 Tire and repair steel wheel (\$298.96) Riverview International - Parts to repair leak (\$309.80) US Bank - Halogen Light Bulbs (\$37.86) J&H Auto Repair - Rplc both fuel lines to fuel pump labor only (\$206.60)	\$0.00	\$4,275.54
U-5210 2000 Ford Explorer 4x4	1FMPU16LXYLB47751 {E} 1022891	107,494	107,778		7/18/2017 8/8/17	Steins Auto Care B Svc (\$111.94) Steins Auto Care - Tow in Died on Road, Alternator, Freon, dye (\$613.71)	\$0.00	\$725.65

E-5111 2015 Rosenbauer 4x4 (111 First Out)	54F2CB417FWM11449 {E} 1488122	19,474	25,341		8/1/17 8/15/17 8/22/17 8/29/17 9/26/2017 10/17/17 11/7/17 11/28/17 12/5/17 12/5/17 12/12/17 2/28/2018 2/28/2018 5/29/18 5/29/18 5/29/18	Riebes - Fuse (\$8.07) Burtons Fire - Mud Flap (\$44.51) Cummins - Warranty Work value of \$4478.65 - (\$100.00) Jackson Tire - 2 dismount/remount Super Sing (\$70.00) Veerkamp - B Service (\$786.58) Riebes - Cap (\$6.45) Jackson Tire - 2 Tires + Mount (\$2024.36) Doug Veerkamp - Tow (\$660.00)(to be reimbursed by Burtons) Burtons Fire - Lower Pump / Transmission Leak (\$1056.60) Partially covered under warranty Jackson Tire - 2 New Tires (\$1108.47) Riebes - Snow Cables (\$430.98) Burton's Fire - Accident Repairs, Misc. (\$26,293.39) VFIS Insurance Claim - Reimbursement (-\$26,293.39) Burtons Fire - Accident Repairs, Misc. (2,619.82) VFIS Insurance Claim - Reimbursement (-\$2624.63) Burtons Fire - Insurance Deductable and Valve, Grill & Handle (not accident related) (\$1346.88)	\$1,342.07	\$9,657.51
E-5211 1991 KME	1HTSDPCR9NH416110 {E} 366231	33,432	36,498		11/7/2017 12/12/17	Riebes - Battery, Tubes, Core Deposit, Misc. Parts (\$471.62) Riebes - Wiper Blades (\$11.83)	\$0.00	\$4,755.11
E-(5)214 2008 Ford F550	1FDAX57R58EB35812 {E}1281210	28,278	29,196		7/10/2017 12/12/2017 1/9/18 1/16/18 1/16/18 3/27/18	Riebes - Light Bulbs (\$93.71) Riebes - Wiper Blades (\$11.83) Riebes - Lamp/Lights (\$10.97) US Bank - LED Lights (\$26.99) Plymouth Ace Hardware - Misc. Parts (\$7.32) Doug Veerkamp - A Service (\$475.26)	\$0.00	\$3,457.11
WT-5216 2015 Kenworth	2NKHHJ8X7FM437393 {E}1410352	3,030	3,958		8/22/17 11/7/17 12/12/17 3/6/18 5/8/18	Doug Veerkamps - A svc (\$527.93) Burton's - Knob Handle (\$69.04) Riebes - Wiper Blades (\$11.83) Jackson Tire- 2 New Tires (\$1597.12) Riebes - Blue Def (previous credit applied toward purchase)(\$3.76)	\$3.76	\$2,740.21
E-5221 2003 HME (122 First Out)	44KFT42842WZ20025 {E} 1159078	97,576			8/22/17 9/12/17 10/3/17 10/3/17 10/17/2017 10/17/2017 10/31/2017 10/31/2017 11/7/2017 11/7/2017 12/5/2017 12/5/2017 12/5/17 12/12/17 12/12/17 1/9/18 2/13/18 2/13/18 5/8/18	Veerkamps - P/S Leak & A/C Inop & Rplc Power Steering Box (\$1907.43) Plymouth Hardware - Toggle Switch, Parts (\$7.) Supply Cache - Brass Pump Assembly (\$94.45) L.N. Curtis - Barrell Strainer (\$189.10) Riebes - Emer Lmp (\$27.99) Plymouth Ace Hardware - Plug and cable ties (\$7.31) Fastenal - supplies to repair roll up doors (\$276.43) Real Truck Works - supplies to repair roll up doors (\$39.60) Riebes - Cab Lift Parts (\$11.84) Plymouth Ace Hardware - Door Repair Parts (\$31.42) Plymouth Ace Hardware - Misc. Nuts/Bolts (\$5.25) Plymouth Ace Hardware - Misc. Nuts/Bolts (\$10.52) Jackson Tire - 2 New Tires + all rotation (\$1078.47) Riebes - Lift Support and light bulbs (\$41.99) Riebes - Wiper Blades (\$12.91) Doug Veerkamp - A Service (\$569.41) Riebes - Oil Cap (\$30.15) Riebes - Lamp (\$36.89) Plymouth Ace Hardware - Misc. Parts (\$16.66)	\$16.66	\$12,741.86

