BOARD OF DIRECTORS
AMADOR FIRE PROTECTION DISTRICT
MEETING WILL BE HELD AT THE
COUNTY ADMINISTRATION CENTER
810 Court Street
Board of Supervisors Chambers
Jackson, California 95642

SPECIAL AGENDA
-- 10:00a.m. --

Please Note: All Board of Directors meetings are recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646(fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2.

Physical meeting location: 810 Court Street, Jackson CA – Board Chambers at 10:00 a.m.
Please practice safe proper distancing.

Anyone wishing to participate in this meeting remotely may do so by using the information below:

Join Zoom Meeting
https://us02web.zoom.us/j/85676260308?pwd=U31lb09HQ1Y4WHR5b1JhVXIbZ4UT09

Meeting ID: 856 7626 0308
Password: 711785

One tap mobile
+16699006833,,85676260308#,,,0#,,711785# US (San Jose)
+12532158782,,85676260308#,,,0#,,711785# US (Tacoma)

Dial by your location
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)

Meeting ID: 856 7626 0308
Password: 711785

Find your local number: https://us02web.zoom.us/u/kdMFOOmr3Q

(AFPD AGENDA) 1 (06-30-2020)
PLEDGE OF ALLEGIANCE

AGENDA: Off-agenda items must be approved by the Board pursuant to Section 54954.2 of the Government Code.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the AFPD Board of Directors; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note - there is a five (5) minute limit per topic.

ADMINISTRATIVE MATTERS

(1) PRELIMINARY BUDGET: Review and approval of the 2020/2021 fiscal year preliminary budget and scheduling the public hearing for the final budget on September 15, 2020 at 10:30 a.m.

ADJOURNMENT
AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 06/30/2020

From: Walter White

Phone Ext. x391

(Assignment Head - please type)

Department Head Signature

Agenda Title: Preliminary Budget 2020/2021 FY

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to adoption of the Preliminary Budget and scheduling of public hearing for the final budget for September 15th 2020 at 10:30am.

Recommendation/Requested Action:

Approve resolution adopting the 2020/2021 Preliminary Budget and set public hearing for final budget for September 15th 2020.

Fiscal Impacts (attach budget transfer form if appropriate)

| Is a 4/5ths vote required? | Yes [x] No [ ]
|---------------------------|------------------|
| Committee Review?         | Yes [x] N/A [ ]
| Name                      |                  |
| Committee Recommendation  |                  |

Staffing Impacts N/A

| Contract Attached: | Yes [x] No [ ] N/A [ ]
| Resolution Attached: | Yes [x] No [ ] N/A [ ]
| Ordinance Attached: | Yes [x] No [ ] N/A [ ]
| Comments:          |                  |

Request Reviewed by:

Chairman

Counsel

Auditor

GSA Director

CAO

Risk Management

Distribution Instructions:

Auditor

FOR CLERK USE ONLY

Meeting Date

Time

Item #

Board Action: Approved Yes [x] No [ ] Unanimous Vote: Yes [x] No [ ]

Ayes: Resolutions: Ordinance: Other:

Noes: Resolutions: Ordinance:

Absent: Comments:

Distributed on

Completed by

A new ATF is required from

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: __________________________

AFPD Board Clerk
BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:
RESOLUTION APPROVING 2020-2021
FISCAL YEAR PRELIMINARY BUDGET

WHEREAS, to comply with section 13890, 13893, and 13894 of the Health and Safety Code the district board is meeting to adopt a preliminary budget for the 2020-2021 fiscal year; and

THEREFORE BE IT RESOLVED in accordance with Section 13890 of the Health and Safety Code, the 2020-2021 fiscal year preliminary budget for the Amador Fire Protection District is hereby adopted in accordance with the following:

2020-2021 Expenditures Appropriated for fund 45500:
Salaries and employee benefits $247,726.00
Services and supplies $554,950.00
Other Charges $126,989.00
Fixed assets $37,000.00
Contingencies $0.00
Provision for Reserves $0.00

2020-2021 Expenditures Appropriated for fund 85800:
Salaries and employee benefits $2,993,841.00
Services and supplies $34,600.00
Fixed assets $0.00
Provision for Reserves $0.00

