BOARD OF DIRECTORS
AMADOR FIRE PROTECTION DISTRICT
COUNTY ADMINISTRATION CENTER
810 Court Street
Jackson, California 95642
AGENDA
--10:30 a.m. --

Please Note: All Board of Directors meetings are recorded.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Clerk of the Board staff, at (209) 223-6391 or (209) 223-6646(fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available in the Board Chambers for public use during all public meetings.

Pursuant to Government Code 54957.5, all materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at and after the time of such distribution, in the office of the Clerk of the Board of Directors, 810 Court Street, Jackson, California 95642, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or District staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials that are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.2.

PLEDGE OF ALLEGIANCE

AGENDA: Off-agenda items must be approved by the Board pursuant to Section 54954.2 of the Government Code.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only; no action will be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the AFPD Board of Directors, however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note – there is a five (5) minute limit per topic.

PUBLIC HEARINGS

(1) CAPITAL IMPROVEMENT PLAN: Discussion and possible action relative to the subject plan.

(2) FINAL BUDGET: Discussion and possible adoption of the 2017/2018 fiscal year final budget, as presented or revised.
ADMINISTRATIVE MATTERS

(3) VEHICLE MAINTENANCE REPORT: Report of expenses for maintenance and repair of District vehicle fleet.

MISCELLANEOUS MATTERS

(4) MINUTES: Review and approval of the regular minutes of the Board of Directors meeting of August 15, 2017, as presented or revised.

CLOSED SESSION may be called for labor negotiations (pursuant to Government Code §54957.6), personnel matters (pursuant to Government Code §54957), real estate negotiations/acquisitions (pursuant to Government Code §54956.8), and/or pending or potential litigation (pursuant to Government Code §54956.9).

(5) LABOR NEGOTIATIONS: Discussion and possible action on labor negotiations (pursuant to Government Code §54957.6)

(6) PROPERTY NEGOTIATIONS: Discussion and possible action relative to real estate negotiations/acquisitions (pursuant to Government Code §54956.8)

ADJOURNMENT
AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors

Date: 09/19/17

From: David Bellerve

Department Head Signature

Agenda Title: PUBLIC HEARING - CAPITAL IMPROVEMENT PLAN

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action on subject plan.

Recommendation/Requested Action:

Approve resolution adopting Capital Improvement Plan

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required? Yes ☐ No ☒

Committee Review? N/A ☒

Name ________________________________

Committee Recommendation: ________________________________

Request Reviewed by:

Chairman ________________________________

Counsel ________________________________

Auditor ________________________________

GSA Director ________________________________

CAO ________________________________

Risk Management ________________________________

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date ________________________________

Time ________________________________

Item # ________________________________

Board Action: Approved Yes ☐ No ☐ Unanimous Vote: Yes ☐ No ☐

Aye: Resolution ________________________________

Ordinance ________________________________

Nay: Resolution ________________________________

Ordinance ________________________________

Absent: Comments ________________________________

Distributed on ________________________________

Completed by ________________________________

A NEW ATF is required from ________________________________

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: ________________________________

AFPD Board Clerk
FY17/18
Capital Improvement Plan
2017-2022
AMADOR FIRE PROTECTION DISTRICT GOALS

This plan quantifies the equipment, facilities and apparatus needed to meet the fire protection goals and objectives for the Amador Fire Protection District (AFPD) for a five year period.

The AFPD fire protection goals are to:

* foster cooperative fire protection endeavors among all fire agencies within the county where such activities save money, improve protection and service, and promote harmony among fire agencies.

* promote and facilitate a consolidation of all local fire entities within Amador County.

* facilitate future fire stations to enhance the capabilities to provide or increase service within our jurisdiction.

* maintain a minimum Insurance Services Office rating of Dwelling Class 6Y, wherever possible, for all District residents not served by a qualifying water system.

* maintain a minimum Insurance Service Office rating of Class 6 for all District residents served by a qualifying water system.

* provide prompt Emergency Medical Technician level medical aid service to injured or ill citizens within AFPD protection area.

* provide effective defibrillation services to all residents of AFPD's protection area.