E-5222 1991 KME	1HTSDPCRONH416111 (E) 349698	54,320	55,626		9/12/17 10/3/2017 10/31/2017 12/12/17 4/10/18	Plymouth Hardware - Bulbs (\$10.77) Crimp Supply - Car Battery/ Welding Cable (\$37.12) Veerkamps - Rplc Radiator and Lower Radiator Hose (\$1854.14) Riebes - Wiper Blades (\$12.91) Doug Veerkamp - B Service, Weld Crack Exhaust Pipe at Muffler, Repair oil leak @ Turbo oil return line (\$1184.61)	\$0.00	\$4,035.73
E-(5)223 1998 International	1HTSDADR6WH551543 (E) 993299	38,623	41,673		8/8/17 8/22/17 8/22/17 9/12/17 9/12/17 10/17/2017 10/31/2017 11/7/2017 1/16/18 3/13/18 4/10/18 5/8/18	Jackson Tire - 4 New GY Tires (\$2043.64) Auto Zone - Misc. Parts (\$60.37) Ferguson - Pipe Repair (\$43.18) Plymouth Hardware - Misc. Parts (\$55.00) Riebes - Misc. Tubes/Parts (\$82.38) Lynch's - Fuel Rings Replc, Replc Batteries, Replc Starter (\$1701.72) Veerkamps - Repair Leak Power Steering, Rplc Gear Box & Rplc Hose (\$1292.38) Riebes - Lights (\$62.45) Plymouth Ace Hardware - Nuts & Bolts (\$14.14) Riebes - Solenoid (\$69.98) Ace Hardware - Misc. Parts for Hose Bed, Tire Chains, etc. (\$49.95) Plymouth Ace Hardware - Misc. Parts (\$1.62)	\$1.62	\$9,790.47
E-(5)231 1992 Freightliner	1FV6HLBB8NL481046 (E) 352799	63,292	63,359		7/25/2017 2/13/18 2/13/18	Doug Veerkamp - B Service (\$525.94) Riebes - Battery (\$471.62) Riebes - Battery Core Deposit (\$-27.00)	\$0.00	\$8,371.53
E-(5)234 1992 Ford F350 4x4	2FDKF38G7NCA42025 (E) 292907	33,123	33,330		7/10/17 8/1/17 11/7/17 4/10/18 4/10/18	Jackson Tire - 4 new tires (\$727.63) Ace Hardware - Oil (\$9.26) Doug Veerkamps - A Service (\$260.99) Riebes - Fittings for pump (\$12.91) Ace Hardware - Fuses, Bushings, etc. (\$34.31)	\$0.00	\$3,015.89
WT-5236 2007 Kenworth	2NKMHZ8X87M199259 (E) 1212616	9,833	10,161		12/12/17	Riebes - Wiper Blades (\$12.91)	\$0.00	\$865.30
E-5361 2016 Rosenbauer (116 First Out)	54F2CA512GWM11580 (E) 1425867	8,502	15,043		9/5/17 10/31/2017 12/19/17 2/28/18 3/6/18 3/18/2018 4/17/18 4/17/18 5/8/18 5/22/18 5/25/18	Veerkamp - A service (\$547.79) Amador Steel - Light bracket repair (\$48.49) Jackson Tire - Rotate 6 Tires (\$60.00) Burton's Fire - Fabricate Map box for engine (\$439.89) Jackson Tire - 2 Tires Crossed (\$35.00) Riebes - Blue Def (\$27.99) Jackson Tire - Repair 1 Tire (\$37.97) Riebes - Air Hose (\$10.01) Riebes - Fleet Charger (\$36.61) Sterlings - A Svc. (\$654.15) Jackson Tire - 2 new tires (\$1529.98)	\$2,220.74	\$3,895.16
E-5364 2008 Ford 4x4	1FDAW57R38EC53893 (E) 1356272	32,581	33,995		7/10/2017 7/25/2017 10/3/2017 2/13/18 2/28/2018 5/29/18	Riebes - LED back up lights (\$56.75) Burtons - 2.5 30x400 Guage (\$67.59) Feld Fire - Paratech Inline Relief Valve (\$352.94) L.N. Curtis - AC Adaptor (\$39.87) Doug Veerkamp - A Service (\$627.66) Burtons - Repair pump, rplc valves, hoses due to freeze damage (\$5167.13)	\$5,167.13	\$16,109.75

E-5368 2007 E-ONE	4ENGAAA8371002458 {E} 1356273	62,266	71,242		7/18/17	Jackson Tire - Tire Rotation (\$70)	\$8,428.43	\$29,970.75
					8/22/17	Burtons - Pump D/C Pressure Guage (\$120.61)		
					10/17/2017	Riebes - Air Filter and Thermo Sleeve (\$282.77)		
					10/31/2017	Burtons - Pump Shift (\$153.52)		
					11/7/17	Burtons - Tow Service + Rebuild Hale VPS shifter pump (\$916.16)		
					1/16/18	Doug Veerkamp - A Service (\$580.59)		
					1/23/18	Jackson Tire - 2 new tires (\$1439.02)		
					2/13/18	Riebes - Mud flaps (\$23.68)		
					2/13/18	Riebes - Screws/Washers (\$4.44)		
					2/28/18	L&N Curtis - Field Service Kit Valve (\$54.69)		
					3/6/18	US Bank - Light (\$19.98)		
					3/13/18	Riebes - Plugs, Misc. Parts (\$50.80)		
					5/8/18	J&H Auto - Inspection of misfire/cylinder(unsuccesful to repair) (\$509.00)		
					5/8/18	Riebes - Gasket and Lever Rocker, Napa Fuel Filter for J&H (\$197.50)		
					5/22/18	ATR - Tow from Sterling, Jackson (couldnt fix) to Veerkamps (\$850.00)		
					5/22/18	Doug Veerkamp - Dx Broken Rocker Arm, found bad camshaft lobe, inspect and repair (\$6871.93)		
					5/22/18	Doug Veerkamp - Rplc Front QR-1 Valve - damaged during transport (\$91.04)		
5/22/18	ATR - Reimburse for damage they caused of front QR-1 valve (-\$91.04)							
							\$26,622.22	\$207,360.18

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 06/19/2018

From: David Bellerive Phone Ext. x391
(Department Head - please type)

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>06/19/2018</u>	

Department Head Signature 

Agenda Title: AUTO AID - Kirkwood Meadows PUD

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to approving agreement for Automatic Fire Services Aid with Kirkwood Meadows PUD.

Recommendation/Requested Action:

Approval of resolution and agreement, as presented.