2020-2021 Total Expenditures Appropriated:
Salaries and employee benefits $3,241,567.00
Services and supplies $589,550.00
Other Charges $126,989.00
Fixed assets $37,000.00
Contingencies $0.00
Provision for Reserves $0.00
Total $3,880,815.00

BE IT FURTHER RESOLVED that the appropriations which constitutes the total to the objects and sub-objects of the expenditures listed in the proposed budget and as altered through additions or subtractions are hereby adopted by reference; and

BE IT FURTHER RESOLVED that the President be and hereby is authorized to sign and execute said preliminary budget on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 30th day of June, by the following vote:

AYES: Pat Crew, Frank Axe, Richard Forster, Jeff Brown, Brian Oneto
NOES: None
ABSENT: None

ATTEST:
NICOLE COOK, Clerk of the Amador Fire Protection District, Amador County, California

President, Board of Directors

(RESOLUTION NO. AFPD 20-)

(06/30/2020)
There is a 20% match for the FEMA-AG Grant, which will be included in the September Final Budget Hearing if Likely to be awarded.

Other Comments:

For Capital Improvements, we have budgeted to replace the roof at Station #4 in Pine Grove and to purchase gravel for Station #1 in Plymouth.

Fixed Assets:

We have applied for a FEMA-AG Grant for an Incumbent Pandemic Training and a Prevention Fee Cost Recovery.

Revenue:

Continued to be paid out of the General Budget.

Fire Chief, 1 Full Time Deputy Fire Marshal, 1 Full Time Administrative Assistant, and 1 Part Time Secretary.

Reduction of Fuel Costs

Decrease in Conference/travel expenses due to COVID-19 cancellations.

Retirement and Separation of Service of 2 Volunteer Battalion Chiefs

Retirement and Layoff of 2 Deputy Fire Marshals

10% self-imposed salary decrease

Decrease in the Layoff of Fiscal Officer

Expenses:

Please provide comments in the space provided below. You may also attach additional documentation. If additional documentation is provided, please ensure to put budget name and unit number at the top. Thank you.
<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Revenue</th>
<th>Expenditures</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020-2021</td>
<td>5,225.00</td>
<td>2,875.00</td>
<td>2,350.00</td>
</tr>
</tbody>
</table>

Summary by Source

Local Board
Governed by:
Schedule 6

County Budget Act
Signed: [Signature]

County of Amador State of California Special District Property Protection Fund Fiscal Year 2020-2021
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>0100</td>
<td>Total Service Prorata</td>
<td>10,000,000</td>
<td>12,000,000</td>
<td>14,000,000</td>
<td>16,000,000</td>
</tr>
<tr>
<td>0101</td>
<td>Professional &amp; Related Services</td>
<td>1,000,000</td>
<td>1,200,000</td>
<td>1,400,000</td>
<td>1,600,000</td>
</tr>
<tr>
<td>0102</td>
<td>Administrative Services</td>
<td>1,000,000</td>
<td>1,200,000</td>
<td>1,400,000</td>
<td>1,600,000</td>
</tr>
<tr>
<td>0103</td>
<td>Maintenance-Related Services</td>
<td>1,000,000</td>
<td>1,200,000</td>
<td>1,400,000</td>
<td>1,600,000</td>
</tr>
<tr>
<td>0104</td>
<td>Educational Services</td>
<td>1,000,000</td>
<td>1,200,000</td>
<td>1,400,000</td>
<td>1,600,000</td>
</tr>
<tr>
<td>0105</td>
<td>Total Services &amp; Supplies</td>
<td>10,000,000</td>
<td>12,000,000</td>
<td>14,000,000</td>
<td>16,000,000</td>
</tr>
</tbody>
</table>

**Notes:**
- The table represents the proposed budget for services and supplies for the fiscal years 2017/18 to 2020/21.
- The budget planning appears to focus on increasing expenditures in all categories over the years.
Cancellation of Reserves in the amount of $2723.326.00 is due to the decrease in Measure M funding.