* participate fully in the local and state mutual and automatic aid systems.

* provide high quality training program for all fire fighters.

* provide fire prevention services.

* comply with all local, state and federal laws and mandates relating to the fire service.

* maintain an effective state of the art communications system
STANDARDS AND ALLOCATION PLANS

APPARATUS ELEMENT

OBJECTIVES:

1. Obtain an ISO 5Y Classification when possible, in areas not having water hydrants.
2. Obtain an ISO 5 Classification for all areas with a qualifying water system.
3. Provide field defibrillation services.
4. Provide vehicle extrication services.
5. Provide hazardous materials services.
6. Provide confined space rescue services.
7. Provide swift water rescue services.

APPARATUS STANDARDS:

Structure engine
Meets NFPA and California ICS standards
500 850 gallon water tank
Selectable 4WD or conventional drive
Diesel engine
Automatic transmission with retarder
1000 GPM or larger pump
Foam system
Lighting system
Storage compartments for standard engine compliment

Interface engine:
500 gpm or larger pump
Minimum 500 gallon water tank
Selectable 4WD or conventional drive
Automatic transmission with retarder
Storage compartments for standard engine compliment
Foam system

Water tender:
Minimum 1500 gallon water tank with baffles
500 GPM or larger pump with in cab controls
Automatic transmission w/ retarder
Full flow dump valve
Foam System
“Pump and Roll” capable
Type 4-6 Engine
1 1/2 ton minimum
Selectable 4WD
Automatic transmission
Utility body
Water tank
Pump
Foam system

Squad (Special Purpose)
1 1/2 ton minimum
Selectable 4WD
Automatic transmission
Utility body

APPARATUS ALLOCATION PLAN

Station #111 (Mace Meadow)
1 structure engine
1 water tender
1 medical squad

Station #112 (Van De Hei)
1 structure engine
1 type 6 engine
1 water tender

Station #114 (Pine Grove)
1 structure engine
1 medical squad
1 water tender/interlace engine

Station #116 (Rancheria)
1 structure engine
1 structure / rescue engine
1 type 6 engine
APPARATUS ALLOCATION PLAN (con’t)

Station #121 (Willow Springs)
  1 structure engine
  1 type 6 engine
  1 water tender

Station #122 (Plymouth)
  1 structure engine
  1 water tender/interface engine
  1 interface engine

Station #123 (Fiddletown)
  1 structure engine
  1 type 6 engine
  1 water tender

FACILITY ELEMENT

OBJECTIVE:

To provide secure housing for all district apparatus, storage for equipment, a meeting/training room, and living quarters for firefighters.

FACILITY STANDARDS

Facilities will be either conventional framing with wood siding or prefab metal building. Wherever possible all apparatus stalls will be in a drive through configuration with roll up doors. All concrete slabs will be a minimum of 6" reinforced concrete. Each station shall be equipped with a push button combination door access lock.

FACILITY LOCATIONS

Locations of facilities will be based upon improvement of services to the communities the District serves.
COMMUNICATIONS ELEMENT

OBJECTIVE:

The communications plan will improve the entire communications system; provide multiple frequency capability for all apparatus; provide positive tones to generate an alert dispatch to all members; provide personnel with hand held multi-frequency repeater capable communications. Communication equipment shall be narrow band and P25 compliant / capable to insure compliance with State and Federal requirements. Currently, the District is upgrading the mobile radios to meet this objective.

MEDICAL ELEMENT

Defibrillator Standards

AFPD will operate defibrillators of a design and make approved by the Mountain-Valley Emergency Medical Services Agency

Defibrillator Allocation Plan

Amador Fire Stations:

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# ACQUISITION SCHEDULE

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<th>Equipment/Facilities</th>
<th>Cost</th>
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<td>Structure Engine - Battalion 10</td>
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<td>Fire Station - Martell</td>
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<td>Fire Station, Mt. Zion Rd. Pine Grove</td>
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<td>2021/2022 FY</td>
<td>Training Center / EOC - Martell</td>
<td>$1,000,000.00</td>
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AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors
Date: 09/19/17
From: David Bellerive
(Department Head - please type)
Phone Ext. x391

Department Head Signature

Agenda Title: PUBLIC HEARING - FINAL BUDGET 2017/2018 FY

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Discussion and possible action relative to adoption of the 2017/18 fiscal year budget.