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Contract Attached:

Yes ☒

No ☐

N/A ☐

Resolution Attached:

Yes ☒

No ☐

N/A ☐

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

One original to Kirkwood PUD

FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
--------------------	------------	--------------

Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION APPROVING AGREEMENT FOR
AUTOMATIC FIRE SERVICE AID WITH THE
KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT

RESOLUTION NO. AFD 18-

WHEREAS, the Kirkwood Meadows Public Utility District maintains and operates a volunteer fire protection organization in the area generally known as Kirkwood; and

WHEREAS, Amador Fire Protection District maintains and operates a fire protection organization in the area known as Amador Fire Protection District; and

WHEREAS, the parties hereto desire to effect the purpose of this agreement pursuant to the provisions of the Health and Safety Code 13050.

THEREFORE BE IT RESOLVED by the Board of Directors of the Amador Fire Protection District, County of Amador, State of California, that said Board does hereby approve the agreement with the Kirkwood Meadows Public Utility District relative to automatic fire services aid on the terms and conditions contained therein; and

THEREFORE BE IT FURTHER RESOLVED that the President be and hereby is authorized to sign and execute said agreement on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 19th day of June, 2018 by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Directors

ATTEST:

NICOLE COOK, Clerk of the
Amador Fire Protection District,
Amador County, California

AGREEMENT FOR AUTOMATIC FIRE PROTECTION

AMADOR FIRE PROTECTION DISTRICT AND KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT

This Agreement, made this ____ day of _____, 2018, by and between Amador Fire Protection District and the Kirkwood Meadows Public Utility District.

WITNESSETH

WHEREAS:

1. The Kirkwood Meadows Public Utility District maintains and operates a fire protection organization in the area generally known as Kirkwood, California.
2. The Amador Fire Protection District maintains and operates a fire protection organization within the Amador Fire Protection District.
3. The parties hereto desire to effect the purpose of this agreement pursuant to the provisions of the Health and Safety Code 13050.

NOW THEREFORE, the parties hereto mutually agree as follows:

1. Kirkwood Meadows Public Utility District agrees to furnish automatic response when fire personnel are available to the area shown as Kirkwood Response on the attached map (Exhibit A), for the purpose of providing fire protection and emergency medical aid services.
2. Amador Fire Protection District agrees to pay seventy-two dollars (\$72.00) to Kirkwood Meadows Public Utility District for each automatic aid response to Amador Fire Protection District as defined in Exhibit B. Amador Fire Protection District will also pay to Kirkwood Meadows Public Utility District \$2,200 annually to compensate for insurance coverage.
3. Except as may be provided by separate agreement between the parties hereto, the assurance of automatic aid set forth herein shall constitute the sole consideration for the performance hereof and neither party shall be obligated to reimburse the other for any use of material, damage to equipment, or liability incurred which may occur in the course of rendering the services herein provided for.
4. This agreement shall remain in full force and effect until _____ unless sooner terminated by either of the parties giving to the other 60 days' written notice of such termination.
5. With the written agreement of both parties this contract may be extended after the termination date on a month to month basis on the same terms and conditions as contained herein.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed on the day and year first hereinabove written.

AMADOR FIRE PROTECTION DISTRICT

By: _____

Printed Name: _____

Title: _____

KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT

By: _____

Printed Name: _____

Title: _____

BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION APPROVING AGREEMENT FOR)
AUTOMATIC FIRE SERVICE AID WITH THE) RESOLUTION NO. AFPD 11-15
KIRKWOOD MEADOWS PUBLIC UTILITY DISTRICT)

WHEREAS, the Kirkwood Meadows Public Utility District maintains and operates a volunteer fire protection organization in the area generally known as Kirkwood; and

WHEREAS, Amador Fire Protection District maintains and operates a fire protection organization in the area known as Amador Fire Protection District; and

WHEREAS, the parties hereto desire to effect the purpose of this agreement pursuant to the provisions of the Health and Safety Code 13050.

THEREFORE BE IT RESOLVED by the Board of Directors of the Amador Fire Protection District, County of Amador, State of California, that said Board does hereby approve the agreement with the Kirkwood Meadows Public Utility District relative to automatic fire services aid on the terms and conditions contained therein; and


THEREFORE BE IT FURTHER RESOLVED that the President be and hereby is authorized to sign and execute said agreement on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 13th day of December, 2011 by the following vote:

AYES: John Plasse, Louise D. Boitano, Richard M. Forster, Theodore F. Novelli

NOES: None

ABSENT: Brian Oneto



President, Board of Directors

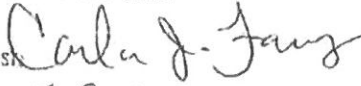
ATTEST:

CARLA FARRIS, Clerk of the
Amador Fire Protection District,
Amador County, California



Clerk of the Amador Fire Protection District

THE FOREGOING INSTRUMENT IS
A CORRECT COPY OF THE ORIGINAL
ON FILE IN THIS OFFICE



Carla J. Farris, Clerk of the
Amador Fire Protection District
Amador County, California

AGREEMENT FOR AUTOMATIC FIRE PROTECTION AID

This AGREEMENT, made this 13th day of December, 2011, by and between Amador Fire Protection District and the Kirkwood Meadows Public Utility District.

WITNESSETH

WHEREAS:

1. The Kirkwood Meadows Public Utility District maintains and operates a fire protection organization in the area generally known as Kirkwood.
2. The Amador Fire Protection District maintains and operates a fire protection organization within the Amador Fire Protection District.
3. The parties hereto desire to effect the purpose of this agreement pursuant to the provisions of the Health and Safety Code 13050.

NOW THEREFORE, the parties hereto mutually agree as follows:

1. Kirkwood Meadows Public Utility District agrees to furnish automatic response when fire personnel are available to the area shown as Kirkwood Response on the attached map (Exhibit A), for the purpose of providing fire protection and emergency medical aid services.
2. Amador Fire Protection District agrees to pay seventy-two dollars (\$72) to Kirkwood Meadows Public Utility District for each automatic aid response to Amador Fire Protection District as defined in Exhibit B. Amador Fire Protection District will also pay to Kirkwood Meadows Public Utility District \$2,200 annually to compensate for insurance coverage.
3. Except as may be provided by separate agreement between the parties hereto, the assurance of automatic aid set forth herein shall constitute the sole consideration for the performance hereof and neither party shall be obligated to reimburse the other for any use of material, damage to equipment, or liability incurred which may occur in the course of rendering the services herein provided for.
4. This agreement shall remain in full force and effect until June 30, 2016 unless sooner terminated by either of the parties giving to the other 60 days written notice of such termination.