September Final Budget Meeting

We have not received Measure M funding for the last 2 months and are still receiving revenues for 19-20 fiscal year. We anticipate that the end of August, year-end, 10 Measure M and other income will be available prior to our year end. The city of August, income tax on sales, will likely be lower due to the decrease in Measure M and other income. We have not received Measure M funding for the last 2 months and are still receiving revenues for 19-20 fiscal year.

Other Comments:

Fixed Assets:

Special tax through the purchases are lower due to the total purchase cost. Due to higher costs, there is higher income from the special tax. We anticipate that the property costs will be lower due to the decrease in sales tax. We anticipate that the property costs will be lower due to the decrease in sales tax.

We anticipate that the property costs will be lower due to the decrease in sales tax. We anticipate that the property costs will be lower due to the decrease in sales tax.

Due to COVID-19 state-wide economic crisis, we anticipate 90-10% revenue loss.

And from other agencies:

BOS budget workshops it was decided that AFPD and EMS services would be cut with a $29,000,000 revenue loss.

Revenue:

Services & Supplies - Lowered from last year because we did not include grant matches. If we will be reimbursed.

Expenses:

Documentation is provided. Please ensure to put Budget Name and Unit number at the top. Thank you.

District Notes for Budget Unit 8588 Amador Fire Protection District Measure M 2021
<table>
<thead>
<tr>
<th>Fund</th>
<th>858000</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>District</th>
<th>Total - Amador Fire Protection</th>
</tr>
</thead>
<tbody>
<tr>
<td>SAFER GRANT</td>
<td>3,498,441.00</td>
</tr>
<tr>
<td>525000</td>
<td>TOTAL SERVICES AND SUPPLIES</td>
</tr>
<tr>
<td>67,325,516.00</td>
<td>TRAING</td>
</tr>
<tr>
<td>3,220,000</td>
<td>PROFESSIONAL &amp; SPECIALIZED SERVICES</td>
</tr>
<tr>
<td>1,000</td>
<td>PROTECTIVE CLOTHING</td>
</tr>
<tr>
<td>1,410,000</td>
<td>SERVICES AND SUPPLIES</td>
</tr>
<tr>
<td>2,020,000</td>
<td>TOTAL SALARIES/EMPLOYEE BENEFITS</td>
</tr>
<tr>
<td>1,000</td>
<td>UNEMPLOYMENT INSURANCE</td>
</tr>
<tr>
<td>3,750,000</td>
<td>WORKERS' COMPENSATION INSURANCE</td>
</tr>
<tr>
<td>1,000</td>
<td>EMPLOYEE GROUP INSURANCE</td>
</tr>
<tr>
<td>9,290,000</td>
<td>MEDICAL CARE - EMPLOYERS SHARE</td>
</tr>
<tr>
<td>2,020,000</td>
<td>MEDICAL CARE - EMPLOYERS SHARE</td>
</tr>
<tr>
<td>2,020,000</td>
<td>RETIREMENT - EMPLOYERS SHARE</td>
</tr>
<tr>
<td>2,020,000</td>
<td>SALARIES AND WAGES</td>
</tr>
<tr>
<td>2,020,000</td>
<td>SALARIES AND EMPLOYEE BENEFITS</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LOCAL BOARD</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>GOVERENED BY:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>SCHEDULE 16</th>
</tr>
</thead>
</table>

| COUNTY OF AMADOR COUNTY OF CALIFORNIA SPECIAL DISTRICTS APFD - MEASURE M BUDGET DETAIL FISCAL YEAR 2020-2021 |
| Fund 85800 |
|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| 3.028.441.00   | 2.992.836.00   | 3.460.738.00   | 2.454.293.00   | 0.00            | 0.00            | 0.00            | 0.00            |
| 3.935.192.00   | 3.724.714.00   | 3.946.414.00   | 3.348.098.00   | 3.472.414.00   | 3.497.652.00   | 3.348.098.00   | 3.472.414.00   |
| 3.724.714.00   | 3.946.414.00   | 3.497.652.00   | 3.348.098.00   | 3.472.414.00   | 3.497.652.00   | 3.348.098.00   | 3.472.414.00   |
| 4.00            | 0.00            | 0.00            | 0.00            | 0.00            | 0.00            | 0.00            | 0.00            |