Recommendation/Requested Action:
Approve resolution adopting the 2017/2018 Final Budget

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Is a 4/5ths vote required? Yes ☐ No ☒

Committee Review? ☐ N/A ☒
Name __________________________
Committee: Recommendation

Staffing Impacts n/a

Contract Attached: Yes ☐ No ☐ N/A ☒
Resolution Attached: Yes ☒ No ☐ N/A ☐
Ordinance Attached Yes ☐ No ☐ N/A ☒
Comments: ________________________________________________________________

Request Reviewed by:
Chairman __________________________
Counsel __________________________
Auditor __________________________
GSA Director ______________________
CAO _____________________________
Risk Management __________________

Distribution Instructions:
Auditor __________________________

FOR CLERK USE ONLY

Meeting Date ____________________
Time __________________________
Item # _________________________

Board Action: Approved Yes _ No __
Unanimous Vote: Yes _ No __

Ayes: __________________________
Noes: __________________________
Absent: __________________________

A new ATF is required from __________________________
Completed by __________________________

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST: __________________________
AFPD Board Clerk
BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:
RESOLUTION APPROVING 2017-2018
FISCAL YEAR FINAL BUDGET

WHEREAS, to comply with section 13890, 13893, and 13894 of the Health and Safety Code the district board is
meeting to adopt a final budget for the 2017-2018 fiscal year; and

WHEREAS, said meeting has been terminated, during which time all additions and deletions to the proposed
budget for the 2017-2018 fiscal year were made.

THEREFORE BE IT RESOLVED in accordance with Section 13890 of the Health and Safety Code, the 2017-
2018 fiscal year final budget for the Amador Fire Protection District is hereby adopted in accordance with the following:

2017-2018 Expenditures Appropriated for fund 45500:
Salaries and employee benefits $187,842.00
Services and supplies $924,673.00
Fixed assets $573,081.00
Contingencies $30,000.00
Provision for Reserves $0.00

2017-2018 Expenditures Appropriated for fund 85800:
Salaries and employee benefits $3,097,798.00
Services and supplies $127,308.00
Fixed assets $0.00
Provision for Reserves $0.00

2017-2018 Total Expenditures Appropriated:
Salaries and employee benefits $3,285,640.00
Services and supplies $1,051,981.00
Fixed assets $573,081.00
Contingencies $30,000.00
Provision for Reserves $0.00

Total $4,940,702.00

BE IT FURTHER RESOLVED that the appropriations which constitutes the total to the objects and sub-objects of
the expenditures listed in the proposed budget and as altered through additions or subtractions are hereby adopted by
reference; and

BE IT FURTHER RESOLVED that the President be and hereby is authorized to sign and execute said final
budget on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection
District at a regular meeting thereof, held on the 19th day of September, 2017, by the following vote:

AYES:

NOES:

ABSENT:

_________________________________________________
President, Board of Directors

ATTEST:
LINDSEY CLARK, Clerk of the Amador Fire Protection District,
Amador County, California

(RESOLUTION NO. AFPD 17- )
(09/19/17)
FUND
45500
REVENUE

Available Fund Balance – $ 595,849
Carry forward available balance from last FY budget. This amount does not include any of our reserve allocation.

Aid from Amador County - $ 240,368
Directed toward Cal Fire’s contract for dispatching services of Amador County fire resources

Special Assessments – $ 612,000
Benefit assessment charges on AFPD’s over 12,000 parcels.

Impact Fees – $ 12,088
Development fee on impacts to fire from new development.

Fees for Services - $ 171,451
- Administration fee of salaries and benefits for paid firefighter employees: AFPD ($ 38,308), Jackson Rancheria ($ 104,623).
- Plymouth Contract for fire protection services: ($ 28,520).

Fire Prevention Fees: $ 16,010
- Fees for plan checks, inspections, etc.