5. With the written agreement of both parties this contract may be extended after the termination date on a month to month basis on the same terms and conditions as contained herein.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed of the day and year first hereinabove written.

AMADOR FIRE PROTECTION DISTRICT

By:

Signature

Printed Name

Title



John Plasse

President


KIRKWOOD MEADOWS PUBLIC
UTILITY DISTRICT

By:

Signature

Printed Name

Title



Tom Henie

GENERAL MANAGER

EXHIBIT A

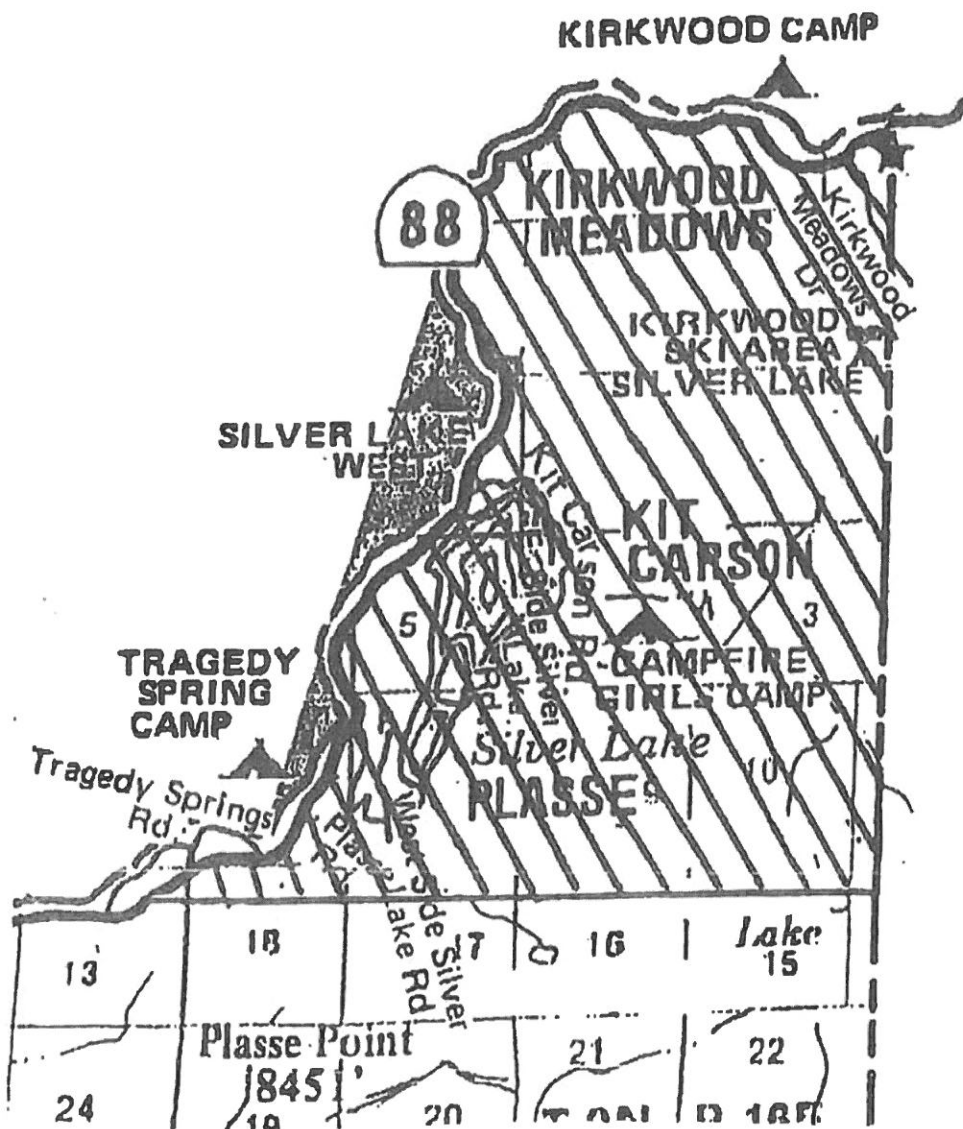


EXHIBIT "B"

Amador Fire Protection District will compensate Kirkwood Meadows Public Utility District for each call to which it responds ("Response").

The following are exclusions to the "pay-per-response" and will not be paid.

- (1) Mutual aid response to AFD or other agencies.
- (2) Response in equipment owned and maintained by Amador Fire Protection District (e.g. Rescue 2, Truck 1)

Kirkwood Meadows Public Utility District agrees to submit record of pay-per-response activity for each month, by the 15th day of the following month, on a form provided by AFD. Pay-per-response payment will be made twice each fiscal year, one payment in July and one payment in December.

"Response" is defined as a dispatch when the District's equipment rolls pursuant to this Automatic Aid Agreement.

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 06/19/2018

From: David Bellerive
(Department Head - please type)

Phone Ext. x391

☒ Regular Agenda
☐ Consent Agenda
☐ Blue Slip
☐ Closed Session
Meeting Date Requested:

06/19/2018

Department Head Signature David Bellerive

Agenda Title: Preliminary Budget 2018/2019FY

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to adoption of the Preliminary Budget and scheduling of public hearing for the Final Budget.

Recommendation/Requested Action:

Approve resolution adopting the 2018/2019 Preliminary Budget and set public hearing for Final Budget for September 18, 2018.

Fiscal Impacts (attach budget transfer form if appropriate)

Staffing Impacts
n/a

Is a 4/5ths vote required?

Yes ☒

No ☐

Committee Review?