**Provision for Reserves**

**Total Financing Uses**

**Total Services and Surpluses**

**Total Salaries and Benefits**

**Financing Uses**

---

**Summary of Financing Requirements**

**Total Available Financing**

**Cancellation of Reserves**

**Total Additional Financing Sources**

**Interest**

**State Grant**

**Miscellaneous**

**CFD Misc**

**Contract Services**

**Measure M**

**Additional Financing Sources**

**Fund Balance**

**Summary by Source**

---

**Actual**

**Recommended**

**Adopted**

---

**Local Board**

**Governed By:**

**Schedule 16**

---

**County of Amador State of California Special Districts APFD - Measure M Budget Detail Fiscal Year 2020 - 2021**
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SALARIES AND EMPLOYEE BENEFITS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50100 SALARIES AND WAGES</td>
<td>2,393,075.13</td>
<td>2,505,731.81</td>
<td>1,877,113.00</td>
<td>1,900,000.00</td>
<td>2,055,017.00</td>
</tr>
<tr>
<td>50300 RETIREMENT - EMPLOYER'S SHARE</td>
<td>77,475.35</td>
<td>91,839.64</td>
<td>126,000.00</td>
<td>126,000.00</td>
<td>126,000.00</td>
</tr>
<tr>
<td>50310 FICA/MEDICARE - EMPLOYER'S SHARE</td>
<td>184,935.72</td>
<td>196,909.22</td>
<td>153,924.00</td>
<td>153,924.00</td>
<td>157,000.00</td>
</tr>
<tr>
<td>50400 EMPLOYEE GROUP INSURANCE</td>
<td>342,208.55</td>
<td>388,153.99</td>
<td>453,206.00</td>
<td>453,206.00</td>
<td>425,024.00</td>
</tr>
<tr>
<td>50500 WORKER'S COMPENSATION INSURANCE</td>
<td>195,347.00</td>
<td>205,129.40</td>
<td>200,000.00</td>
<td>200,000.00</td>
<td>219,800.00</td>
</tr>
<tr>
<td>50600 UNEMPLOYMENT INSURANCE</td>
<td>19,024.93</td>
<td>11,363.90</td>
<td>8,000.00</td>
<td>11,000.00</td>
<td>11,000.00</td>
</tr>
<tr>
<td>TOTAL SALARIES/EMPLOYEE BENEFITS</td>
<td>3,212,066.68</td>
<td>3,399,127.96</td>
<td>2,818,243.00</td>
<td>2,844,130.00</td>
<td>2,993,841.00</td>
</tr>
<tr>
<td><strong>SERVICES AND SUPPLIES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>51100 PROTECTIVE CLOTHING</td>
<td>0.00</td>
<td>1,212.19</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>52300 PROFESSIONAL &amp; SPECIALIZED SERVICES</td>
<td>82,107.32</td>
<td>32,239.56</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>52329 TRAINING</td>
<td>9,282.00</td>
<td>7,184.14</td>
<td>3,000.00</td>
<td>3,000.00</td>
<td>6,000.00</td>
</tr>
<tr>
<td>52800 SPECIAL DEPARTMENTAL EXPENSE</td>
<td>43,185.97</td>
<td>34,529.76</td>
<td>24,600.00</td>
<td>28,450.00</td>
<td>28,800.00</td>
</tr>
<tr>
<td>54732 SAFER GRANT</td>
<td>0.00</td>
<td>0.00</td>
<td>428,628.00</td>
<td>428,628.00</td>
<td>0.00</td>
</tr>
<tr>
<td>TOTAL SERVICES AND SUPPLIES</td>
<td>134,575.29</td>
<td>75,165.65</td>
<td>456,228.00</td>
<td>460,078.00</td>
<td>34,600.00</td>
</tr>
<tr>
<td><strong>TOTAL - AMADOR FIRE PROTECTION DISTRICT</strong></td>
<td>3,346,641.97</td>
<td>3,474,293.61</td>
<td>3,274,471.00</td>
<td>3,304,208.00</td>
<td>3,028,441.00</td>
</tr>
</tbody>
</table>