Miscellaneous - $ 22,563
- Revenues fees for copies, reports, insurance proceeds, etc.
- Refund for Cal Fire Dispatching contract

EXPENDITURES

Salaries and Benefits
$ 187,842
Employee costs for the positions of Administrative Technician, two part time Fire Prevention Officers, part time Administrative Assistant, extra help Administrative Aide, increase for weed abatement

Services and Supplies
51700 Maintenance – Equipment: $ 130,000
Continual high costs for maintenance costs due to an aging apparatus fleet

52300 Professional and Specialized Services: $ 273,868
- State Dispatching Contract – $ 240,368
- Auditor Fees - $ 24,000
- IT Charges - $ 4,000
- Intuit / Quick Books (payroll) - $5,500

9-19-2017
52700 Minor Equipment: $60,000
   Includes new portable lights, rotary saws, medical equipment, supply hose

52800 Special Departmental Expenses: $165,205
   • Journal Fire Chief’s salary and benefits to Fund 85800 - $131,205
   • Journal Deputy Fire Chief’s Salary to Fund 85800 - $20,000
   • Kirkwood Auto Aid Agreement - $4,000
   • Expenditures for Oxygen refills, ID card supplies, decals, uniform shoulder patches, tee shirts, hats, vinyl lettering/numbers, etc. $10,000

52900 GSA and In-County Travel: $70,000
   Anticipated increased fuel costs for District equipment and vehicles.

Fixed Assets

56110 Building and Improvements
   • Resurfacing of driveway at Station 114 $20,000
   • Remodel Station 111 $15,000

56200 Equipment
   • Down payment for new Type 1 Engine $248,312
   • Annual payment for Engine 5141 $65,447
   • Annual payment for Engine 5111 $51,542
   • Repeater at Leek Springs $15,000
   • 5 new AED’s to replace aging AED’s $15,000
   • OTS Grant - Rescue tools (reimbursed) $70,000
   • AFG for Type III Engine (10% required) $40,000
   • AFG Grant Exhaust system (10% required) $18,000
   • Mobile Radios for Apparatus (matching) $9,780
   • Wildland firefighting equipment (matching) $5,000

   Total $573,081

Provision for Reserves

There is no provision for reserves. Reserves in Fund #45500 remain at $570,151.
COUNTY OF AMADOR  
STATE OF CALIFORNIA  
SPECIAL DISTRICTS  
AMADOR FIRE PROTECTION DISTRICT BUDGET DETAIL  
FISCAL YEAR 2017-2018

State Controller  
County Budget Act  
SCHEDULE 16  
GOVERNED BY:  
LOCAL BOARD

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SUMMARY OF FINANCING REQUIREMENTS:

FINANCING USES:
| TOTAL SALARIES AND BENEFITS | 129,761.11   | 169,523.18       | 175,462.00           | 175,988.00       | 187,842.00        |
| TOTAL SERVICES AND SUPPLIES | 677,266.74   | 797,262.79       | 814,175.00           | 905,569.00       | 924,073.00        |
| TOTAL FIXED ASSETS CONTINGENCIES | 346,623.38     | 292,120.21       | 206,719.00           | 172,050.00       | 573,081.00        |
| TOTAL FINANCING USES | 1,153,844.28 | 1,229,229.18      | 1,526,359.00         | 1,575,037.00     | 1,715,596.00      |
| PROVISIONS FOR RESERVES | 73,524.00    | 0.00              | 0.00                 | 82,887.00        |
| TOTAL FINANCING REQUIREMENTS | 1,227,368.28 | 1,229,229.18      | 1,526,359.00         | 1,657,924.00     | 1,715,596.00      |

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Fund 15000
Dept 8250
**Fund 85800 Budget Notes – FY 2017/2018**

**REVENUE**

**Available Fund Balance** - $48,034  
Carry forward available balance from this FY budget. This amount does not include any of our reserve allocation.

**Measure M - $1,304,115**  
AFPD’s allocation of sales tax revenue based on a total projected revenue from Measure M of $2.9M.