N/A ☒

Name _____

Committee Recommendation:

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☒

No ☐

N/A ☐

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Comments:

Request Reviewed by:

Chairman _____

Counsel _____

Auditor _____

GSA Director _____

CAO _____

Risk Management _____

Distribution Instructions:

Auditor _____

FOR CLERK USE ONLY

Meeting Date _____

Time _____

Item # _____

Board Action: Approved Yes ___ No ___

Unanimous Vote: Yes ___ No ___

Ayes: _____

Resolution _____

Ordinance _____

Other: _____

Noes: _____

Resolution _____

Ordinance _____

Absent: _____

Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:
RESOLUTION APPROVING 2018-2019
FISCAL YEAR PRELIMINARY BUDGET

RESOLUTION NO. AFD 18-

WHEREAS, to comply with section 13890, 13893, and 13894 of the Health and Safety Code the district board is meeting to adopt a preliminary budget for the 2018-2019 fiscal year.

THEREFORE BE IT RESOLVED in accordance with Section 13890 of the Health and Safety Code, the 2018-2019 fiscal year preliminary budget for the Amador Fire Protection District is hereby adopted in accordance with the following:

2018-2019 Expenditures Appropriated for fund 45500:

Salaries and employee benefits	184,734.00
Services and supplies	995,768.00
Fixed assets	243,989.00
Contingencies	0.00
Provision for Reserves	0.00

2018-2019 Expenditures Appropriated for fund 85800:

Salaries and employee benefits	3,032,620.00
Services and supplies	79,000.00
Fixed assets	0.00
Provision for Reserves	0.00

2018-2019 Total Expenditures Appropriated:

Salaries and employee benefits	3,217,354.00
Services and supplies	1,074,768.00
Fixed assets	243,989.00
Contingencies	0.00
Provision for Reserves	0.00
Total	\$4,536,111.00

BE IT HEREBY FURTHER RESOLVED that the appropriations which constitutes the total to the objects and sub-objects of the expenditures listed in the proposed budget and as altered through additions or subtractions are hereby adopted by reference; and

BE IT FURTHER RESOLVED that the President be and hereby is authorized to sign and execute said preliminary budget on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 19th day of June, 2018, by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Directors

ATTEST:

NICOLE COOK, Clerk of the
Amador Fire Protection District,
Amador County, California

2018/2019 FY
Final Budget

FIXED ASSETS

56110 Building And Improvements

Re-surfacing side driveway at Station 114	\$ 20,000.00
New Siding Station 111	\$ 12,000.00

56200 Equipment

Repeater Leak Springs	\$ 15,000.00
OTS Grant Rescue tools (reimbursed)	\$ 70,000.00
VFA Wildland hose, nozzles, shrouds (matching)	\$ 10,000.00

FIXED ASSETS	TOTAL	\$ 127,000.00
---------------------	--------------	---------------

FUND
45500

Fund 45500 Budget Notes – FY 2018/2019

REVENUE

Available Fund Balance – \$ 626,633

Carry forward available balance from last FY budget. This amount does not include any of our reserve allocation.

Aid from Amador County - \$ 240,368

Directed toward Cal Fire's contract for dispatching services of Amador County fire resources

Special Assessments – \$ 624,000

Benefit assessment charges on AFD's over 12,000 parcels.

Impact Fees – \$ 10,000

Development fee on impacts to fire from new development.

Fees for Services - \$ 171,837

- Administration fee Jackson Rancheria: (\$148,710).
- Plymouth Contract for fire protection services: (\$ 29,600).

Fire Prevention Fees: \$ 10,000

- Fees for plan checks, inspections, etc.

Miscellaneous \$85,000

- \$70,000 for OTS Grant for extrication tools
- \$15,000 for Leek Springs repeater

EXPENDITURES

Salaries and Benefits

\$189,734

Employee costs for the positions of Administrative Technician, two part time Fire Prevention Officers, part time Administrative Assistant, extra help Administrative Aide, increase for weed abatement

Services and Supplies

51700 Maintenance – Equipment: \$ 110,000

Lower costs for maintenance costs due to replacement of fleet

52300 Professional and Specialized Services: \$ 273,068

- State Dispatching Contract – \$ 240,368
- Auditor Fees - \$ 24,000
- IT Charges - \$6,500
- Quick Books (payroll) - \$2,200

Fund 45500 Budget Notes – FY 2018/2019

52700 Minor Equipment: \$ 60,000

Includes new portable lights, rotary saws, medical equipment, equipment for new engine, supply hose

52800 Special Departmental Expenses: \$145,000

- Journal Fire Chief's salary and benefits to Fund 85800 - \$ 130,000
- Kirkwood Auto Aid Agreement - \$ 4,000
- Expenditures for Oxygen refills, ID card supplies, decals, uniform shoulder patches, tee shirts, hats, vinyl lettering/numbers, etc. \$11,000

52900 GSA and In-County Travel: \$ 70,000

Anticipated Increased fuel costs for District equipment and vehicles.

Fixed Assets

56110 Building and Improvements

- | | |
|------------------------------------------|-----------|
| ➤ Resurfacing of driveway at Station 114 | \$ 20,000 |
| ➤ Re-siding Station 111 | \$ 12,000 |

56200 Equipment

- | | |
|----------------------------------------------|-----------|
| ➤ Repeater at Leek Springs | \$ 15,000 |
| ➤ OTS Grant - Rescue tools (reimbursed) | \$ 70,000 |
| ➤ Wildland firefighting equipment (matching) | \$ 10,000 |

Total \$ 127,000

Provision for Reserves

There is no provision for reserves. Reserves in Fund #45500 is \$ 569,283.

COUNTY OF AMADOR
STATE OF CALIFORNIA
SPECIAL DISTRICTS
AMADOR FIRE PROTECTION DISTRICT BUDGET DETAIL
FISCAL YEAR 2018-2019

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

SUMMARY BY SOURCE	ACTUAL 2015-2016	ACTUAL 2016-2017	RECOMMENDED 2017-2018	ADOPTED 2017-2018	REQUESTED 2018-2019
FUND BALANCE	396,536.00	474,317.00	412,273.00	829,911.00	626,633.00
ADDITIONAL FINANCING SOURCES:					
PROPERTY TAXES	17,806.08	18,205.78	16,900.00	16,900.00	17,685.00
HOMEOWNERS EXEMPTION	220.54	224.42	112.00	112.00	200.00
AID FROM OTHER AGENCIES	245,175.00	240,368.00	240,368.00	240,368.00	240,368.00
SPECIAL ASSESSMENTS	614,704.30	603,945.04	605,000.00	612,000.00	624,000.00
INTEREST	3,241.40	5,472.06	5,472.00	5,435.00	6,000.00
IMPACT FEES/MITIGATION	23,838.85	12,475.45	12,088.00	12,088.00	10,000.00
OTHER GOVERNMENT STATE	74,416.05	103,433.21	0.00	22,820.00	20,000.00
FEES FOR SERVICES	194,468.74	232,468.18	283,013.00	171,451.00	171,837.00
FEMA FIRE GRANT	0.00	(10,878.00)	0.00	0.00	0.00
VFA					10,000.00
FIRE PREVENTION FEES	15,459.20	14,652.25	14,200.00	16,010.00	10,000.00
MISCELLANEOUS	117,680.36	341,193.06	2,500.00	22,563.00	85,000.00
TOTAL ADDITIONAL FINANCING SOURCES	1,307,010.52	1,561,559.45	1,179,653.00	1,119,747.00	1,195,090.00
CANCELLATION OF RESERVES	0.00	0.00	0.00	0.00	0.00
TOTAL AVAILABLE FINANCING	1,703,546.52	2,035,876.45	1,591,926.00	1,949,658.00	1,821,723.00
SUMMARY OF FINANCING REQUIREMENTS					
FINANCING USES:					
TOTAL SALARIES AND BENEFITS	169,820.18	175,462.00	184,392.00	187,842.00	189,734.00
TOTAL SERVICES AND SUPPLIES	767,282.79	894,175.00	980,673.00	924,673.00	995,768.00
TOTAL FIXED ASSETS	292,126.21	256,719.00	577,281.00	573,081.00	243,989.00
CONTINGENCIES	0.00	0.00	100,000.00	30,000.00	0.00
TOTAL FINANCING USES	1,229,229.18	1,326,356.00	1,842,346.00	1,715,596.00	1,429,491.00
PROVISIONS FOR RESERVES	0.00	82,887.00	0.00	234,062.00	0.00
TOTAL FINANCING REQUIREMENTS	1,229,229.18	1,409,243.00	1,842,346.00	1,949,658.00	1,429,491.00

Fund 45500

COUNTY OF AMADOR
STATE OF CALIFORNIA
SPECIAL DISTRICTS
AMADOR FIRE PROTECTION DISTRICT BUDGET DETAIL
FISCAL YEAR 2018-2019

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

	ACTUAL 2015-2016	ACTUAL 2016-2017	RECOMMENDED 2017-2018	ADOPTED 2017-2018	REQUESTED 2018-2019
SALARIES AND EMPLOYEE BENEFITS					
50100 SALARIES AND WAGES	127,447.01	122,326.42	138,242.00	140,242.00	141,434.00
50300 RETIREMENT - EMPLOYER'S SHARE	15,179.26	11,266.09	11,000.00	12,000.00	12,000.00
50310 FICA/MEDICARE - EMPLOYER'S SHARE	9,529.24	9,538.62	10,600.00	10,600.00	10,600.00
50400 EMPLOYEE GROUP INSURANCE	15,542.07	7,319.70	18,200.00	18,200.00	18,200.00
50500 WORKER'S COMPENSATION INSURANCE	1,223.89	1,847.89	5,300.00	5,300.00	6,000.00
50600 UNEMPLOYMENT INSURANCE	898.71	1,622.48	1,050.00	1,500.00	1,500.00
TOTAL SALARIES/EMPLOYEE BENEFITS	169,820.18	153,921.20	184,392.00	187,842.00	189,734.00
SERVICES AND SUPPLIES					
51110 SAFETY CLOTHING	11,908.68	33,292.82	45,000.00	38,400.00	30,000.00
51200 COMMUNICATIONS	9,397.08	14,427.65	20,000.00	18,000.00	15,000.00
51500 INSURANCE	48,463.61	59,519.02	65,000.00	65,000.00	65,000.00
51700 MAINTENANCE - EQUIPMENT	84,455.19	144,454.22	130,000.00	130,000.00	110,000.00
51760 MAINTENANCE - PROGRAMS	11,817.30	14,496.85	15,000.00	15,000.00	15,000.00
51800 MAINTENANCE - BLDGS/IMPROVEMENTS	6,987.13	8,139.55	10,000.00	10,000.00	10,000.00
52000 MEMBERSHIPS	1,380.00	2,193.79	2,500.00	2,700.00	2,700.00
52200 OFFICE EXPENSES	5,615.89	4,922.16	6,000.00	6,000.00	6,000.00
52211 G.S.A. DEPT COST ALLOCATION	780.00	757.00	2,500.00	2,500.00	2,000.00
52300 PROFESSIONAL & SPECIALIZED SERVICES	258,850.84	243,380.76	273,868.00	273,868.00	273,068.00
52329 TRAINING	9,189.48	5,021.90	8,000.00	15,000.00	15,000.00
52400 PUBLICATIONS & LEGAL NOTICES	2,287.55	4,044.17	4,600.00	5,000.00	5,000.00
52500 RENTS, LEASES - EQUIPMENT	1,723.20	1,959.49	3,000.00	3,000.00	3,000.00
52600 RENTS, LEASES - BLDGS/IMPROVEMENTS	6,511.20	6,511.20	7,000.00	7,000.00	137,000.00
52700 MINOR EQUIPMENT	43,563.18	33,552.70	70,000.00	60,000.00	60,000.00
52800 SPECIAL DEPARTMENTAL EXPENSE	186,804.51	161,117.76	208,205.00	165,205.00	145,000.00
52900 G.S.A. AND IN-COUNTY TRAVEL	53,500.92	64,131.11	74,000.00	70,000.00	70,000.00
52910 MEETINGS AND CONVENTIONS	669.74	1,376.10	4,000.00	4,000.00	4,000.00
53000 UTILITIES	23,377.29	29,861.36	32,000.00	34,000.00	28,000.00
TOTAL SERVICES AND SUPPLIES	767,282.79	833,159.61	980,673.00	924,673.00	995,768.00
FIXED ASSETS					
55201 LOAN PRINCIPLE					99,754.00
55202 LOAN INTREST					17,235.00
56110 BUILDINGS AND IMPROVEMENTS	4,169.67	24,300.00	35,000.00	35,000.00	32,000.00
56200 EQUIPMENT	287,956.54	111,697.30	542,281.00	538,081.00	95,000.00
TOTAL FIXED ASSETS	292,126.21	135,997.30	577,281.00	573,081.00	243,989.00
59500 CONTINGENCIES	0.00	0.00	100,000.00	30,000.00	0.00
TOTAL - AMADOR FIRE PROTECTION DISTRICT	1,229,229.18	1,123,078.11	1,842,346.00	1,715,596.00	1,429,491.00