**Aid from County - $258,000**  
Used to fund paid staffing of AFPD fire station #114 in Pine Grove.

**Contracted Services - $1,378,704**  
Agreement for services which provides paid staffing to:  
- Lockwood FPD ($70,924)  
- Jackson Rancheria ($1,307,780)  
Agencies are billed for actual cost of salaries and benefits for staffing.

**CFD 2006-1 - $45,500**  
AFPD share of revenue based on properties within the CFD.

**Miscellaneous - $211,321**  
- Salary and benefits for the Fire Chief and the Deputy Chief. Money will be a one-time journal from our “general fund” #45500. ($155,643)  
- Anticipated funds from recent Strike Team deployments. ($55,678)

**EXPENDITURES**

**Salary and Benefits:**

**50100 Salaries:** $2,144,850  
Thirty-four (34) employees: 15 Firefighters; 9 Engineers; 6 Fire Captains; 3 Battalion Chiefs; 1 Fire Chief.

**50300 Retirement:** $99,960 (= LFY high month + 19%) Employer matching contribution of up to 8.4% of employee salary. Note: Our maximum exposure this FY is $187,010.

9-19-2017
Fund 85800 Budget Notes – FY 2017/2018

50400 Employee Group Insurance: $501,600 (± FY high month + 10%) Note: Our maximum exposure under current caps is $729,504.

50600 Unemployment: $11,000

Services and Supplies

52300 Professional and Specialized Services: $69,308
- Testing – $2,000
- Physicals/Medical evaluations - $4,000
- “Live Scan” and background checks - $5,000
- Specialized legal services - $20,000
- Measure M employee admin fee - $38,308 (5% of actual salary and benefits incurred by staffing AFPD fire stations will be journaled quarterly to AFPD Fund #45500).

52329 Training $10,000

52800 Special Departmental Expenses: $48,000
- Uniforms – $20,000
- Volunteer per call reimbursement - $20,000
- Volunteer Length of Service Award - $8,000

Fixed Assets

None

Reserves

Anticipated reduction of reserves by $67,000. Reserves in Fund #85800 at $1,765,358.
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<td>MEASURE M</td>
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| SUMMARY OF FINANCING REQUIREMENTS      |                  |                  |                      |                  |                     |
| FINANCING USES:                       |                  |                  |                      |                  |                     |
| TOTAL SALARIES AND BENEFITS           | 1,889,283.00     | 2,512,367.85     | 3,016,890.00         | 3,139,800.00     | 3,097,798.00        |
| TOTAL SERVICES AND SUPPLIES           | 173,730.00       | 190,475.82       | 195,264.00           | 218,264.00       | 127,308.00          |
| TOTAL FIXED ASSETS                    | 0.00             | 0.00             | 0.00                 | 0.00             | 0.00                |
| TOTAL FINANCING USES                  | 2,043,013.00     | 2,702,843.67     | 3,212,154.00         | 3,357,864.00     | 3,225,106.00        |
| PROVISIONS FOR RESERVES               | 65,700.00        | 65,700.00        | 150,805.00           | 249,995.00       | 0.00                |
| TOTAL FINANCING REQUIREMENTS          | 2,108,713.00     | 2,768,543.67     | 3,362,959.00         | 3,607,859.00     | 3,225,106.00        |

Fund 859000
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<td><strong>TOTAL - AMADOR FIRE PROTECTION DISTRICT</strong></td>
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## 2017/2018 FY
Final Budget

### FIXED ASSETS

**56110 Building And Improvements**

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<th>Description</th>
<th>Cost</th>
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<td>Re-surfacing side driveway at Station 114</td>
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<td>Re-model at Station 111</td>
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**56200 Equipment**

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<td>Down payment on New Type I Engine</td>
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<td>Annual payment for Engine 5141</td>
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<td>Annual payment for Engine 5111</td>
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<td>Repeater Leak Springs</td>
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<td>5 AED's to replace current aging AED's currently in service</td>
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<td>OTS Grant Rescue tools (reimbursed)</td>
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<td>AFG Matching funds for Type III Engine</td>
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<td>AFG Matching funds for Exhaust extractors</td>
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<td>VFA Mobil Radios Wildland equipment (matching)</td>
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<td>VFA Wildland hose, nozzles, shrouds (matching)</td>
<td>$5,000.00</td>
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| FIXED ASSETS | TOTAL | $573,081.00 |
AGENDA TRANSMITTAL FORM

To: Amador Fire Protection Board of Directors
Date: 09/19/2017
From: David Bellerive
(Complete Head - please see)
Department Head Signature  [Signature]

Agenda Title: VEHICLE MAINTENANCE REPORT

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)
Report of expenses for maintenance and repair of District vehicle fleet.

Recommendation/Requested Action:
Review attached report
Fiscal Impacts (attach budget transfer form if appropriate)
None

Is a 4/5ths vote required? Yes [ ] No [ ]

Committee Review? [ ]
Name
Committee Recommendation:

Staffing Impacts None

Contract Attached: Yes [ ] No [ ] N/A [ ]
Resolution Attached: Yes [ ] No [ ] N/A [ ]
Ordinance Attached: Yes [ ] No [ ] N/A [ ]
Comments:

Request Reviewed by:
Chairman
Auditor
CAO
Counsel
GSA Director
Risk Management

Distribution Instructions:

FOR CLERK USE ONLY

Meeting Date ____________________________ Time ____________________________ Item # ________________

Board Action: Approved Yes [ ] No [ ] Unanimous Vote: Yes [ ] No [ ]
Ayco: Resolution Ordinance Other: ____________________________
Noes: Resolution Ordinance ____________________________
Absent: Comments:

Distributed on ____________________________ ATTEST: ____________________________
Completed by ____________________________ AFPO Board Clerk
Department ____________________________
<table>
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<th>Vehicle Description</th>
<th>VIN License Number</th>
<th>Odometer Reading</th>
<th>Repair Hours / Comments (not of events, Misc. etc. Engaged)</th>
<th>Dates</th>
<th>Maintenance Performed (description)</th>
<th>August Total Cost this Month</th>
<th>Total Cost of Vehicle starting July 2016</th>
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<td>Jackson Tire - 4 New Cooper Tires ($834.99)</td>
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<td>C-5103 - 2016 Ford F250 4x4</td>
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<td>Elk Grove Ford - Warranty Work ($0.00)</td>
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<td>C-5104 - Chief 2011 Ford F250 4x4</td>
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<td>Foothill Garage &amp; Wrecking - 4 New Tires ($1025.94)</td>
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<td>VIN License Number</td>
<td>Odometer Reading</td>
<td>Repair Hours / Comments</td>
<td>Dates</td>
<td>Maintenance Performed (description)</td>
<td>August Total Cost this Month</td>
<td>Total Cost of Vehicle starting July 2016</td>
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<td>Rosenbauer</td>
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<td>32,866</td>
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<td>Burtons - 2-5 30x600 Gauge ($67.59)</td>
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<td>Jackson Tire - Tire Rotation ($70.00)</td>
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<td>E-5368 2007</td>
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<td>63,592</td>
<td>7/11/2017</td>
<td>8/22/2017</td>
<td>Jackson Tire - Tire Rotation ($70.00)</td>
<td>$120.61</td>
<td>$17,746.67</td>
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$18,234.66 $27,910.34
AGENDA TRANSMISSION FORM

To: Amador Fire Protection Board of Directors
Date: 09/19/2017
From: David Bellerive (Department Head - please type)

Department Head Signature: [Signature]

Agenda Title: MINUTES

Summary: (Provide detailed summary of the purpose of this item; attach additional page if necessary)

Review and approval of the Board of Directors regular minutes of August 15, 2017 as presented or revised.

Recommendation/Requested Action:
Approve minutes as presented or revised

Fiscal Impacts (attach budget transfer form if appropriate)

n/a

Staffing Impacts n/a

Is a 4/5ths vote required? Yes [ ] No [x]

Committee Review? N/A [x]

Name:

Committee Recommendation:

Request Reviewed by:

Chairman

Counsel

Auditor

GSA Director

CAO

Risk Management

Distribution Instructions:

n/a

FOR CLERK USE ONLY

Meeting Date

Time

Item #

Board Action: Approved Yes [ ] No [ ]

Unanimous Vote: Yes [ ] No [ ]

Aves: Resolution [ ] Ordinance [ ]

Nees: Resolution [ ] Ordinance [ ]

Absent:

Comments:

Distributed on

Completed by

A new ATF is required from

I hereby certify this is a true and correct copy of action(s) taken and entered into the official records of the Amador Fire Protection District.