Fund 45500
Dept. 8550

FUND
85800

COUNTY OF AMADOR
STATE OF CALIFORNIA
SPECIAL DISTRICTS
AFPD - MEASURE M BUDGET DETAIL
FISCAL YEAR 2018 - 2019

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

SUMMARY BY SOURCE	ACTUAL 2015-2016	ACTUAL 2016-2017	RECOMMENDED 2017-2018	ADOPTED 2017-2018	REQUESTED 2018-2019
FUND BALANCE	196,122.00	327,899.00	457,152.00	(48,034.00)	(209,040.00)
ADDITIONAL FINANCING SOURCES:					
MEASURE M	1,274,782.66	1,278,543.50	1,293,904.00	1,304,115.00	1,361,104.00
AID FROM OTHER AGENCIES	258,000.00	258,000.00	258,000.00	258,000.00	258,000.00
CONTRACTED SERVICES	1,027,303.44	1,162,364.53	1,378,704.00	1,378,704.00	1,310,368.00
CFD MISC	35,506.17	0.00	40,000.00	45,500.00	39,000.00
MISCELLANEOUS	230,033.72	301,576.60	194,205.00	211,321.00	140,000.00
INTEREST	7,995.21	10,424.92	8,500.00	8,500.00	10,000.00
TOTAL ADDITIONAL FINANCING SOURCES	2,833,621.20	3,010,909.55	3,173,313.00	3,206,140.00	3,118,472.00
CANCELLATION OF RESERVES	0.00	0.00	0.00	67,000.00	
TOTAL AVAILABLE FINANCING	3,029,743.20	3,338,808.55	3,630,465.00	3,225,106.00	2,909,432.00
SUMMARY OF FINANCING REQUIREMENTS					
FINANCING USES:					
TOTAL SALARIES AND BENEFITS	2,521,367.85	3,063,915.43	3,416,965.00	3,097,798.00	3,032,620.00
TOTAL SERVICES AND SUPPLIES	180,475.82	196,855.91	213,500.00	127,308.00	79,000.00
TOTAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
TOTAL FINANCING USES	2,701,843.67	3,260,771.34	3,630,465.00	3,225,106.00	3,111,620.00
PROVISIONS FOR RESERVES	65,700.00	126,249.00	0.00	0.00	0.00
TOTAL FINANCING REQUIREMENTS	2,767,543.67	3,387,020.34	3,630,465.00	3,225,106.00	3,111,620.00

Fund 85800

COUNTY OF AMADOR
STATE OF CALIFORNIA
SPECIAL DISTRICTS
AFPD - MEASURE M BUDGET DETAIL
FISCAL YEAR 2018-2019

State Controller
County Budget Act

SCHEDULE 16
GOVERNED BY:
LOCAL BOARD

	ACTUAL 2015-2016	ACTUAL 2016-2017	RECOMMENDED 2017-2018	ADOPTED 2017-2018	REQUESTED 2018-2019
SALARIES AND EMPLOYEE BENEFITS					
50100 SALARIES AND WAGES	1,887,697.65	2,299,177.81	2,414,038.00	2,144,850.00	2,157,640.00
50300 RETIREMENT - EMPLOYER'S SHARE	47,073.30	62,421.98	107,620.00	99,960.00	92,500.00
50310 FICA/MEDICARE - EMPLOYER'S SHARE	144,408.83	174,404.90	184,673.00	164,081.00	171,480.00
50400 EMPLOYEE GROUP INSURANCE	308,579.32	361,725.93	501,000.00	501,600.00	400,000.00
50500 WORKER'S COMPENSATION INSURANCE	120,892.00	151,033.12	198,434.00	176,307.00	200,000.00
50600 UNEMPLOYMENT INSURANCE	12,716.75	15,151.69	11,200.00	11,000.00	11,000.00
TOTAL SALARIES/EMPLOYEE BENEFITS	2,521,367.85	3,063,915.43	3,416,965.00	3,097,798.00	3,032,620.00
SERVICES AND SUPPLIES					
52300 PROFESSIONAL & SPECIALIZED SERVICES	125,648.55	122,916.39	138,100.00	69,308.00	28,000.00
52329 TRAINING	17,998.24	30,794.06	21,000.00	10,000.00	10,000.00
52800 SPECIAL DEPARTMENTAL EXPENSE	36,829.03	43,145.46	54,400.00	48,000.00	41,000.00
TOTAL SERVICES AND SUPPLIES	180,475.82	196,855.91	213,500.00	127,308.00	79,000.00
FIXED ASSETS					
56200 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
 TOTAL - AMADOR FIRE PROTECTION DISTRICT	 2,701,843.67	 3,260,771.34	 3,630,465.00	 3,225,106.00	 3,111,620.00

Fund 85800
Dept. 8588

Fund 85800 Budget Notes – FY 2018/2019

REVENUE

Available Fund Balance – \$ -209,040

Carry forward available balance from this FY budget. This amount does not include any of our reserve allocation.

Measure M - \$ 1,361,104

AFPD's allocation of sales tax revenue based on a total projected revenue from Measure M of \$3.1M.

Aid from County - \$ 258,000

Used to fund paid staffing of AFPD fire station #114 in Pine Grove.

Contracted Services - \$ 1,310,368

Agreement for services which provides paid staffing to:

- Jackson Rancheria (\$ 1,310,368)
Billed for actual cost of salaries and benefits for staffing.

CFD 2006-1 - \$ 39,000

AFPD share of revenue based on properties within the CFD.

Miscellaneous - \$ 140,000

- Salary and benefits for the Fire Chief. Money will be a onetime journal from our "general fund" #45500.

EXPENDITURES

Salary and Benefits:

50100 Salaries: \$ 2,157,640

Thirty-four (34) employees: 15 Firefighters; 9 Engineers; 6 Fire Captains; 3 Battalion Chiefs; 1 Fire Chief.

50300 Retirement: \$ 92,500 (= LFY high month + 10%) Employer matching contribution of up to 8.4% of employee salary. Note: Our maximum exposure this FY is \$ 181,242.

Fund 85800 Budget Notes – FY 2018/2019

50400 Employee Group Insurance: \$ 400,000 (= LFY high month + 10 %) Note: Our maximum exposure under current caps is \$ 729,504.

50600 Unemployment: \$ 11,000

Services and Supplies

52300 Professional and Specialized Services: \$ 28,000

- Testing – \$ 2,000
- Physicals/Medical evaluations - \$ 5,000
- “Live Scan” and background checks - \$ 6,000
- Specialized legal services - \$ 15,000

52329 Training \$10,000

52800 Special Departmental Expenses: \$ 41,000

- Uniforms – \$ 20,000
- Volunteer per call reimbursement - \$ 13,000
- Volunteer Length of Service Award - \$ 8,000

Fixed Assets

None

Provision for Reserves

No provision this fiscal year for reserves. Total provision for reserves in Fund #85800 remains at \$ 1,765,358.

AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 06/19/2018

From: David Bellerive Phone Ext. x391
(Department Head - please type)

<input checked="" type="checkbox"/>	Regular Agenda
<input type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Blue Slip
<input type="checkbox"/>	Closed Session
Meeting Date Requested:	
<u>06/19/2018</u>	

Department Head Signature *David Bellerive*

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular minutes of May 21, 2018 as presented or revised.

Recommendation/Requested Action:

Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required?

Yes ☐

No ☒

Contract Attached:

Yes ☐

No ☐

N/A ☒

Resolution Attached:

Yes ☐

No ☐

N/A ☒

Ordinance Attached

Yes ☐

No ☐

N/A ☒

Committee Review?

N/A ☒

Name _____

Committee Recommendation: _____

Comments: _____

Request Reviewed by:

Chairman _____ Counsel _____

Auditor _____ GSA Director _____

CAO _____ Risk Management _____

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date _____	Time _____	Item # _____
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Board Action: Approved Yes ___ No ___ Unanimous Vote: Yes ___ No ___

Ayes: _____ Resolution _____ Ordinance _____ Other: _____

Noes: _____ Resolution _____ Ordinance _____

Absent: _____ Comments: _____

Distributed on _____

A new ATF is required from _____

Department _____

Completed by _____

For meeting _____

of _____

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: _____

AFPD Board Clerk

**AMADOR FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Meeting Was Recorded
On MP3
No. AFD 18-04

Jackson, California
Monday May 21, 2018
10:30am

The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:

Lynn Morgan, President, Director
Brian Oneto, Vice President, Director
Pat Crew, Director
Richard M. Forster, Director
Frank Axe, Director

Staff:

David Bellerive, Fire Chief
Lindsey Clark, Clerk of the Board

AGENDA

MOTION: It was moved by Director Forster, seconded by Director Crew, and unanimously carried to approve the agenda, as presented.

Absent: Director Oneto

PUBLIC MATTERS NOT ON THE AGENDA: Fire Chief David Bellerive reviewed with the Board a letter from Ventura Fire Department thanking Amador Fire for responding to the Thomas Fire in December 2017.

At 10:31a.m. Director Oneto took his seat.

ADMINISTRATIVE MATTERS

Vehicle Maintenance Report: Chief Bellerive presented the subject report to the Board. Discussion ensued relative to subject matter.

Property Donation – 5108:

MOTION: It was moved by Director Forster, seconded by Director Crew, and unanimously carried to approve the Donation of 5108 to Sutter Creek Fire Protection District.

Policy Revision – Employee Benefits: Discussion ensued relative to subject matter.

MOTION: It was moved by Director Oneto, seconded by Director Axe, and unanimously carried to approve the resolution for revisions to the District Policy Manual regarding Employee Benefits with minor revisions.

MISCELLANEOUS MATTERS

Regular Minutes of April 24, 2018:

MOTION: It was moved by Director Forster, seconded by Director Crew, and carried to approve the minutes of April 24, 2018 with minor correction.

Regular Minutes of May 8, 2018:

MOTION: It was moved by Director Axe, seconded by Director Forster, and carried to approve the minutes of May 8, 2018 as presented.

CLOSED SESSION: At 10:46a.m., the Board recessed into closed session. The following person was present during portions of this closed session: Fire Chief David Bellerive. This portion of the meeting was not recorded on tape.

REGULAR SESSION: At 11:33a.m., the Board reconvened into regular session. The following matters were reviewed during closed session:

Discipline/Dismissal/Release: None

Property Negotiations: Discussion only, no action taken

Confidential Minutes:

MOTION: It was moved by Director Forster, seconded by Director Axe, and unanimously carried to approve the confidential minutes of April 24, 2018, as presented.

Confidential Minutes:

MOTION: It was moved by Director Forster, seconded by Director Axe, and unanimously carried to approve the confidential minutes of May 8, 2018, as presented.

ADJOURNMENT: At 11:35a.m., President Morgan adjourned the meeting until June 19, 2018 at 10:30a.m.

President, Amador Fire Protection District