ATTEST:

AFPD Board Clerk
The Board of Directors of the Amador Fire Protection District met in the County Administration Center, 810 Court Street, Jackson, California, on the above date pursuant to adjournment, and the following proceedings were had, to wit:

Present:
Richard M. Forster, President, Director
Lynn Morgan, Vice President, Director
Brian Oneto, Director
Pat Crew, Director
Frank Axe, Director

Staff:
David Bellerive, Fire Chief
Lindsey Clark, Clerk of the Board
Nicole Cook, Deputy Clerk of the Board

AGENDA

MOTION: It was moved by Director Oneto, seconded by Director Crew, and unanimously carried to approve the agenda, as presented.

PUBLIC MATTERS NOT ON THE AGENDA: Chief Bellerive advised the Board of the start of new Battalion Chief Ryan Hamre.

Chief Bellerive also informed the Board that a second crew had been sent to the Detwiler fire, but that all personnel and the engine are now back. The personnel and engine performed well on the fire. Discussion ensued regarding wildland fires endangering the high mortality areas for the trees.

Director Oneto announced that Amador Fire had responded to the Kennedy Mine Museum fire, and that all firefighters from all agencies did a good job of salvaging exhibits and artifacts. There was a general consensus of gratitude to the firefighters from all Directors.

ADMINISTRATIVE MATTERS

Correction to Meeting of 07/18/2017: The following motion from the closed session meeting of July 18, 2017 was read publicly.

MOTION: It was moved by Director Oneto, seconded by Director Morgan and unanimously carried to approve resolution allowing Board President to sign agreement with IDEA in the amount of $16,500.00 for Labor Negotiation matters.
Vehicle Maintenance Report: The members of the Board reviewed the report. Discussion ensued regarding the wear on engines when sent to fires.

Update on Annual Benefit Assessments: Chief Bellerive reviewed with the Board that the Benefit Assessments are completed and that there was significant time saved with the new process implemented by the Administrative Technician.

Strong direction to Chief Bellerive to write a letter of accommodation for Administrative Technician Lindsey Clark for the good work performed on creating the new process and system for completing the Benefit Assessments.

Volunteer Fire Assistance Grant Award: Chief Bellerive reviewed with the Board that Amador Fire had been awarded funding for radios and hose clamps through the Volunteer Fire Assistance Grant. Discussion ensued regarding cost of equipment and how equipment is used.

Direction to Chief Bellerive to obtain clarification on item #16 of the agreement as to if the $5000.00 refers to single items purchased to total award amount.

MOTION: It was moved by Director Oneto, seconded by Director Crew and unanimously carried to approve resolution allowing Board President to sign agreement for Volunteer Fire Assistance Grant.

RESOLUTION NO. AFPD 17-09

Resolution approving the Department of Forestry and Fire Protection Agreement #7FG17003 for services from the date of last signatory on page 6 of the Agreement to June 30, 2018 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

MISCELLANEOUS MATTERS

Regular Minutes of July 18, 2017:

MOTION: It was moved by Director Axe seconded by Director Morgan, and unanimously carried to approve the minutes of July 18, 2017 with minor corrections.

CLOSED SESSION: At 11:08a.m., the Board recessed into closed session. The following persons were present during portions of this closed session: Fire Chief David Bellerive. This portion of the meeting was not recorded on tape.

REGULAR SESSION: At 11:10a.m., the Board reconvened into regular session. President Forster reported the following matters were reviewed during closed session:

Confidential Minutes:

MOTION: It was moved by Director Crew, seconded by Director Axe, and unanimously carried to approve the confidential minutes of July 18, 2017, with minor corrections.

ADJOURNMENT: At 11:11a.m., President Forster adjourned the meeting until Tuesday, September 19, 2017 at 10:30a.m.

President, Amador Fire Protection District